

Grand Isle Supervisory Union
South Hero School District
School Board Special Meeting
Thursday, August 8, 2019, at 6 p.m.
Location: Folsom Education & Community Center

DRAFT MINUTES

In attendance:

- Board members: Melanie Henderson, Tim Maxham, Bob Chutter, Erin Morse, Bentley Vaughan
- Staff: Susan McKelvie, Michael Clark, Megan Grube

Call to Order:

1. M. Henderson called the meeting to order at 6:02 p.m.
2. Citizens and/or Staff to be Heard:
 - None
3. Consent Agenda (Action):
 - B. Chutter made a motion to approve the minutes from 7/11/2019. T. Maxham seconded the motion. Approved on a voice vote.
4. Superintendent's Report:
 - M.Clark reviewed budget-to-actuals for 8/1/2019.
 - M.Clark explained that the GISU has submitted two questions to the Agency of Education regarding the FY18 audit. When those questions are answered, he anticipates that the audit will be ready for review.
 - The GISU has also appealed one of the Agency of Education's rulings regarding grant funds. M.Clark will report the details of that appeal at the next GISU meeting.
 - T.Maxham moved that the Board received and reviewed the budget-to-actuals report printed 8/1/2019. B.Vaughan seconded the motion. Approved on a voice vote.
5. Principal's Report:
 - S.McKelvie thanked the PTO and the South Hero Historical Society for providing room-darkening shades for Julie Pidgeon's room. She also thanked Steve Berard and Pat & Kay Shutt for their hard work this summer to maintain and clean the building.
 - S.McKelvie reported that she is in the process of hiring two para-educators (academic supports) and one Behavioral Interventionist (social/emotional support). Once those roles are filled, Folsom will be fully-staffed.
 - S.McKelvie is meeting with teaching teams in advance of the start of school. Teachers also started planning their Integrated Arts units in June. The first trimester will be an experimental phase, in which the elementary classroom and united arts teachers (art, music, PE, etc) will work together to try out ideas and determine what works. S.McKelvie reiterated that the goal of integrating the arts is to improve academic outcomes in reading and math for the Kindergarten, 1st, and 2nd-graders.
 - Next week is "Institute Week". Teachers will be provided with opportunities for professional development. Topics will include instructional best practices in math, language arts, behavior management, etc.

- Enrollment numbers will be given in September. S.McKelvie believes that two Grand Isle middle school students have chosen to attend Folsom in the Fall!
- This year, teachers will open their doors at 7:30am for students who arrive early and need extra help. 10 min. of targeted instruction can be very helpful for a student who is struggling with a particular topic.
- The Library transition is an on-going process. Ownership of the remaining furniture is ambiguous, and it is unclear when the remaining items will be removed. The maintenance staff is still in the process of cleaning, but the Library will be usable by the start of the school year.

6. SBAC Data Presentation:

- M.Grube led the Board through observations on the FY19 SBAC standardized test scores in Math.
- M.Grube shared that the GISU schools will be creating dedicated time blocks in FY20 for Teachers to work together (both within multi-grade teaching teams in each school, and within single-grade teaching teams across all 5 schools). The teams will determine which topics must be mastered by every student by the end of the year, and how to collect and analyze that data. Teams will also make contingency plans for what to do when a student does **not** master a required topic.

7. Approval of Bills for Payment (Action):

- B. Vaughan made a motion to pay the bills under Batch #4410 in the amount of \$3,731.84. E.Morse seconded the motion. Approved on a voice vote.
- B. Vaughan made a motion to pay the bills under Batch #4411 in the amount of \$407,062.06. E.Morse seconded the motion. Approved on a voice vote.

8. Policy Review:

- The Board reviewed the final cluster of required policy updates.
- M.Henderson made a motion to adopt policy "Code B5 – Employee Harassment" as written. B.Vaughan seconded the motion. Approved on a voice vote.
- M.Henderson made a motion to adopt policy "Code B7 – Tobacco Prohibition" as written. B.Vaughan seconded the motion. Approved on a voice vote.
- M.Henderson made a motion to adopt policy "Code C5 – Firearms" as written. B.Vaughan seconded the motion. Approved on a voice vote.
- M.Henderson made a motion to adopt policy "Code C7 – Student Attendance" as written. B.Vaughan seconded the motion. Approved on a voice vote.
- M.Henderson made a motion to adopt policy "Code C10 – Policy on Prevention of Harassment, Hazing, and Bullying of Students" as written. B.Vaughan seconded the motion. Approved on a voice vote.
- M.Henderson made a motion to adopt procedure "Code C10P – Prevention of Harassment, Hazing, and Bullying of Students Procedures" as written. B.Vaughan seconded the motion. Approved on a voice vote.
- M.Henderson made a motion to adopt policy "Code C11 – Student Freedom of Expression in School-Sponsored Media" as written. B.Vaughan seconded the motion. Approved on a voice vote.
- It was determined that Policy "Code D1 – Proficiency Based Graduation Requirements" pertains only to grades 9-12, and therefore does not need to be adopted within the GISU schools.

9. Island Arts Donation:

- The Champlain Islands Artists Organization is disbanding, and is donating the remainder of its funds to the GISU schools. Folsom will receive \$873, which will be held in a designated account, and be used to supplement the Arts program budget.
- B.Chutter made a motion to accept the donation from CIAO with thanks. T.Maxham seconded the motion. Approved on a voice vote.

10.Other:

- B.Vaughan asked S.McKelvie to join him in discussing future building maintenance and improvement projects with Steve Berard. B.Vaughan also asked about the possibility of having an energy efficiency audit, but wasn't sure who should make those contacts.
- S.McKelvie believes that any large project requires a project manager. M.Clark agreed, and said the project manager must be knowledgeable in that area.
- B.Chutter emphasized the importance of making the discussions public and inclusive.

11.Setting the Next Agenda:

- Financial update and reports
- Proposal of data reporting schedule
- Update on enrollment for FY20
- Update on new Food Service enterprise
- Discussion of future Board meeting schedule
- Update on plans for Building Maintenance and Improvements

12. Adjourn:

- B. Chutter moved the board adjourn. B.Vaughan seconded the motion. Approved on a voice vote.
- The board adjourned at 7:10 p.m.
