

Grand Isle Supervisory Union
CIUUSD Regular Meeting
School Board Regular Meeting
Minutes

Board Present: Michael Inners, Mason Maltais, Gary Marckres (via phone)

Admin Present: Joe Resteghini, Michael Clark

Public Present: Don Bartlett, Bridget Brisson, Tim Maxham

Call to Order

1. Call to Order - Gary Marckres called to order at 6:36 p.m., administration of meeting turned over to Mason Maltais.

2. Adjust the Agenda - none

3. Citizens and/or Staff to be Heard - none

4. Consent Agenda

a. Approve the minutes from 4/9/2019 - no objection, minutes approved

b. Extension Request - Michael Inners asked to take off consent agenda and review under board business

i. Jessica Ochs

ii. Alaria Lanpher

iii. Coori Sellers

iv. Megan Walker

v. Mandy Alarcon

5. Reports

a. Superintendent's - written report provided in packet. Michael Clark indicated that updates have been sent regarding audit requirements and stat book. Most of the superintendent's report is that information. We are close to making the deadline, we have a copy of audit this evening- will email out this evening. Think we'll make the deadline. Integrated field review happened, draft expected soon. Gary Marckres asked about the AOE audit and findings and response- what is the timeline of release of funds? Michael Clark says he believe funds will be released immediately. Gary Marckres asked about cash flow position? Michael Clark says he thinks its ok at the moment. Working on getting AOE 3.0 for this year completed to anticipate satisfactory cash flow for the rest of the year.

b. Financial - Michael Clark shared information that was in the packet. Michael Clark also shared the information regarding transition grant expenditures. Discussion took place regarding estimates for office space. Funds left would be looked at for the vehicle. Mason Maltais shared it may be best to hold off on moving forward with the vehicle situation and it could be funded in other ways. Gary Marckres will send Michael Clark a template for a 3 year lease purchase over 3 year option for vehicle.

Board Business.

6. Move of Central Office - Looking at estimates, total cost is looking more like \$105,000.

a. Fire Safety Permit (\$680)

i. Permit is going in tomorrow when check is cut.

b. Door Quote - added security by making entrance a double door.

- i. Mike Ashline worked with Kelly Brothers- has a quote for door at \$6,855.27. Gary Marckres moves to approve door quote, Mason Maltais second, Roll vote, Gary Marckres- yes, Mason Maltais- yes, Michael Inners- yes. Motion carries, 3-0.
- c. HVAC -
 - i. Quotes came in higher than expected. Were able to send quotes electronically so board could review. Alliance Mechanical with options for zones makes the most sense. Gary Marckres moves to approve HVAC up to \$40,000, Mason Maltais second, Roll vote, Gary Marckres- yes, Mason Maltais- yes, Michael Inners- yes. Motion carries, 3-0.
 - d. Thinking about carpet and electrical, needs to have board approval for anything over \$5,000, unless you move to authorize now up to a certain amount. Gary Marckres moves to authorize going with current bid given timing, Mason Maltais second. Roll vote, Gary Marckres- yes, Mason Maltais- yes, Michael Inners- yes. Motion carries, 3-0.
 - e. Mason Maltais suggest approving up to a dollar amount for electrical. Mason Maltais moves to authorize up to \$15,000 for electrical, Michael Inners second. Roll vote, Gary Marckres- yes, Mason Maltais- yes, Michael Inners- yes. Motion carries, 3-0.

7. Extension requests revisited - each request is in board packet. By the master agreement, contracts are due back tomorrow, May 15. This is late in the hiring season. Suggest having them sign the contract and confirm what jobs they are active candidates in. Release from contract if they accept the job. Mason Maltais moves to allow those listed to sign and return his/her contract by May 15, 2019. When the contract is returned, teacher should identify what positions he/her is currently an active candidate for, in writing, to the superintendent by May 15, 2019. If by June 1, 2019, the individual notifies the superintendent, he/her has been selected to be hired by one of the positions he/her identified above as being an active candidate, the board will release him/her from his/her contract. Gary Marckres second, Roll vote, Gary Marckres- yes, Mason Maltais- yes, Michael Inners- yes. Motion carries, 3-0.

- vi. Jessica Ochs
- vii. Alaria Lanpher
- viii. Coori Sellers
- ix. Megan Walker
- x. Mandy Alarcon

8. Update on school choice requests - 6 student requests received, representing 3 families, requesting to go from Isle La Motte to North Hero. Class sizes allow for students to transfer. Drafted letter to families and will send their letter to them tomorrow.

9. Policy review - there are a number of policies ready to adopt and a number ready for a first read. In the packet, changes from board levels, including new grid for individual boards.

- 1. Final adoption of policies:
 - a. A1: Board Member Conflict of Interest: Michael Inners moves to approve, Mason Maltais second, Roll call vote, Gary Marckres- yes, Mason Maltais- yes, Michael Inners- yes. Motion carries, 3-0.
 - b. B1: Substitutes Teachers: Mason Maltais moves to approve, Michael Inners second, Roll call vote, Gary Marckres- yes, Mason Maltais- yes, Michael Inners- yes. Motion carries, 3-0.
 - c. B2: Volunteers and Work Study Students: Michael Inners moves to approve, Mason Maltais second, Roll call vote, Gary Marckres- yes, Mason Maltais- yes, Michael Inners- yes. Motion carries, 3-0.
 - d. B3: Alcohol & Drug-free Workplace: Mason Maltais moves to approve, Michael Inners second, Roll call vote, Gary Marckres- yes, Mason Maltais- yes, Michael Inners- yes. Motion carries, 3-0.

