

Alburgh School Board
Alburgh Community Education Center
August 05, 2019

Present: Board Chair Michael Savage, Board Vice Chair Trevor Creller, Board Member Mallory Ovitt, GISU Superintendent Michael Clark, Principal Beth Hemingway, Alburgh Staff Rick Baker

Meeting called to order at 5:33 P.M. by Mike Savage

Adjustment of Agenda:

- Added principal's report after financial report, MOUs to approve, a parent request, and a resignation

Citizens/Staff to be Heard:

- None at this meeting

Consent Agenda:

- Approved 7/15/19 Minutes
- Building use requests- none at this meeting
- Approved New Hire Contracts- Shannon English (Administrative Assistant), Meghan Bellavance (.5 Library Media Specialist), Jennifer Wright (Middle School Math),

Reports:

- Superintendent's Report- Michael Clark presented his report to the board with information around the office move, individual contracts, 19-20 hiring process, PLC conference, Snelling Educational Leadership Project, and FY18 local audits.
- Financial Report- Rob Gess' report was included in the board packet.
- Principal's Report- Rick Baker updated the board on building projects. Beth Hemingway updated the board on building maintenance, hiring updates, financial, PLCs, VT Parks and Rec Grant Update, and Northern Border Regional Commission Grant. Ms. Hemingway also discussed MOU's for the 19-20 school year and a purchase order approval

Board Business:

- Approval of Bills- Trevor Creller updated the board on bills
- Stormwater Update/Plan- Rick Baker updated the board on the current proposal for this project.
- Champlain Islands Artists Organization Donations- Mike Savage shared additional information about this donation.
- Parent Request- The board received a letter from Shannon English requesting her son attend Alburgh for 6th grade.
- Resignation- Mike Savage shared a resignation letter from Robin Belanger.
- Setting the next agenda- nothing to add at this time

Board Action:

- Trevor Creller moved to accept the amended minutes of July 15, 2019 (2nd Mallory Ovitt) Unan.
- Trevor Creller moved to approve the hire of Jennifer Wright as middle school math teacher (2nd Mallory Ovitt) Unan.

- Trevor Creller moved to approve the hire of Megan Bellavance as .5 FTE Library Media Specialist (2nd Mallory Ovitt) Unan.
- Trevor Creller moved to support the superintendent's hire of Shannon English as a full-time administrative assistant (2nd Mallory Ovitt) Unan.
- Trevor Creller moved to approve an expenditure for 3 desks at \$1168.95 (2nd Mallory Ovitt) Unan.
- Trevor Creller moved to approve an expenditure not to exceed \$1600 for walkie talkies and equipment from Falcon Communications (2nd Mallory Ovitt) Unan.
- Upon review by Trevor Creller, Mallory Ovitt moved to authorize the payment of current valid invoices (2nd Trevor Creller) Unan.
- Trevor Creller moved to accept \$1480, with gratitude, from Champlain Islands Artists Organization (2nd Mallory Ovitt) Unan.
- Trevor Creller moved to approve MOUs and authorize Mike Savage to sign on behalf of the board (2nd Mallory Ovitt) Unan.
- Trevor Creller moved to approve Shannon English's request (2nd Mallory Ovitt) 2- Yes 1-No
- Trevor Creller moved to adjourn at 6:35 P.M. (2nd Mallory Ovitt) Unan.

Respectfully Submitted,

Stephanie Waters

Virginia Wright

Mallory Ovitt

Trevor Creller, Vice Chair

Michael Savage, Chair