

**Alburgh School Board**  
**Alburgh Community Education Center**  
**April 20, 2020**

**Present:** Board Chair Michael Savage, Board Vice Chair Trevor Creller, Board Members Stacey Gould and Mallory Ovitt, Principal Beth Hemingway, GISU Superintendent Michael Clark, GISU Business Manager Rob Gess, School Staff Members Beth Dobson and Melodie Poquette

Meeting called to order at 5:30 P.M. by Mike Savage

**Adjustment of Agenda:**

- None

**Citizens/Staff to be Heard:**

- None

**Consent Agenda:**

- Approved 3/16/2020

**Reports:**

- Superintendent's Report- Michael Clark updated the board on the statewide school dismissal due to Covid-19 including communication with the board, staff, and the community and the continuity of learning plan for GISU which is available on the GISU webpage. Students have access to tech devices as needed, as well as a wifi hotspot in the school parking lot. Food deliveries have been happening and will continue during the school vacation. Michael Clark is holding a weekly Google Hangout for community members Wednesdays at 6 (resuming after vacation). Michael Clark also updated the board on the appeal status, AOE monitoring, audit status, and the state education fund projections.
- Financial Report- Rob Gess reviewed the budget to actuals which showed little change since the last meeting. The Alburgh audit is mostly done. Covid-19 expenses are being coded and tracked in the event of potential future reimbursement opportunities.
- Principal's Report- Beth Hemingway updated the board on the school's response to Covid-19 closure including cleaning/disinfecting protocols and food delivery, building maintenance, health office updates, staffing updates, student learning and celebrations, and the Alburgh Family Clubhouse.

**Board Business:**

- Plan for meeting schedule- The May 4th meeting will be cancelled. The next meeting will be the normal May 18th meeting.
- Approval of Bills- Trevor Creller has not received invoices. See next agenda item.
- Plan for Future Bills- The board authorized Trevor Creller to approve and pay bills on behalf of the board electronically during current restrictions. At the next in-person meeting, he will review the approved warrants for full board approval.

- Covid-19 Update- Covered in superintendent's and principal's reports.
- Plan for Budget Revote- The state has ordered no votes in May. Alburgh's budget revote will be moved to June- a date will be decided at the May 18th meeting.
- 2020-2021 Teacher Contracts- contracts were issued and are due back by May 15th. The board will review and sign at the May 18th meeting.
- 2020-2021 School Calendar- This has been approved at the GISU level. The Alburgh board reviewed and made the traditional change to make 12/22 a half day before vacation.

**Board Action:**

- Trevor Creller moved to accept the minutes of 3/16/20 (2nd Stacey Gould) Unan.
- Trevor Creller moved to cancel the 5/4/20 meeting (2nd Stacey Gould) Unan.
- Stacey Gould moved to authorize Trevor Creller to approve and pay bills and review for full board approval at the next physical meeting (2nd Mallory Ovitt) Unan.
- Trevor Creller moved to approve the GISU calendar as presented with the Alburgh amendment of a half day on 12/22 (2nd Stacey Gould) Unan.
- Stacey Gould moved to adjourn at 6:28 PM (2nd Trevor Creller) Unan.

Respectfully Submitted,

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Stacey Gould

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Whitney Maxham

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Mallory Ovitt

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Trevor Creller, Vice Chair

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Michael Savage, Chair