

**Minutes for the Thursday, June 1, 2017
South Hero School Board Meeting at Folsom Education &
Community Center**

Called to Order:

Meeting called to order at 6:04pm by David Cain

In attendance:

David Cain, RJ Sweeney, Bentley Vaughan, Melanie Henderson, Tim Maxham, Board members; Leonard Badeau, Principal; Beth Hemingway, Director of Student Services; Barbara Burrington, Superintendent; David Hobbs, Helen Bishop, Alison Perry, Tom Nolan, Julie Pidgeon, Kathy Robinson, Bill Banas

Adjustment of Agenda:

- Removed update on Board Retreat Planning
- Added Teacher Contract Signatures under Board Actions

Principal's Report by Lenny Badeau:

- Current K-8 enrollment is 136 students
- Middle School musical was a hit!
- 7th/8th Grade overnight field trip to Boston was a success
- SBAC and NECAP assessments are complete
- 4th Grade Teacher hiring is complete, and the hiring process will begin for two paraprofessionals for FY2017/2018

Superintendent's Report by Barbara Burrington:

- David Isham, the GISU Information Technology and Network Manager, will be retiring on June 30th
- SBAC results are now available to schools and teachers. School Boards will be able to review the results in early fall. D.Cain asked if Folsom's results could be ready in time for our board retreat in August. B.Burrington said she thought that was feasible and would speak with Megan Grube
- Contracts with the GISU's Partner Preschools will be issued in July
- High school enrollment Year-End report is available
- The new payroll specialist, Megan DeVinny, was identified and started in April
- Folsom's 8th Grade Graduation will take place on June 15th at 6pm. Tim Maxham will assist Lenny Badeau with the presentation of diplomas

Board Discussion:

Thank You to Barbara Burrington:

On behalf of the Folsom School Board, Tim Maxham thanked Barbara Burrington for her two years of service as the GISU Superintendent. He praised her excellent work, dedication, and countless hours spent working for the Board, Folsom School, and all of Grand Isle County. The Board thanks her for a job well done!

Food Safety Documentation:

- Lenny Badeau submitted a proposal to create Food Safety Program documentation to meet the State and Federal guidelines. He proposed that the work be done this summer by the Food Services Manager. Details of the required documentation are listed below
- Bentley Vaughan asked why this work requires additional funding, since it appears to fall under the existing responsibilities of the Food Service Manager. L.Badeau explained that there is insufficient time to complete the documentation before the end of this school year. He further explained that if the work waits until September, Folsom will not be compliant with State and Federal guidelines at the start of the new school year.
- The proposed work should last no more than 4 weeks, at 40 hrs/week, from July 3rd – July 31st, for a maximum of \$2300.

Summer Building and Ground Maintenance:

- L.Badeau submitted a proposal for extra, part-time custodial and maintenance work over the summer. This will assist regular staff in completing a long list of building and ground maintenance and repairs.
- The work should last no more than 80 hours, at \$15/hr, starting from July 3rd, for a maximum of \$1200. L.Badeau will draft an M.O.U. (Memorandum of Understanding) to hire the part-time individual.
- Board approved by common consent.

Act 46 Update:

- D.Cain confirmed that the Central Island School District will be working with Alburgh to formalize a 3x1 merger under the new provisions created by the legislative updates.
- Folsom will work toward creating a proposal to stand alone and remain a separate district within the Grand Isle Supervisory Union. The proposal and report will be submitted to the Agency of Education.

School Climate Survey:

- M.Henderson confirmed that the Climate & Culture Survey is scheduled for Monday, June 5th. Jay Nichols will meet with 30 students (selected randomly from the 3rd – 8th grades) and 20 staff members.
- M.Henderson also gathered contact information for families, and randomly selected parents from each class to be interviewed. She contacted the families ahead of time to explain the process, and also gave families a chance to opt out.

Principal Hiring Process Update:

- The Principal Hiring Committee included all 5 school board members, Beth Hemingway from the GISU, and Tom Nolan from the teaching staff.
- D.Cain explained that the Hiring Committee met with 4 candidates, and that one candidate toured the building and met with teachers and staff on June 1st.
- The Hiring Committee will consider contract and salary details during Executive Session.

Master Contract:

- B.Burrington explained that the teacher’s Master Contract equired some wording changes in section 4.2, but that the intent remained the same.
- D.Cain and B.Vaughan were the Board Representatives during the teacher contract negotiations.

Board Actions:

- Minutes from May 18th will be discussed and approved at the next board meeting.
- D.Cain made a motion to approve the Principal’s Food Service documentation request. Seconded by RJ Sweeney. D.Cain, RJ Sweeney, T.Maxham, and M.Henderson voted in favor. B.Vaughan voted against.
- RJ Sweeney made a motion to accept the Master Contract with the minor wording changes. Tim Maxham seconded, and all voted in favor.
- B.Vaughan made a motion to pay the bills. All voted in favor.
- D.Cain made a motion to hire a Board Secretary to start on July 1st, 2017, and to be paid \$100/meeting. RJ Sweeney seconded, and all voted in favor.
- All Board members signed the contracts for Teachers and Support Staff for FY2017/2018

Public Comments:

- None

Executive Session:

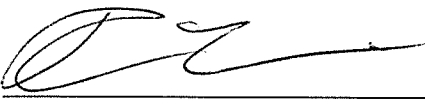
- B.Vaughan made a motion to move into executive session to discuss staff and student matters at 7:20pm. RJ Sweeney seconded, and all voted in favor.

Adjournment:

- D.Cain made a motion to adjourn at 8:59pm. All voted in favor

Next Meeting Date:

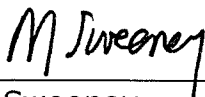
- Thursday, June 22nd at 6pm, at the Folsom Education & Community Center



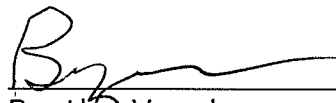
David Cain



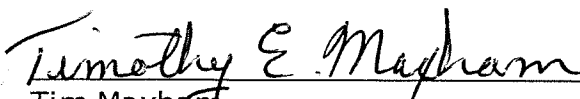
Melanie Henderson



RJ Sweeney



Bentley Vaughan



Tim Maxham