

**Alburgh School Board**  
**Alburgh Community Education Center**  
**May 20, 2019**

**Present:** Board Chair Michael Savage, Board Vice Chair Trevor Creller, Board Member Mallory Ovitt, Principal Beth Hemingway, GISU Superintendent Michael Clark, Alburgh Staff Member Rick Baker, Pat Daunais from Friends of Northern Lake Champlain

Meeting called to order at 5:30 P.M. by Mike Savage

**Adjustment of Agenda:**

- Added bills for payment
- Added Alburgh Clubhouse to board discussion
- Added head lice policy to board discussion on policy

**Citizens/Staff to be Heard:**

- None

**Consent Agenda:**

- Approved 5/06/19 Minutes
- Building Use Requests: None at this meeting

**Reports:**

- Principal's Report: Beth Hemingway updated the board on upcoming/summer building maintenance and projects, hiring updates, Alburgh Club House Committee, curriculum & instruction, 8th grade trip, graduation, and upcoming dates
  - Rick Baker updated the board on quotes that have been received as part of the playground, paving, and bleacher projects.

**Board Business:**

- Green Stormwater Infrastructure: Patrick Daunais from Friends of Northern Lake Champlain spoke to the board regarding a project to install green stormwater infrastructure. A grant has been received to work with Alburgh which would allow the project to be completed at no cost to the school. Would be possible to make STEM connections for this to become a learning opportunity for students. In the winter, the location of snow removal may be an issue with the current plan- a discussion with the highway department will be needed before commitment. In addition, fencing may be needed for safety when there are high rain events. Variations or smaller scale projects may be an option as well.
- Policy Updates: Michael Clark reviewed with the board the policies which were identified by the VSBA as being in need of addition or review to bring in line with state statute and GISU. The board read through the policies in question. Next month the board will potentially adopt these policies, and read others.
- Bereavement Time: Beth Hemingway reviewed the contracts of two employees who do not currently have bereavement time in their contract.
- Contracts to Sign: Reviewed non-union employee contracts.

- Graduation: Beth Hemingway discussed the current status of 8th grade graduation preparations. Graduation will be held June 13th at 6:00 P.M.
- Lawn Care Contract: Reviewed the new 2-year lawn care contract.
- Bills: Trevor Creller reviewed current bills with the board.
- Alburgh Club House: Trevor Creller updated the board on the committee's work and the need for representation from the school board on the newly forming board for this project/building. Michael Clark pointed out the need for the attorney to review this. Beth Hemingway will contact Paul Chapman to get clarification.
- Setting the Next Agenda: no new items to add to the next agenda.

**Board Action:**

- Trevor Creller moved to accept the minutes of May 06, 2019 (2nd Mallory Ovitt) Unan.
- Trevor Creller moved to approve an expenditure not to exceed \$10,500 for the purchase of engineered wood fiber chips for the playground from Triple A State of Play (2nd Mallory Ovitt) Unan.
- Trevor Creller moved to approve an expenditure not to exceed \$21,000 to Premier Paving for paving the back parking lot area (2nd Mallory Ovitt) Unan.
- Trevor Creller moved to approve an expenditure not to exceed \$7,500 to Beaulac Excavating for prep work for paving (2nd Mallory Ovitt) Unan.
- Trevor Creller moved to grant 3 bereavement days to the home school coordinator and behavioral specialist contracts, and retroactively adjust Stephanie Moegelin's paid time off to reflect the 3 bereavement days (2nd Mallory Ovitt) Unan.
- Trevor Creller moved to support the superintendent's issuing of contracts to non-union employees (2nd Mallory Ovitt) Unan.
- Trevor Creller moved to award a 2-year lawn mowing contract to Island Lawn Service (2nd Mallory Ovitt) Unan.
- Trevor Creller moved to authorize the payment of current valid invoices, as is (2nd Mallory Ovitt) Unan.
- Trevor Creller moved to adjourn at 7:09 P.M. (2nd Mallory Ovitt) Unan.

Respectfully Submitted,

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Stephanie Waters

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Virginia Wright

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Mallory Ovitt

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Trevor Creller, Vice Chair

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Michael Savage, Chair