

Grand Isle Supervisory Union
Alburgh School District
School Board Regular Meeting
Monday August 6, 2018 at 5:30 p.m.
Location: Alburgh Education & Community Center

Agenda

Call to Order

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| 1. Call to Order (Michael Savage) | 5:30 p.m. |
| 2. Adjust the Agenda | 5:31 p.m. |
| 3. Citizens and/or Staff to be Heard | 5:35 p.m. |
| 4. Consent Agenda (Action) | 5:40 p.m. |
| a. Approve the minutes from 7-9-2018 | |
| b. Approve the minutes from 7-16-2018 | |
| c. Approve new hire contracts | |
| 5. Reports (<i>Discussion</i>) | 5:45 p.m. |
| a. Superintendent's | |
| Audit Update and Special Education Director | |
| b. Principal's | |
| Facilities Update, Hiring, Summer Programing | |

Board Business.

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| 6. Governance Conversation with Sheldon (Michael Savage) (Discussion) | 5:55 p.m. |
| 7. Approval of Bills for Payment (Michael Savage) (Action) | 6:05 p.m. |
| 8. Short Term Funding (Michael Clark) (Discussion/Possible Action) | 6:15 p.m. |
| 9. GISU.org email accounts for board member (Michael Clark)(Discussion) | 6:25 p.m. |
| 10. Principal Contract (Michael Savage) (Executive Session) | 6:35 p.m. |
| 11. Other | |

Closure

- | | |
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| 12. Setting the next agenda (Discussion) | 6:45 p.m. |
| 13. Adjourn | 7:05 p.m. |

Note: Executive Session: If discussion warrants, and the Board so votes, some items may be discussed in Executive Session pursuant to VSA 1 §313(a)

Discussion Items - Issues the Board needs to discuss and deliberate, but upon which no action is taken at this meeting.

Action Items - Issues that require the Board to make a decision by vote, may have been discussed over several meetings prior to this point.

Consent Items - Routine matters that need no discussion by the Board, but require Board approval. They are grouped together as a single agenda item. Background materials are provided in the Board packet to be reviewed ahead of the meeting. If there are no concerns, they are approved with a single vote. Any member can request the Board remove an item to be discussed and voted on separately. This frees up time at meetings.

Information Items [Incidental Information] - Matters the Board needs to know about, but for which no Board action is needed. The information flow is one way, from presenter to the Board. Questions for clarification are entertained as time allows.

**Alburgh School Board
Alburgh Community Education Center
Special Meeting July 9, 2018**

Present: Board Chair Michael Savage, Board Vice Chair Trevor Creller, Board Members Stephanie Waters, Virginia Wright, and Mallory Ovitt, Principal Beth Hemingway, Member of the Public Renee Creller (Alburgh Recreation Department)

~~Meeting called to order at 5:31 P.M. by Mike Savage~~

Adjustment of Agenda:

- Added June 21st minutes to agenda for approval

Public Input:

- No public input at this meeting.

Alburgh Recreation Department Request:

- Renee Creller spoke to the board on behalf of the Alburgh Recreation Department. Volleyball was well attended, but the gym is not able to be used during the summer. The Rec Department is proposing a volleyball pit being created at the school. The ground would be leveled and sand added. There is a grant to cover the costs.

Principal's Report:

- The board welcomed new principal Beth Hemingway.
- Principal Hemingway shared school updates around the summer program, building maintenance, E911 Compliance, Master Schedule, PreK, and Hiring Updates
- Beth will hold two Meet the Principal events (a movie night on July 18th, and a back to school BBQ on August 23rd).

Board Discussion:

- AOE/State Board- The board has sent a letter to the State Board of Education and the Agency of Education, formally requesting to be removed from the Grand Isle Supervisory Union. There will be a GISU meeting on Wednesday 7/11 at 7:30 P.M., to discuss the superintendent vacancy. There is a VT Board of Education meeting 7/18 in Newark, VT.

Board Action:

- Stephanie Waters moved to accept the minutes of June 18, 2018 and June 21, 2018 (2nd Trevor Creller) Unan.
- Stephanie Waters moved to approve the installation of an outdoor volleyball pit by the Alburgh Recreation Department (2nd Virginia Wright) Unan.
- Stephanie Waters moved to approve MOU's for summer program staff and authorize Mike Savage to sign (2nd Virginia Wright) Unan.

- Upon review by Trevor Creller, Stephanie Waters moved to authorize the payment of current valid invoices (2nd Virginia Wright) Unan.
- Stephanie Waters moved to enter executive session at 6:32 P.M. to discuss the evaluation of a public employee (2nd Virginia Wright) Unan. The board exited executive session at 6:53 P.M.
- Trevor Creller moved to eliminate one administrative assistant position (2nd Stephanie Waters) Unan.
- Stephanie Waters moved to create a new non-union executive assistant to the principal position (2nd Virginia Wright) Unan.
- Stephanie Waters moved to adjourn at 7:13 P.M. (2nd Virginia Wright) Unan.

