

Minutes Approved this 7 day of Nov, 2017

Dave Davis [Signature]

Judith Wimble

Jennifer Gariety [Signature]

Bridget Brisson [Signature]

Mason Maltais [Signature]

North Hero School Board
Tuesday, October 3, 2017 | North Hero School

Board Present: Dave Davis (chair), Bridget Brisson, and Jennifer Gariety

Board Absent: Judith Wimble and Mason Maltais

Administration Present: Don Van Nostrand (Superintendent), Rob Gess (Business Manager), Joe Resteghini (Principal)

Guests: None

Call Meeting to Order

The meeting was called to order at 7:02PM by D. Davis.

Pledge of Allegiance

D. Davis leads the pledge of allegiance.

Adjustment of Agenda

Under Business of the Board R. Gess adds:

- Approval of Auto Pay for Water
- Sign CPA Contract
- Sign Sub-Grant Agreement

D. Van Nostrand states an executive session is needed.

Approval of Minutes: September 5, 2017

D. Davis asks if there are any comments or questions on the minutes. Hearing none he states they are accepted as read.

Recognition of Visitors

None present.

Superintendent's Report

D. Von Nostrand states his report was circulated by email. He reviews the highlights:

- Kacie Aubin's recognition as an Outstanding Teacher
- Acknowledgment of the work done for the state board review of the 3 by 1 merger with Alburgh
- Auditors will be at the GISU office performing the annual audit in the next week
- A supervisory union in-service will be held Oct. 19th
- Standardized testing results are in with none for North Hero as the data pool is too small
- A group is being formed to discuss race and identity and the board is welcome to join

- Work is being done to reach goals set for the supervisory union office at a recent supervisory union meeting
- A book discussion on Better Way to Budget is starting and board members are welcome to attend

Principal's Report

A written report has been distributed to the board for review. J. Resteghini reviews the highlights:

- Kacie Aubin is a UVM Outstanding Teacher of the Year
- 6th Annual Harvest Festival was recently held
- A PE teacher has been hired
- Art club will debut this week
- Erin Cofiehl of Darin' Erin visited to teach a PE class and the segment will air Thursday night
- A local astronomer visited
- Starbase started this week
- A local chef will teach a cooking class this Friday
- New standards for teaching science are being implemented starting at the Kindergarten level
- The auditors have stated a policy is not needed for the King Fund but the board may choose to develop procedures
- A quote for security cameras is forthcoming
- Auto pay for the water is desired to avoid future late fees

Business of the Board

Approval of Auto Pay for Water

The board briefly discusses why this is needed and how this will differ from past payment. The board agrees the bill may be paid automatically. A motion is not made as the payments will be approved on a warrant.

CPA Contract

A contract is presented to the board for the services of Sullivan & Powers for auditing the school accounts.

B. Brisson motions to sign the Terms of Engagement letter for auditing. J. Gariety seconds the motion and it passes 3-0 with no further discussion.

D. Davis signs the contract.

Sub-Grant Agreement

R. Gess explains that funding from Title 1 & 2 comes to the supervisory union and then the supervisory union sub-grants the amounts to the individual school districts. A formal sub-grant agreement must be place to be compliant with federal and state regulations for grant management.

B. Brisson makes a motion to sign the sub-grant agreement; J. Gariety seconds the motion. The motion passes 3-0 with no further discussion.

D. Davis signs the agreement.

Budget to Actuals

R. Gess distributes a report and the board reviews it. R. Gess states there was a line item change at the request of J. Resteghini.

There are no questions from the board.

Approval of Bills for Payment

J. Gariety asks about a bill for Grand Isle Mentoring. J. Resteghini states it was agreed at the supervisory union level to provide yearly funding to this group and this is North Hero's share.

J. Gariety motions to approve bills in the amount of \$13,489.55. B. Brisson seconds and the motion passes 3-0 with no further discussion.

All members present sign the warrant.

King Fund Status and Policy

J. Resteghini addressed this under principal's report. D. Van Nostrand states J. Resteghini will work on a procedure piece and bring back next month.

FY19 Budget Guidance

D. Van Nostrand asks the board to review their budget process and provide guidance for development in the supervisory union office.

The board discusses past processes and agrees to continue with a line by line review. They request a wish list from J. Resteghini to guide the vision of the school. D. Van Nostrand states the State has announced education tax will go up eight cents. Discussion on health care increases follows.

The board requests budget building to be added to the next agenda.

Appoint Policy Committee Member

D. Van Nostrand states the supervisory union board requested a policy review committee be created. B. Brisson volunteers.

Security Cameras

J. Resteghini states they are still waiting on a quote. The cameras will be installed when the board approves them. The board will also need to create a policy regarding use of the security cameras.

Hire Isaac Bashaw as PE Teacher

The board reviews the contract and clarifies how often PE is offered in the school.

B. Brisson motions to sign the contract. J. Gariety seconds the motion and it passes 3-0 with no further discussion.

All members present sign the contract.

Review Policies:

Code C3 Public Participation at Board Meetings

D. Van Nostrand reviews the policy. The board briefly discusses; they state they have no changes to suggest.

Code D10 Public Complaints about Personnel

D. Van Nostrand reviews the policy. The board states they have no concerns with the policy as written.

Future Agenda Items & Next Meeting

D. Davis asks if the board would like to start scheduling budget review meetings. They decide to review in November.

Executive Session

B. Brisson motions at 8:05PM to go into executive session to discuss a contract and the employment of a school employee. J. Gariety seconds the motion and it passes 3-0 with no discussion.

The board comes out of executive session at 8:29PM with no action taken.

Adjournment

B. Brisson motions to adjourn at 8:29PM; J. Gariety seconds and the motion passes 3-0 with no further discussion.

Agenda Building

November 7, 2017:

- King Fund Procedures
- Budget to Actuals
- Budget Building

Respectfully Submitted, Corinn Julow

CC: Board Members
GISU Office
Principal Resteghini
Town Clerk's Office