

ISLE LA MOTTE
School Board Meeting
Wednesday, September 21, 2016
at Isle La Motte School

Attendance: Louise Koss, School Board chair (LK), Thomas Tregan, Principal (TT), Jane Zera, School Board member (JZ), Pat Treckman (board secretary), Barbara Burrington (GISU Superintendent) (BB), Beth Hemingway (Director of Student Services) (BH), Lynne Carpenter (GISU business manager) (LC), Joyce Tuck (JT), Chet Bromley (CB), Paul Zera (PZ)

LK called the meeting to order at 6:00 p.m.

Adjustments to agenda, LK called for executive session re: contracts and transportation.

Approval of minutes of August 17, 2016 meeting. LK moved to approve. JZ seconded. Approved.

Invitation to the public to add anything to the agenda. Added to board discussion at CB's request was discussion of minor problems with building/fixes suggested. Also added at the request of PZ was discussion about finding storage for Red Cross emergency supplies in the building.

LK indicated an additional item for board action. Resignation of current secretary JZ was accepted and Pat Treckman hired as new secretary for recording of board minutes.

Superintendent's Report:

Highlights of the report include new employees in the district and at ILM School, restructure of professional development in the GISU district (Professional development will be job embedded.) Also, update about the auditor's work and status of budget sheets for principals and availability of a draft GISU budget in October. September 30 is a half day, professional development day for teachers and early dismissal for kids.

Principal's Report:

Some students participated in Teddy Roosevelt Day. TT attended and said it was nice.

September 27 will be an open house at the school at 6 p.m. TT and teachers encourage parents to come and participate.

The school is encouraging greater participation in sports and music.

Principal's Report (continued):

Abbey Food Service is going well and kids are enjoying the food, according to TT.

The date for the community build of the playground has been moved from September 24 to October 1 starting at 8 a.m. until done. Community members are encouraged to come and help. There will be a lunch barbeque.

TT and CB met about the building and minor repair issues. CB will report more on the discussion. TT observed that the building looks nice after maintenance matters taken care of and noted that the dishwasher in the school kitchen had an issue but it has been repaired.

End principal's report.

Other building maintenance:

CB volunteered to look at a defective window in a classroom. He also discussed the status and age of the kitchen stove and brought quotes for prices for a new stove. There are concerns about function and safety. Discussion with the board ensued and TT will call the Abbey Group about what their requirements are and if they have equipment for sale. LK spoke of the urgency to act on this sooner than later. TT agreed to get back to CB and Art Larvey about this matter.

Other public concerns/requests:

PZ requested that 24 Red Cross cots and blankets be stored at the school, as currently, the school is understood to be a designated emergency shelter.

Board Discussion and Action Items:**Act 46:**

Update given by BB. A vote by voters will take place on the November ballot about forming the Champlain Islands Unified School District. It would be ILM, North Hero, Grand Isle and possibly South Hero. There are significant financial incentives if all towns vote yes on the union. If formed, it would be status quo initially and each town board would still be in place. Then the new board forms with ILM having 1 board member representing ILM.

CB raised questions about school configuration and transportation costs (any savings related and length of rides). LK responded that transportation costs would then be shared by the newly formed district, not just ILM. BB indicated that the new board would make determinations about building configurations down the road.

Mailers will be going out to voters about Act 46 and an informational meeting scheduled to provide the public with clear information.

Budget to Actuals:

LK asked LC why salaries were not encumbered in the report. LC to send new report with this information to school board members on 9/22/16.

Noted that ILM has 4 preschoolers going to North Hero and the cost for this should also be encumbered.

LK asked LC about a specific number for the Food Service Fund balance. LC indicated that Randall Northrup (from the accounting firm) was to contact LK about this. LK said he hadn't. LK also said she expects to have this number from the central office before November. LK indicated this was important so that any actual surplus could be utilized for needed improvements at the school and not rolled over. Noted that we shouldn't carry surpluses in our budget year to year.

Updates on Locks and School Usage:

LK noted that PZ and Mike Koss helped minimize costs of creating a bar to secure the interior door at the front area where the administrative assistant space is located so that the library space could be used by the public. It was also noted that a sign must be added to the door on the glass indicating this was not an exit from the building when the bar is in place. Also noted was the new method of egress from the east side of the building.

Regarding a master control key for the building, TT to check with Barb Larvey about the status of a locksmith from the Burlington area to follow up with.

Motion made by JZ to allow for the library space to be used for community purposes. LK seconded. Motion approved.

Length of Time for Storage of Invoices/School Accounting Documents:

Michelle Murray was unable to locate a length of time required for storage, LK noted.

LK made a motion to store said records for a period of ten years, then the record keeper can dispose of older records. JZ seconded. Motion passed.

Dissolution of Food Service Fund

JZ made a motion to dissolve the fund as of but later than January 1, 2017. LK seconded the motion. Motion passed.

VEHI Proxy Vote

JZ made a motion to grant the superintendent proxy vote authority. LK seconded. Motion passed.

November School Board Meeting:

Because of two GISU budget meetings scheduled in November, LK made a motion to modify the ILM November board meeting and cancel it, November 16, and replace it with a special board meeting on Thursday, November 10 at 6 p.m. JZ seconded the motion. Motion passed.

Approval of Bills:

JZ made a motion to approve bills previously submitted and one additional bill, for a total of \$199,336.21. LK seconded the motion. Motion passed.

Board concluded regular meeting at 7:42 p.m. and went into executive session until 7:53 p.m. Transportation issue addressed with BH. Two contracts, one for a long term substitute and one for the art teacher.

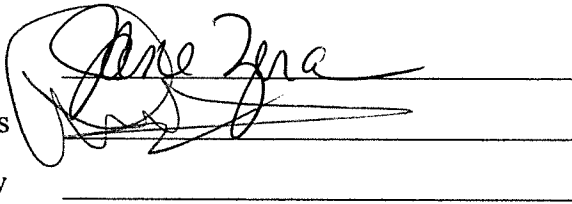
LK made motion to adjourn. JZ seconded. Motion approved. Meeting adjourned at 7:53 p.m.

Respectfully submitted.

Jane Zera

Louise Koss

Jen Rafferty

The image shows three handwritten signatures in black ink, each written over a horizontal line. The first signature is for Jane Zera, the second for Louise Koss, and the third for Jen Rafferty. The signatures are cursive and somewhat stylized.