

**Alburgh School Board**  
**Alburgh Community Education Center**  
**March 19, 2018**

**Present:** Board Chair Michael Savage, Board Vice Chair Trevor Creller, Board Members Stephanie Waters, Virginia Wright, and Mallory Ovitt, Principal Jim Ross, GISU Business Manager Rob Gess, Rick Baker, Tracy Giroux, MaryAnn Galica, Paul Chapman, and Martin Giuffre

Meeting called to order at 5:30 P.M. by Rob Gess

**Reorganization of Board:**

- Chair- Mike Savage
- Vice Chair- Trevor Creller
- Clerk- Mallory Ovitt
- Board Assignments
  - GISU Board- Mike Savage, Stephanie Waters, Mallory Ovitt
  - Negotiations- Trevor Creller, Mike Savage
  - Executive Committee- Mike Savage, Trevor Creller
  - Policy- Stephanie Waters, Virginia Wright
  - Personnel- Trevor Creller, Virginia Wright, Mike Savage
  - Bills- Trevor Creller
- Meetings will be held the first and third Monday of each month at 5:30 P.M.
- Minutes will be posted at the school and at the post office.
- The Islander will be the newspaper of record.

**Public Input:**

- No public input at this meeting.

**Promise Committee Presentation:**

- The committee will be meeting with an architect soon. Once there is a plan in place the bidding process can begin.
- The Promise Committee grant (\$120,000) is startup money, but not able to be used to build the actual structure.
- Target for mortgage is \$200,000, looking for grants to bring down even further.
- Trevor Creller asked what happens if things don't work out? Do we put something in the lease to safeguard the school in the event that something happened?
- Mike Savage questioned the size of the lot, access, permits needed, etc.
- Mr. Chapman asked for the board to put something in writing stating that the school is willing to lease the land, so that the committee can move forward in planning.
- Mr. Chapman will forward all current plans to the board.

### **Principal's Report:**

- Principal Ross shared a building update, an update to the fire marshal's report, and personnel changes.

### **Board Discussion:**

- Review Results of Town Meeting-
  - Looked at potential areas to reduce the budget
  - The town would like to vote on 1-2 articles in addition to our budget, so we will coordinate voting on the budget so that only one day is necessary.
  - Discussed including an informational flyer to distribute with The Islander, regarding the budget changes.
  - Rob Gess will prepare a warning. The board will hold a special meeting on Monday 3/26 to approve the warning.
  - We will hold an Informational Meeting following our regular meeting on April 16th at 7:00 P.M. with a vote to be held on April 24th.
- 2018-2019 Academic Calendar- reviewed calendar and discussed the Friday before the December holiday break.

### **Board Action:**

- Mallory Ovitt moved to nominate Mike Savage as Board Chair (2nd Trevor Creller) Unan.
- Stephanie Waters moved to nominate Trevor Creller as Vice Board chair (2nd Virginia Wright) Unan.
- Stephanie Waters moved to nominate Mallory Ovitt as Board Clerk (2nd Trevor Creller) Unan.
- Stephanie Waters moved to authorize Trevor Creller as the only necessary signature to approve the bills (2nd Virginia Wright) Unan.
- Trevor Creller nominated the Grand Isle Sheriff's Department as Truancy Officer (2nd Stephanie Waters) Unan.
- Virginia Wright moved to continue holding ACEC board meetings the first and third Monday of every month at 5:30 pm (2nd Stephanie Waters) Unan.
- Virginia Wright moved to post school board minutes at the school and the post office (2nd Stephanie Waters) Unan.
- Trevor Creller moved to use The Islander as our newspaper of record (2nd Stephanie Waters) Unan.
- Trevor Creller moved to accept the Minutes of February 19, 2018 with amendments and the Minutes of February 26, 2018 (2nd Virginia Wright) Unan.
- Trevor Creller moved to to authorize the purchase and upgrade of doors with Rick's Locks, not to exceed \$40,000 (2nd Virginia Wright) Unan.
- Trevor Creller moved to make the indicated changes to reduce the school budget by \$67,000 (2nd Stephanie Waters) Unan.
- Stephanie Waters moved to accept the 2018-2019 calendar with the revision of December 21st as a minimum day instead of a full day (2nd Virginia Wright) Unan.

- Stephanie Waters moved to authorize Mike Savage to sign all current building use forms (2nd Trevor Creller) Unan.
- Upon review by Trevor Creller, Virginia Wright moved to authorize the payment of current valid invoices (2nd Stephanie Waters) Unan.
- Stephanie Waters moved to offer special education paraprofessional contracts to Jennifer Reynells and Sara Griswold (2nd Trevor Creller) Unan.
- Stephanie Waters moved to enter executive session at 6:49 P.M. to discuss a union side letter request (2nd Virginia Wright) Unan. The board exited executive session at 6:53 P.M. No action was taken.
- Stephanie Waters moved to enter executive session at 6:54 P.M. to discuss the evaluation of a public employee (2nd Trevor Creller) Unan. The board exited executive session at 7:22 P.M. No action was taken.
- Stephanie Waters moved to adjourn at 7:24 P.M. (2nd Mallory Ovitt) Unan.

Respectfully Submitted,

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Stephanie Waters

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Virginia Wright

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Mallory Ovitt

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Trevor Creller, Vice Chair

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Michael Savage, Chair