

Alburgh School Board
Alburgh Community Education Center
March 16, 2020

Present: Board Chair Michael Savage, Board Vice Chair Trevor Creller, Board Members Stacey Gould and Whitney Maxham, Principal Beth Hemingway, GISU Superintendent Michael Clark, GISU Business Manager Rob Gess, School Staff Members Rick Baker, Wendy Savage, Kim Fitzgerald, and Erik Bushey, Members of the Public Mallory Ovitt, Ramona Reed, and Tim Maxham

Meeting called to order at 5:32 P.M. by Michael Clark

Adjustment of Agenda:

- Add salaries, hours, and plan for Coronavirus shutdown as possible action item
- Add Vikki Peters paraeducator contract

Citizens/Staff to be Heard:

- Board Correspondence-
 - Michael Clark shared a school board resignation letter from Stephanie Waters.
 - Michael Clark shared a school board letter of interest from Mallory Ovitt.

Board Reorganization:

- Board Chair: Mike Savage
- Board Vice Chair: Trevor Creller
- Board Clerk: Mallory Ovitt
- Supervisory Union Board Representatives: Whitney Maxham, Stacey Gould, Mike Savage
- Negotiations Committee: Trevor Creller, Mike Savage
- Personnel Committee: Whitney Maxham, Stacey Gould
- Meeting Times: 1st and 3rd Monday of each month at 5:30 P.M.
- Agendas & Minutes: Posted at the post office, town clerk, and school
- Robert's Rules of Order
- Newspaper: The Islander

Consent Agenda:

- Approved 2/17/2020
- Building Use Request- denied due to school closure
- Support Staff Contracts- Vikki Peters
- Contract Update- Robert White

Reports:

- Superintendent's Report- Michael Clark updated the board on the statewide school dismissal due to Covid-19, and his communication with families.

- Financial Report- Rob Gess reviewed budget to actuals, still forecasting being over budget. He also shared preparations for further/extended closures around payroll, childhood nutrition, eTrevor Creller.
- Principal's Report- Beth Hemingway updated the board on the school's response to Covid-19 closure. Each certified teacher has a google doc to outline maintenance (review & practice) goals for students during the dismissal. Academic work will be sent home in paper format along with available technology resources. The goal is to have work done by Wednesday. The food service program begins Wednesday (11-1) with curbside pickup and delivery as needed (lunch and breakfast, along with the pick up of student materials). Beth Hemingway's written report included updates around building maintenance (new oven and locks for doors), the health office, high quality staffing, and Alburgh Family Clubhouse

Board Business:

- Approval of Bills for Payment- Trevor Creller updated the board on the bills
- Debrief Town Meeting Presentation- Powerpoint was helpful, there is a microphone set for next time. There are also questions about whether an informational meeting can be held with current recommendations around public gatherings.
- Discuss Budget Revote- Beth Hemingway shared some proposed budget cuts as well as necessary education for the public around the budget. April 14th is a potential date, before contracts go out on April 15th.
- Possibly warn a new budget- Rob Gess created a new budget warning with a budget reduction of \$103,900
- Salaries, hours, and plan for Coronavirus dismissal- Under the governor's order, the school must provide educational services remotely, including special education services. The board supports the superintendent in paying all employees during the dismissal.
- Next Agenda- budget and informational meeting preparation, potential further budget cuts if necessary

Board Action:

- Trevor Creller moved to nominate Mike Savage as chair (2nd Whitney Maxham) Unan.
- Whitney Maxham moved to nominate Trevor Creller as vice chair (2nd Stacey Gould) Unan.
- Trevor Creller moved to appoint Mallory Ovitt to the vacant school board seat (2nd Whitney Maxham) Unan.
- Trevor Creller moved to nominate Mallory Ovitt as clerk (2nd Whitney Maxham) Unan.
- Trevor Creller moved to nominate Whitney Maxham, Stacey Gould, and Mike Savage as supervisory union board representatives (2nd Stacey Gould) Unan.
- Stacey Gould moved to nominate Trevor Creller and Mike Savage for the negotiations committee (2nd Whitney Maxham) Unan.
- Trevor Creller moved to nominate Whitney Maxham and Stacey Gould for the personnel committee (2nd Stacey Gould) Unan.
- Whitney Maxham moved to designate the first and third Monday at 5:30 P.M. as regular board meeting times (2nd Trevor Creller) Unan.

- Trevor Creller moved to post meeting agendas and minutes at the post office, the town clerk's office, and the school (2nd Whitney Maxham) Unan.
- Trevor Creller moved to adopt Robert's Rules of Order (2nd Whitney Maxham) Unan.
- Trevor Creller moved to designate The Islander as the newspaper of record for communication with the public (2nd Whitney Maxham) Unan.
- Trevor Creller moved to accept the minutes of 2/17/20 (2nd Stacey Gould) Unan.
- Trevor Creller moved to approve the superintendent's issuing of contracts to Robert White and Vikki Peters (2nd Whitney Maxham) Unan.
- Trevor Creller moved to approve an expenditure not to exceed \$3594 to Rick's Locks for the project described (2nd Stacey Gould)
- Whitney Maxham moved to approve an expenditure of \$4260 for the purchase and installation of a new oven and removal of the old oven (2nd Trevor Creller) Unan.
- Upon review by Trevor Creller, Whitney Maxham moved to authorize the payment of current valid invoices (2nd Stacey Gould) Unan.
- Whitney Maxham moved to reduce the budget by \$103,900 (2nd Trevor Creller) Unan.
- Whitney Maxham moved to support the superintendent in the continuance of pay for all positions (2nd Stacey Gould) Unan.
- Whitney Maxham moved to approve the budget warning with an expenditure of \$6,680,217 (2nd Trevor Creller) Unan.
- Whitney Maxham moved to adjourn at 8:23 P.M. (2nd Trevor Creller) Unan.

Respectfully Submitted,

Stacey Gould

Whitney Maxham

Mallory Ovitt

Trevor Creller, Vice Chair

Michael Savage, Chair