- e. B4: Drug & Alcohol Testing: Transportation Employees: Michael Inners moves to approve, Mason Maltais second, Roll call vote, Gary Marckres- yes, Mason Maltais- yes, Michael Inners- yes. Motion carries, 3-0.
 - f. B6: HIPAA Compliance: Mason Maltais moves to approve, Michael Inners second, Roll call vote, Gary Marckres- yes, Mason Maltais- yes, Michael Inners- yes. Motion carries, 3-0.
 - g. C2: Student Alcohol & Drugs: Michael Inners moves to approve, Mason Maltais second, Roll call vote, Gary Marckres- yes, Mason Maltais- yes, Michael Inners- yes. Motion carries, 3-0.
 - h. C3: Transportation: Mason Maltais moves to approve, Michael Inners second, Roll call vote, Gary Marckres- yes, Mason Maltais- yes, Michael Inners- yes. Motion carries, 3-0.
 - i. D6: Class Size Policy: Michael Inners moves to approve, Mason Maltais second, Roll call vote, Gary Marckres- yes, Mason Maltais- yes, Michael Inners- yes. Motion carries, 3-0.
 - j. F1: Travel Reimbursement: Mason Maltais moves to approve, Michael Inners second, Roll call vote, Gary Marckres- yes, Mason Maltais- yes, Michael Inners- yes. Motion carries, 3-0.
2. First reads of polices:
- a. Code C1: educational records: Edit to include: "Town school districts" becomes "member districts"
 - b. Code C4: no revisions suggested, just code change from F19.
 - c. Code C6: adopts statutory standard.
 - d. Code C8: adopts VSBA policy language.
 - e. Code C9: adopt VSBA policy language - Edit to include: "K-12" becomes "all grades" Help address different quality at different schools. Choice 1 within item 4 subheading D.
 - f. Code D3: no revisions suggested, just code change.
 - g. Code D4: no revisions suggested, just code change.
 - h. Code D5: no revisions suggested, just code change.
 - i. Code E1: no revisions suggested, just code change.
 - j. Head lice policy in place right now, it is from 2005 and has been updated since. The VSBA does not have a model policy now and only has a procedure. Suggest that CIUUSD does not adopt the policy that is currently at the GISU, and only adopt the procedure. Mason Maltais, Gary Marckres, and Michael Inners agree that this is best practice. What is presented is the procedure and letter to parents that is updated and submitted by our new school nurse.
10. Narcan - Opiate overdose reversal drug, nurse suggests that trained staff have access to this in the event that there is a problem. Michael Clark recommends that this be in schools and locked like all other medications and trained professionals will have access.
11. Union support staff contracts - tentative agreement with CIUUSD support staff. Michael Clark shared the process of the committee reviewing the language changes. Associate adopted all language changes. Proposal for 4% salary increase, BIs addition of steps, placing all current BIs on step 2 next year. Carry forward seniority from previous districts to new district. Michael Inners moves to approve ratification of the contracts, Mason Maltais second, Michael Inners clarified it is a one year contract. Roll call vote, Gary Marckres- yes, Mason Maltais- yes, Michael Inners- yes. Motion carries, 3-0. Gary Marckres authorized Mason Maltais to sign for Gary Marckres.
12. Non-union support staff contracts - tabled for now.
13. Principal Hiring Update - Michael Clark indicated that committee is meeting (9 Members representing parents, teachers, and community members). Interviews will be held next Thursday and Friday. Michael

Clark suggests having a special meeting Tuesday, June 4 to have candidate meet with staff, community, and board. Board agrees this would be best practice.

14. Teacher Hiring Update - Michael Clark shared that we knew we would have one opening, position posted with new job posting language. Was able to draw 41 applicants. Lauren Thomas is facilitating a committee for all CIUUSD licensed educators. They will be interviewing on May 16, 17, and the 20. Will know if there are any other positions that will need to be filled at that time as well, with the exception of the extensions that have been granted. The North Hero PE teacher has indicated he is not returning. Position posted internally. We have two applicants, one licensed and current PE teacher in Isle La Motte and the other candidate does not have a license. Would like to bring Barb Larvey in as the .4 PE teacher in North Hero building- combine position within CIUUSD to be a .8 position. This will change the staffing for the administrative assistant position. Mason Maltais motions accepting Barb Larvey as the PE teacher, Gary Marckres second, Roll call vote, Gary Marckres- yes, Mason Maltais- yes, Michael Inners- yes. Motion carries, 3-0.

15. Non-union support staff contracts - Michael Inners motions to enter executive session to discuss non union support contracts Mason Maltais second, Roll call vote, Gary Marckres- yes, Mason Maltais- yes, Michael Inners- yes. Motion carries, 3-0. Board moves into executive session at 8:06 pm. Board exits executive session at 8:10 pm. Mason Maltais motions to set increase at 4% for FY 20, Michael Inners second, Roll call vote, Gary Marckres- yes, Mason Maltais- yes, Michael Inners- yes. Motion carries, 3-0.

Closure

16. Setting the next agenda - Special meeting on June 4 for principal hiring. Regular meeting: Teacher hiring, update on teacher negotiations, GISU space move, transition grant funds.

17. Adjourn - Michael Inners motions to adjourn, Mason Maltais second, Roll call vote, Gary Marckres- yes, Mason Maltais- yes, Michael Inners- yes. Motion carries, 3-0, adjourn at 8:11 pm.