

Grand Isle Supervisory Union
South Hero School District
School Board Regular Meeting
Thursday, July 11, 2019, at 6 p.m.
Location: Folsom Education & Community Center

DRAFT MINUTES

Call to Order

1. Call to order at 6:02 p.m.

In attendance:

-Board members: Melanie Henderson, Tim Maxham, Bob Chutter, Erin Morse

-Staff: Michael Clark, Rob Gess, Julie Pidgeon

2. Public Comments

-M. Henderson read a letter from the Champlain Islands Artists Organization, which is in the process of disbanding. It is planning to disburse its funds to the schools in the Islands for their art budgets. The organization stipulated the money should be used at the discretion of the art teachers through a designated account, and it said the amount would be approximately \$800-\$1,000 for South Hero. B. Chutter asked that the board correspond with a thank you note. M. Clark said the donation will come in the future with a letter.

-M. Henderson shared that Jane Zera of the Isle La Motte, GISU Board, and the CIUUSD Board has died. The board expressed appreciation for her contributions to Islands education. M. Clark applauded her advocacy for children.

3. Consent Agenda (Action)

A. Approve minutes from June 20, 2019. B. Chutter made a motion to approve the minutes of the June 20, 2019, meeting. T. Maxham seconded the motion. Approved on a voice vote.

4. Reports

A. Financial (R. Gess) (Action): R. Gess reviewed his financial report of July 3, 2019. R. Gess said FY19 will show a surplus for the school. Revenues are coming in higher than budgeted, such as the small schools grant, and there are savings in tuition and health insurance. It was noted the surplus can be put into the capital reserve fund. T. Maxham asked questions about the financial report and options for a surplus. M. Clark noted that a large part of the surplus is due to tuition coming in less than budgeted, which may be a one-time benefit because of the district's efforts to verify the residency of tuitioned students this year. B. Chutter said the voters provided guidance at town meeting regarding the capital reserve account and suggested the board provide a list of capital needs for the school at town meeting.

B. Chutter asked for more information about the Rise Vermont grant. R. Gess said grant expenditures were not budgeted, which is why they appear as unbudgeted expenses, but there is revenue available to

cover those expenses. B. Chutter also asked about food service, and R. Gess answered with an explanation of the accounting of the food budget. R. Gess and M. Clark explained that the food service budget should be run as an enterprise fund and accounted for separately from the school budget. That accounting would provide more specific information on revenue and expenditure. T. Maxham said he would like to know how much the school is subsidizing the program and what is needed to support a quality program for the children. M. Clark said setting up food service as an enterprise fund will give the board that data. B. Chutter asked if R. Gess could send the financial report as an Excel spreadsheet. R. Gess said he could do that. T. Maxham moved the board received and reviewed the budget-to-actuals report printed on July 3, 2019 for FY19. B. Chutter seconded the motion. Approved on a voice vote.

B. Superintendent's (M. Clark): M. Clark encouraged board members to attend the GISU Board meeting for updates from department chairs.

Board Business

5. Elect Vice Chair of the Board (M. Henderson) (Action). M. Henderson asked if anyone is interested in serving. B. Chutter said he is willing to serve as vice chair. M. Henderson nominated Bob Chutter to serve as vice chair. E. Morse seconded the motion. Approved on a voice vote.

6. Appoint a member of the negotiating committee (M. Henderson) (Action): M. Clark said the boards will be negotiating a contract next year, and meetings are typically twice a month when they are happening. T. Maxham moved the board nominate Bob Chutter to serve on the Negotiating Committee. M. Henderson seconded the motion. Approved on a voice vote.

7. Approval of Bills for Payment (M. Henderson) (Action)

B. Chutter made a motion to pay the bills in Batch 4388 totaling \$30,109.91 and Batch 4389 totaling \$19,028.22. T. Maxham seconded the motion. Approved on a voice vote.

8. Finalize plans for August Retreat (M. Henderson) (Discussion): M. Henderson asked if Susan McKelvie would be able to attend a retreat on Aug. 8. M. Clark said she was available. M. Henderson suggested moving the regularly scheduled board meeting from Aug. 1 to Aug. 8 to coincide with the retreat. T. Maxham suggested the board use the Worthen Library's basement room. The board scheduled the Board Retreat for Aug. 8 at the Worthen Library from 2:30-5:30 p.m. The board's regular meeting will follow at 6 p.m. Aug. 8 at Folsom School. J. Pidgeon noted she will be away; she will seek a substitute minutes taker.

9. Approve updated teacher contracts and sign (M. Clark) (Action): M. Clark said the board has the contracts that reflect the recently negotiated master agreement. T. Maxham moved the board authorize M. Henderson to sign contracts. E. Morse seconded the motion. Approved on a voice vote.

10. Other

None.

Closure

11. Setting the next agenda for Aug. 8, 2019

-Approve reviewed policies and consider recommended policies

-Principal's Report. The board would like to hear about preparation for the start of the school year.

-SBAC data

12. Adjourn

B. Chutter moved the board adjourn, and E. Morse seconded the motion. Approved on a voice vote. The board adjourned at 7:05 PM.
