

Grand Isle Supervisory Union
CIUUSD Regular Meeting
Tuesday, July 9, 2019, at 6:30 p.m.
Minutes

Board Present: Michael Inners, Nathan Robinson, Mason Maltais

Admin Present: Michael Clark, Rob Gess, Amanda Ellison, Megan DeVinny

Public Present:

Call to Order

1. Call to Order - Mason Maltais called to order at 6:38 p.m.
2. Adjust the Agenda - add an additional contract under approve new hires, Michael Atwood. Move 11 to after 9
3. Citizens and/or Staff to be Heard - none in attendance
 - a. Board correspondence - Michael Clark shared the letter from the Champlain Islands Arts Organization. They have an interest in donating money to each art program within the schools. The letter outlines some conditions regarding expectations of the use of funding. The Board thanked them for their donation.
4. Consent Agenda
 - a. Approve the minutes from 6/11/2019 & 6/24/2019 - no alterations, minutes approved.
 - b. Approve new hire- Tucker Kohlasch - Michael Clark shared that Tucker will be the 5% teacher in the Grand Isle building. Mason Maltais moves to approve, Nathan Robinson second. All in favor, motion passes.
 - c. Approve new hire - Michael Atwood - Michael Clark shared that Michael will be the .7 FTE library/media position within the North Hero and Isle La Motte buildings. Michael Inners motions to approve, Nathan Robinson second. All in favor, motion passes.
5. Reports
 - a. Superintendent's - Michael Clark shared some highlights from the past month. Michael Clark is excited that Amanda has joined and has been getting to know folks. The website has been updated and reconfigured to highlight the campuses, and the CIUUSD is highlighted as the main webpage. Finishing on closing up the local audits, hopefully to be presented at the August meetings. At last GISU meeting, the response letter to audit was shared, letter has been sent to AOE for appeal.
 - b. Financial - Rob Gess shared that budget to actuals will start next month. Been a busy 30 days getting CIUUSD up and running. First payroll is this week. Challenges with set up of deductions in payroll and manual entry has taken time. Working with admins in the three districts to ensure everyone has authorizations to do requisition process. At the GISU board meeting, time and attendance was approved. Tomorrow is the first meeting for implementation. Hoping to have this up and running by October 1.

Board Business.

6. Supervisory Union Board Representation - CIUUSD will now have 3 representatives at the GISU board. Nathan Robinson is currently a representative. Will need to nominate 2 more people. Nathan Robinson nominates Mason Maltais and Jane Zera. Michael Inners seconds the motion. All in favor, motion passes. Michael Clark said the next meeting will be July 22.
7. Policy Review -

- Michael Clark said there are no new policies, just the second reading from policies from last month. VSBA is working on revising recommended policies and should be ready to start recommended policies next month. Michael Clark will implement GISU policies as practices within the CIUUSD as CIUUSD goes through recommended policies. In August there will be a heavy dose of Student Recommended Policies.
- B5 Employee Harassment- Michael Inners motions to approve, Nathan Robinson second, all in favor, motion passes.
- B7 Tobacco Prohibition - Michael Inners motions to approve, Nathan Robinson second, all in favor, motion passes.
- C5 Firearms - Michael Inners motions to approve, Nathan Robinson second, all in favor, motion passes.
- C7 Student Attendance - Michael Inners motions to approve, Nathan Robinson second, all in favor, motion passes.
- C10 Policy on Prevention of Harassment, Hazing and Bullying of Students- (code at corner needs to be corrected) Michael Inners motions to approve, Nathan Robinson second, all in favor, motion passes.
- C10P Prevention of Harassment, Hazing and Bullying of Students Procedures - (numbering will need to be adjusted) Michael Inners motions to approve, Nathan Robinson second, all in favor, motion passes.
- C11 Student Freedom of Expression in School-Sponsored Media- Michael Inners motions to approve, Nathan Robinson second, all in favor, motion passes.
- D1 Proficiency Based Graduation Requirements - this is an unnecessary policy because we do not have a High School and opt not to adopt policy per recommendation.

8. Update on Central Office move - Michael Clark shared the move is coming along. All invoicing and checks have been written prior to the end of the fiscal year. Central Office staff visited the space last Wednesday and are excited for the move. Michael Clark thanked the CIUUSD for using transition grant funds for this office space. It will be an opportunity for a culture change and gives us the space to launch progress for all districts within the GISU. The double doors within the Grand Isle School will offer extra security for students. Nathan Robinson suggested it may be worth doing a safety walk through for the other buildings within the district.

9. Goal setting for CIUUSD - Michael Clark shared the goals shared for the CIUUSD in a handout. This handout is to start conversations and get board thinking about the goals to discuss next meeting. Michael Clark shared that it is important to reflect on the continuous improvement plan. Looking to bring Professional Learning Community to the districts. This will help all teachers learn from each other and improve on process. GISU 7/22 meeting will have each of the central office administrators come and discuss the big projects for FY20. Michael Clark reminded that CIUUSD is in first year as a new district, there was an indication that CIUUSD would like the food service to be a goal, and shared the plans for Principal Presentations in FY20. Mason Maltais would like to see if there are any savings in looking for vendor savings and finding efficiencies to allow tax rate to stay comparative from year to year. Michael Clark shared that if these are the goals, he will bring the timeline for the goals and set the expectations. Picture aligning goals throughout the four entities so there will be a regular educational presentation at meetings related to the goals. Discussion took place regarding the data guiding goals. Michael Clark shared it would be beneficial to have Megan Grube come to next month's meeting to discuss SBAC data. Mason Maltais would also like to look at assessing facilities needs to anticipate expenses and be proactive rather than reactive to building needs.

11. Expectation of Principal Attendance - Michael Clark appreciates that Principals attend, but want to make sure their time is being used wisely. Having a scheduled Principal Presentation will be beneficial to the board and the principal. Mason Maltais agreed that unless there is something that requires the

principal to attend, they will not need to be in attendance. Michael Clark shared the principals will have a report within the board packet and will target the report into what the board is looking for and how it ties into the goals. Their presentations would be front-loaded on the agenda and then they could leave if they like.

10. Follow up on Food Service - Michael Clark shared that he, Rob, Lauren and Amanda met with Tina (our direct contact at the Abbey) and Nina (VP of operations at the Abbey). Michael Clark shared with them the discussion that took place at the last board meeting. In depth conversation was had and a nutrition committee will be formed, with some board representation, student, and teacher representation from each building. This committee will meet on a monthly basis. There will be data brought back regarding measuring goals to bring back to the board. The differences in equipment at each building was discussed in the meeting that has presented challenges for the Abbey Group. At the next meeting, there will be a nomination for the board representation and the first meeting would be in September. Mason Maltais asked if there could be a report generated about what equipment is in each building to assist with standardization. The board would still like to continue the RFP process and look into cost of having in-house food services.

12. Approve updated teacher contracts and sign - Michael Inners moves to approve revised teacher contracts and authorize Mason Maltais to sign, Nathan Robinson second, all in favor, motion passes.

13. Other - none

Closure

14. Setting the next agenda - facilities use policy is in place, heat pumps within the North Hero school, food service conversation with list of equipment, Megan Grube to present SBAC data, refined goal list and calendar related to goals

15. Adjourn - Nathan Robinson motions to adjourn, Mason Maltais second, all in favor, motion passes. Meeting adjourns at 8:34 p.m.