

Grand Isle Supervisory Union

School Board Regular Meeting

Monday, June 24, 2019

Minutes

Board Present: Trevor Creller, Don Bartlett, Michael Inners, Bridget Brisson, Chet Bromley, Melanie Henderson, Bentley Vaughan, Tim Maxham, Nathan Robinson (via phone)

Admin Present: Michael Clark, Rob Gess, Megan Grube, Megan DeVinny

Public Present: Gary Marckres

Call to Order

1. Call to Order - Melanie Henderson calls to order at 6:37 p.m.
2. Adjust the Agenda - resignation and contract signature added, move items 6, 7, 11, and 14 will be moved up prior to reports and item 12
3. Citizens and/or Staff to be Heard - none
4. Consent Agenda
 - a. Approve the minutes from 4/22/2019 & 5/15/2019 - Tim Maxham moves to accept the 4/22 minutes as presented, second Bentley Vaughan. Roll vote- Tim Maxham- yes, Bentley Vaughan, yes, Melanie Henderson- yes, Nathan Robinson, yes, Chet Bromley- yes, Bridget Brisson- yes, Michael Inners- yes, Don Bartlett, yes, Trevor Creller- yes. All in favor, motion passes.
 - b. Tim Maxham would like to add notes of who was available by phone on 5/15 minutes and moves to approve minutes, Bentley Vaughan second. Roll vote- Tim Maxham- yes, Bentley Vaughan, yes, Melanie Henderson- yes, Nathan Robinson, yes, Chet Bromley- yes, Bridget Brisson- yes, Michael Inners- yes, Don Bartlett, yes, Trevor Creller- yes. All in favor, motion passes.
6. Review and Approve the GISU Continuous Improvement Plan - Megan Grube shared the continuous improvement plan presentation, Included was the process, results, and resulting poles and changes planned on implementing next year. Goals for the continuous improvement plan include working with the instructional coach, curriculum development team, and educator professional development. Examples of data reports where changes are anticipated were shared and the changes in targets within the reports. Melanie Henderson motions to approve, Tim Maxham second. Roll vote- Tim Maxham- yes, Bentley Vaughan, yes, Melanie Henderson- yes, Nathan Robinson, yes, Chet Bromley- yes, Bridget Brisson- yes, Michael Inners- yes, Don Bartlett, yes, Trevor Creller- yes. All in favor, motion passes.
12. Transportation - Rob Gess shared the RFP process for student transportation. One bid has been received from Green Mountain Transit. Pricing is identical to what is in existing contract. Rob Gess looking for approval to negotiate a three year contract with two year optional extension. Melanie Henderson motions to authorize Rob Gess to negotiate, Don Bartlett second. Roll vote- Tim Maxham- yes, Bentley Vaughan, yes, Melanie Henderson- yes, Nathan Robinson, yes, Chet Bromley- yes, Bridget Brisson- yes, Michael Inners- yes, Don Bartlett, yes, Trevor Creller- yes. All in favor, motion passes.
7. SU Wide Time and Attendance System- Rob Gess has solicited inquiries from 4 vendors. ADP gave no quote, Paydata gave a quote for payroll reporting only, Timeclock plus incorporated a robust installation throughout New England, but did not give references within the state of Vermont, Frontline is a time and attendance system that caters to the education market and are perfectly suited to what we need. It is a web-based time and attendance. It has an app and allows teachers to find their own subs within the

system. Admin will be able to pull reports easily and will be able to approve. It is worth the investment. Rob Gess recommends this solution and has had good feedback from those that are using it now. Expect this to be up and running and implemented on October 1. The \$17,600 for Frontline time and attendance system. Will come from technological improvement line in budget. Tim Maxham motions to authorize Rob Gess to purchase Frontline for \$17,600, Michael Inners second. Roll vote- Tim Maxham- yes, Bentley Vaughan, yes, Melanie Henderson- yes, Nathan Robinson, yes, Chet Bromley- yes, Bridgett Brisson- yes, Michael Inners- yes, Don Bartlett, yes, Trevor Creller- yes. All in favor, motion passes.

14. Teacher Contract -

- Michael Inners motions to enter exec session, Tim Maxham second. Roll vote- Tim Maxham- yes, Bentley Vaughan, yes, Melanie Henderson- yes, Nathan Robinson, yes, Chet Bromley- yes, Bridgett Brisson- yes, Michael Inners- yes, Don Bartlett, yes, Trevor Creller- yes. All in favor, motion passes. Board enter executive session at 7:04 p.m.
- Board exits executive session at 7:15 p.m.
- Melanie Henderson motions to ratify the FY20 negotiated teacher contract and authorize Melanie Henderson to sign, Tim Maxham second. Roll vote- Tim Maxham- yes, Bentley Vaughan, yes, Melanie Henderson- yes, Nathan Robinson, yes, Chet Bromley- yes, Bridgett Brisson- yes, Michael Inners- yes, Don Bartlett, yes, Trevor Creller- yes. All in favor, motion passes.

11. Medicaid - Michael Clark shared information about medicaid billing. Historically GISU has been billing \$150,000. This year, a person from the state cISU office to help with billing due to staffing turnover. The medicaid person from the state has indicated that we could be billing \$200,000+. Michael Clark is looking to have a person come in and spend 20 hours/ week to bill \$175,000 of medicaid. This person will make an hourly rate. Melanie Henderson motions to approve Michael Clark's recommendation to hire a medicaid billing contractor, Bentley Vaughan second. Roll vote- Tim Maxham- yes, Bentley Vaughan, yes, Melanie Henderson- yes, Nathan Robinson, yes, Chet Bromley- yes, Bridgett Brisson- yes, Michael Inners- yes, Don Bartlett, yes, Trevor Creller- yes. All in favor, motion passes.

Michael Clark recommends hearing an update on the audit:

- Rob Gess shared info on the FY18 audit. At the beginning of June, management decision letter was received with 13 findings. We need to address these findings, of the 13, 9 were repeats of the FY17 audit. There are two findings that were a surprise- one is documentation of time and effort, related to federal grants like Title I and IDEA B. Auditors felt there was insufficient documentation leading to \$175,000 of disallowed costs. Subgrants also had findings with documentation not being in place. The signed grant agreement was not in place, leading to \$190,000 of disallowed costs. GISU disagrees with that and we will be appealing these two findings. Michael Clark shared that this document was completed at the SU level and so there is a base for the appeal. Some of the documentation regarding time and effort does not seem to be in place. We know this work has been done, but we cannot put our hands on this documentation due to turnover. We intend to appeal both findings and we will be talking about this more in July. Legal counsel will be sought regarding this appeal.

Michael Clark shared that current office space is well on its way, think it will be more likely to be ready to move out of current space by September 1. This will allow time to complete packing and record retention projects.

Melanie Henderson motions to adjourn, Michael Inners second. Roll vote- Tim Maxham- yes, Bentley Vaughan, yes, Melanie Henderson- yes, Nathan Robinson, yes, Chet Bromley- yes, Bridgett Brisson- yes,

Michael Inners- yes, Don Bartlett, yes, Trevor Creller- yes. All in favor, motion passes. Meeting adjourns at 7:28 p.m.