

Alburgh School Board
Alburgh Community Education Center
August 6 , 2018

Present: Board Chair Michael Savage, Board Vice Chair Trevor Creller, Board Members Stephanie Waters, Virginia Wright, and Mallory Ovitt, Principal Beth Hemingway, GISU Acting Superintendent Michael Clark, GISU Business Manager Rob Gess, Member of the Public Barbara Bluto

Meeting called to order at 5:30 P.M. by Mike Savage

Adjustment of Agenda:

- No adjustments

Public Input:

- Barbara Bluto spoke on behalf of the class of 2019 for their field trip to Philadelphia.
 - A Coin drop will be held in front of the school October 6th (raindate October 13th), which will require a certificate of insurance. Rob Gess will get this to Beth Hemingway to pass on to Mrs. Bluto.

Consent Agenda:

- Approved minutes of July 9th and July 16th.
- Approved new hire contracts.

Superintendent's Report:

- Audit Update- Rob Gess has been working towards finishing this and Mr. Clark reports that it is close to being done. Other short-term funding solutions are being explored in the meantime.
- Special Education Director- The committee has been through 2 rounds of interviews, references have been checked for 2 candidates, and Mr. Clark would like to hold a special GISU meeting on Wednesday August 9th to hire for this position.

Principal's Report:

- Summer Program Update- Friday 8/3 was the last day. There was positive feedback from students, parents, and staff. Thank you to Program Director Lisa Arnold and the staff that worked the summer program.
- Building Maintenance- Mahoney Alarms has done security work, soccer fields and cottage ramp/steps have been completed. Classroom doors and PreK A/C has been installed. Upcoming projects include PreK sinks and countertops, back parking lot, and some painting projects.
- Hiring Updates- Alburgh welcome Primary Math Interventionist Leah Butts, Grade 3 Megan Ehle, and Middle School ELA Kristin Schneider. Still need to hire an intermediate literacy interventionist.
- Master Schedule Update- Final draft will be sent to teachers on Friday with a welcome back letter. This schedule will maximize first instruction with better outcomes for all students.

Board Business:

- Governance Conversation with Sheldon- There is an informal meeting with Sheldon on Wednesday. Mike Savage, Trevor Creller, and Michael Clark will be attending on behalf of Alburgh and will report back to the board.
- Approval of Bills for Payment- these will be held until the next meeting.
- Short Term Funding- Rob Gess and Michael Clark shared a memo about cash flow challenges and updates around short-term financing due to a delay in the FY17 audit and issuing tax anticipation note. Payroll is the priority.
- GISU.org email accounts- Michael Clark discussed the creation of email accounts for board members for board business.
- Principal Contract- Moved to executive session
- Agenda Building- short term financing, bills, principal and superintendent reports including budget to actuals, email accounts, meeting with Sheldon

Board Action:

- Stephanie Waters moved to approve a coin drop on October 6th with a raindate of October 13th in front of the school (2nd Trevor Creller) Unan.
- Stephanie Waters moved to accept the minutes of July 9, 2018 and July 16, 2018 (2nd Virginia Wright) Unan.
- Stephanie Waters moved to approve contracts for Kristin Schneider, Megan Ehle, and Leah Butts (2nd Trevor Creller) Unan.
- Trevor Creller moved to review the bills at the next meeting in 2 weeks (2nd Stephanie Waters) Unan.
- Stephanie Waters moved to enter executive session at 6:37 P.M. to discuss the evaluation of a public employee (2nd Trevor Creller) Unan.
 - The board exited executive session at 6:41 P.M.
 - Trevor Creller moved to amend the principal contract to include a \$100,000 life insurance policy including accidental death and dismemberment (2nd Stephanie Waters) Unan.
- Stephanie Waters moved to adjourn at 6:47 P.M. (2nd Virginia Wright) Unan.

Respectfully Submitted,

Stephanie Waters

Virginia Wright

Mallory Ovitt

Trevor Creller, Vice Chair

Michael Savage, Chair