

Grand Isle Supervisory Union  
**South Hero School District**  
School Board Regular Meeting  
**Thursday, June 18, 2020**, at 6 p.m.  
Location: Virtual via Google Meet  
meet.google.com/trt-yyzg-ozd  
Join by phone  
(US) +1 551-444-6037 PIN: 616 480 647#

## **MINUTES**

### **Call to Order**

1. Call to order at 6:03 p.m. (B. Chutter)

Introductions. In attendance:

- Board members: Tim Maxham, Bob Chutter, Erin Morse, Nathaniel Kouns
- Staff: Susan McKelvie, Michael Clark, Rob Gess, Julie Pidgeon
- Audience: Buddy Meilleur (LCATV)

### 2. Adjustment of Agenda

None.

### 3. Public Comments

None.

### 4. Consent Agenda (Action)

- A. Approve minutes from May 21, 2020, and June 11, 2020. T. Maxham made a motion to approve the minutes of the May 21, 2020, meeting and June 11, 2020, meeting. N. Kouns seconded the motion. Approved unanimously on a voice vote.

### 5. Reports

#### A. Financial (R. Gess) (Action)

R. Gess reported the school will be over-budget in the \$20,000 range. However, South Hero will receive \$39,000 in additional revenue from the state that it identified through a reconciliation process for FY19, and that amount will appear as unbudgeted revenue for FY20. R. Gess noted that some of the expenses resulting in the budget overage were due to Covid-19, some to a contract that was negotiated after the budget was set and some to student needs. The Covid expenses will be reimbursed in FY21. Additionally, GISU continues to work with Sullivan & Powers on the audit and all requested documents have been sent.

Food Service update: R. Gess said the food service transfer has been completed in the budget. Regarding the lunch program, South Hero was given a federal extension on its eligibility waiver to provide lunches to South Hero children in need due to Covid-19, which means Folsom can still provide meals to South Hero students through the summer and is eligible for reimbursement. R. Gess noted it takes 6-8 weeks for reimbursement to take place.

R. Gess also shared that there are three distinct buckets of relief funds for Covid-19 with different guidelines. How those funds will be disbursed is still being determined. Finally, the financial staff is transitioning back to the GISU Office.

B. Chutter asked a clarifying question regarding the \$39,000 unbudgeted revenue. It was clarified that it was due in FY19 but would be added to FY20. Chutter also asked clarifying questions about the financial report.

T. Maxham asked for clarification of the Food Program Fund expenses and whether R. Gess' projection of the budget reconciliation included the transfer from the Food Service program. Gess said it did.

T. Maxham made a motion that the board received and reviewed the financial report of June 11, 2020. N. Kouns seconded the motion. Approved unanimously on a voice vote.

B. Superintendent's (M. Clark)

- a. Continuity of Learning Plan Update (Covid 19): At the GISU Inservice, staff shared lessons learned from remote learning. Megan Grube, director of Curriculum, Instruction and Technology, plans a community presentation next week to gather community feedback. The focus has shifted to how schools will open in the fall. The Agency of Education released guidelines on June 17. The administration is reviewing the guidelines. B. Chutter said the community will be interested to learn more about school reopening.

C. Principal (S. McKelvie)

- a. Continuity of Learning Plan Update (Covid 19): S. McKelvie congratulated Folsom's 8th Grade graduates, who were celebrated by the community on June 9 with a parade. She expressed relief that Folsom can count on the federal waiver to provide summer food service. She said Folsom will partner with Food For Thought on a pickup location because bus service will not be available this summer. The school food will be available for pickup at the Congregational Church at the same time as Food for Thought's pickup. She noted summer food services will end about a week before school starts so the kitchen staff has time to do a deep cleaning of the kitchen. S. McKelvie said the staff's feedback on remote learning will inform the planning for the next school year. She has posted the AOE's reopening plan on the Folsom website and Facebook page. She noted it is primarily focused on logistical reopening, and it does not address

instructional needs nor the costs to maintain health safety. S. McKelvie said enrollment numbers are holding and Folsom will have 4 additional tuitioned students from Grand Isle. B. Chutter asked a clarifying question about enrollment.

### Board Business

6. Approval of Bills for Payment. B. Chutter made a motion to pay the bills in Batch #5736 totaling \$12,350. T. Maxham seconded the motion. Approved unanimously on a voice vote.

7. Audit presentation (virtual) (Sullivan & Powers) (Discussion): M. Clark said Sullivan & Powers was not prepared to present tonight. The district will schedule Sullivan & Powers to present at the July meeting.

8. Summer Retreat (B. Chutter) (Discussion, possible Action): B. Chutter suggested the board continue to hold an annual retreat with administration. M. Clark said the retreat is helpful for the board to articulate what it hopes to accomplish in the coming year. He also recommended the board use the Vermont School Boards Association self-evaluation tool. M. Clark suggested the retreat be held at the end of July or beginning of August. N. Kouns said he would like to focus some of that time hearing from staff in depth about the assessment of the last trimester of remote learning and the contingency plans to foster continuity in curriculum goals. He recommended the meeting be held at the end of July. T. Maxham said he was flexible but would not like to meet virtually for this retreat. B. Chutter concurred that an in-person meeting would be helpful if the space and health considerations could be managed. M. Clark noted the Peoples Bank in St. Albans has a large room that could be reserved. He will ask Megan Devinny to make arrangements for a space for the last week of July. The board discussed the timing for a retreat; B. Chutter said Monday-Tuesday work best. E. Morse said there is a potential she will not be able to attend.

T. Maxham expressed appreciation to the district for arranging the public commendation of the graduates county-wide. M. Clark expressed appreciation of Tonya Poutry at *The Islander*, who reached out to make it happen

9. Student Schoolhouse Request Attorney Communication (Executive Session) (Action)  
B. Chutter made a motion to go into Executive Session at 6:56 p.m. to discuss an attorney communication. T. Maxham seconded the motion. Approved unanimously on a voice vote. The board went into executive session at 7 p.m. The board left the executive session at 7:16 p.m. B. Chutter moved that the board authorize the superintendent to finalize the settlement arrangements and to have Bob Chutter sign for the board. E. Morse seconded the motion. Approved on a voice vote 4-0.

### **Closure**

10. Setting the next agenda  
-Sullivan & Powers audit presentation

- Retreat agenda
- Update on school opening
- Update on the Parent-Child Center

11. Adjourn

B. Chutter made a motion to adjourn. T. Maxham seconded the motion. Approved unanimously on a voice vote. The board adjourned at 7:18 p.m.

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