Respectfully Submitted,

Stephanie Waters

Virginia Wright

Mallory Ovitt

Trevor Creller, Vice Chair

Michael Savage, Chair

Alburgh School Board
Alburgh Community Education Center
July 16, 2018

Present: Board Chair Michael Savage, Board Vice Chair Trevor Creller, Board Members Stephanie Waters, Virginia Wright, and Mallory Ovitt, Principal Beth Hemingway

Meeting called to order at 5:32 P.M. by Mike Savage

Adjustment of Agenda:

- No adjustments

Public Input:

- No public input at this meeting

Principal's Report:

- Principal Hemingway shared school updates around the summer program, building maintenance, E911 Compliance, PreK, and Hiring Updates

Board Discussion:

- State Board of Education/AOE Update- Mike Savage shared updates. Alburgh can speak during public comment time at the July 18th meeting, but Alburgh will be on the agenda for their August or September meeting (TBD).
- Upcoming School Events- Beth Hemingway will hold two Meet the Principal events (a movie night on July 18th 7-9 P.M., and a back to school BBQ on August 23rd 5-7 P.M.).

Board Action:

- Trevor Creller moved to accept the minutes of June 9, 2018 (2nd Virginia Wright) Unan.
- Upon review by Trevor Creller, Virginia Wright moved to authorize the payment of current valid invoices for FY18 and FY19 (2nd Stephanie Waters) Unan.
- Stephanie Waters moved to offer contracts to Bryan Kohl and Susan Trowbridge (2nd Trevor Creller) Unan.
- Stephanie Waters moved to offer an MOU to Tara Bessette (2nd Virginia Wright) Unan.
 - Stephanie Waters moved to amend her previous motion to authorize Mike Savage to sign an MOU for Tara Bessette (2nd Virginia Wright) Unan.
- Stephanie Waters moved to enter executive session at 6:39 P.M. to discuss the evaluation of a public employee (2nd Virginia Wright) Unan. The board exited executive session at 6:44 P.M. No action was taken
- Stephanie Waters moved to enter executive session at 6:45 P.M. to discuss the evaluation of a public employee (2nd Virginia Wright) Unan. The board exited executive session at 6:46 P.M. No action was taken.
- Stephanie Waters moved to adjourn at 6:46 P.M. (2nd Virginia Wright) Unan.

Respectfully Submitted,

Stephanie Waters

Virginia Wright

Mallory Ovitt

Trevor Creller, Vice Chair

Michael Savage, Chair

Grand Isle Acting Superintendent's Board Report

July 2018

Introduction

I'm pleased to be joining the GISU as the Acting Superintendent.

Most recently I have been the Superintendent for the Essex-Caledonia Supervisory Union, in Concord Vermont, for the last three years. ECSU consisted of eight member districts three of which operate preK-8 and tuition their students. The other five districts did not operate schools and tuition all of their students preK-12. The communities of ECSU worked with 14 other districts in the Northeast Kingdom to reduce 22 single districts to three new unified districts and reduce the four supervisory union offices to three. As a result of this merger activity, the Essex-Caledonia Supervisory Union closed.

Before working at ECSU, I was the principal at BFA Fairfax high school for six years. I started my education career in Vermont working at Colchester High School and was there for ten years in a variety of roles including Science Teacher, Science Team Leader, Director of Students Support Services and Assistant Principal of Student Management. I was also a Science, Math, and Health Teacher at the Newport Junior/Senior High School in Newport New Hampshire for three years. Other educational jobs I've held include working for the Vermont Fish and Wildlife as and Natural Resource and Camp Director for the Green Mountain Conservation Camp at Buck Lake and working for the Job Corps Center in Manhattan Kansas.

Director of Student Support Service Hiring

Megan Grube, Director of Curriculum, Instruction, and Technology, is continuing to lead the search for the Director of Special Education. Four candidates were interviewed in early July however for a variety of reasons none of them ended up being viable for this position (two decided not to proceed with the process, one was not selected to move forward, and one was hired as the Acting Superintendent for the GISU). In the last week, we have received two more applications from candidates who appear to be strong on paper, and they were interviewed on July 30, 2018. I anticipate moving a candidate forward soon after reference checks are made and the screening committee meets this week to review the outcome of those checks.

Audit/Finance

As you know for a variety of reasons the FY 17 audit has been held up for the GISU and the member districts. Business Manager Rob Gess has been working hard to get the process completed while making sure the day to day work of the business office continues. Rob is preparing a document which I will bring to the local boards to explain what has happened and what we are doing to complete this process in as timely of a way as possible. Also Rob and I will be working together to make sure the FY 18 process is much more smooth. Rob and I have reviewed the FY 19 budgets. Because the FY 17 audits are not complete GISU is not able to secure a tradition Tax Anticipation Note. Rob is working on other solutions to avoid having a cash flow issue. Rob and I will update you soon regarding what course of action we think we need to take.