

Grand Isle Supervisory Union
Alburgh School District
School Board Regular Meeting
Monday, October 21, 2019, at 5:30 p.m.
Location: Alburgh Education & Community Center
Agenda

Call to Order

1. Call to Order (M. Savage)
2. Adjust the Agenda
3. Citizens and/or Staff to be Heard
4. Consent Agenda (Action)
 - a. Approve the minutes from 10/07/2019
 - b. Approve Building Use Request
 - c. Staff MOU
5. Reports
 - a. Principal's Report

Board Business.

6. Bid process (B. Hemingway)(Discussion)
7. Approval of bills (M. Savage)(Action)
8. School Safety Plan (B. Hemingway)(Discussion)
9. Goals for next budget (B. Hemingway)(Discussion)
10. Other

Closure

11. Setting the next agenda
12. Adjourn

Note: Executive Session: If discussion warrants and the Board so votes, some items may be discussed in Executive Session pursuant to VSA 1 §313(a)

Discussion Items - Issues the Board needs to discuss and deliberate, but upon which no action is taken at this meeting.

Action Items - Issues that require the Board to make a decision by vote, may have been discussed over several meetings prior to this point.

Consent Items - Routine matters that need no discussion by the Board, but require Board approval. They are grouped together as a single agenda item. Background materials are provided in the Board packet to be reviewed ahead of the meeting. If there are no concerns, they are approved with a single vote. Any member can request the Board remove an item to be discussed and voted on separately. This frees up time at meetings.

Information Items [Incidental Information] - Matters the Board needs to know about, but for which no Board action is needed. The information flow is one way, from presenter to the Board. Questions for clarification are entertained as time allows.

Alburgh School Board
Alburgh Community Education Center
October 7, 2019

Present: Board Chair Michael Savage, Board Vice Chair Trevor Creller, Board Member Mallory Ovitt, Principal Beth Hemingway, GISU Superintendent Michael Clark, GISU Business Manager Rob Gess

Meeting called to order at 5:34 P.M. by Mike Savage

Adjustment of Agenda:

- None

Citizens/Staff to be Heard:

- None at this meeting

Consent Agenda:

- Approved 9/16/19 Minutes
- Building use requests- NFI for supervised evening visits

Reports:

- Superintendent's Report- Michael Clark shared highlights from his board report, including Tracy Giroux's UVM Outstanding Teacher award.
- Principal's Report- Beth Hemingway updated the board on building maintenance, staff updates, Alburgh Family Clubhouse, 8th Grade Trip, Food Program, and Curriculum.
 - Beth Hemingway shared MOUs for Susan Trowbridge and Leah Butts for planning for a long term sub.
- Financial Report- Budget to actuals were reviewed. Rob Gess reviewed the timeline for building the next budget. A GISU draft will be presented at their 10/22 meeting.

Board Business:

- Approval of Bills- Trevor Creller updated the board on bills
- Teacher Contract Negotiations- Michael Clark updated the board on the timeline. Healthcare is currently being negotiated by the state.
- E-911- Michael Clark updated the board on E-911 compliance requirements. To meet these requirements, Alburgh would need to replace the physical phone system, or move to a VOI system. GISU is currently researching options and Michael Clark will apply for a grant to help fund this work of updating systems. There will be more information at the next meeting.
- VISBIT/VEHI Proxy- The annual meeting is upcoming and Alburgh has votes at each of these. Michael Clark will be attending these meetings.
- Unpaid Leave- The board reviewed an unpaid leave request.
- Construction Bid Process- In light of the frequent hiring of local contractors, the board discussed it's current bid process, and a potential shift to requiring sealed bids. A procedure will be created to aid this process.
- Setting the next agenda- Alburgh Clubhouse MOU, School Safety Plan, Beth Hemingway's goals for the next budget.

Board Action:

- Trevor Creller moved to accept the minutes of September 16, 2019 (2nd Mallory Ovitt) Unan.
- Trevor Creller moved to approve the approve the building use request (2nd Mallory Ovitt) Unan.
- Trevor Creller moved to approve the MOUs and authorize Mike Savage to sign (2nd Mallory Ovitt) Unan.
- Upon review by Trevor Creller, Mallory Ovitt moved to authorize the payment of current valid invoices not including the noted exception (2nd Trevor Creller) Unan.
- Trevor Creller moved to authorize Michael Clark to be Alburgh's voting proxy for the VEHI/VISBIT annual meeting (2nd Mallory Ovitt) Unan.
- Trevor Creller moved to approve Martha Lambert's unpaid leave request, with acknowledgement that the leave was planned prior to hire (2nd Mallory Ovitt) Unan.
- Trevor Creller moved to adjourn at 6:45 P.M. (2nd Mallory Ovitt) Unan.

Respectfully Submitted,

Stephanie Waters

Virginia Wright

Mallory Ovitt

Trevor Creller, Vice Chair

Michael Savage, Chair