

**Alburgh School Board**  
**Alburgh Community Education Center**  
**November 4, 2019**

**Present:** Board Chair Michael Savage, Board Vice Chair Trevor Creller, Board Members Mallory Ovitt and Stephanie Waters (via phone), Principal Beth Hemingway, GISU Superintendent Michael Clark, GISU Business Manager Rob Gess

Meeting called to order at 5:30 P.M. by Mike Savage

**Adjustment of Agenda:**

- Added 5 / 6 Basketball
- Added December/January board meeting schedule

**Citizens/Staff to be Heard:**

- None at this meeting

**Consent Agenda:**

- Approved 10/21/19 Minutes
- Building use requests- NFI date change

**Reports:**

- Superintendent's Report- Michael Clark reported out on the AOE's reversed decision on special education costs (as a result, GISU budget will go up, local budget will go down)
- Principal's Report- Beth Heingway updated the board on building maintenance, staff updates, Alburgh Family Clubhouse, PBIS, 8th Grade 19-20, Curriculum, and upcoming dates
- Financial Report- Rob Gess updated the board on budget to actuals, and the ongoing work he and Beth have done with the budget. Instructional and special education lines are currently over budget.

**Board Business:**

- Approval of Bills for Payment- Trevor Creller updated the board on bills.
- Review of bid process- At the last meeting the board received a copy of the GISU bid process and a sealed bid procedure for Alburgh. The board discussed the draft Alburgh procedure and gave feedback. Changes will be made and the plan will be reviewed again at the next meeting.
- Review school safety plan- The board reviewed the plan and had the opportunity to ask questions.
- Board meeting attendance- The board reviewed communication options.
- 5/6 Grade Basketball- In the past, Isle la Motte students have participated in Alburgh sports as it was not offered in their district. Now that they are in a district that offers basketball, this will be reviewed.
- December/January Board Meeting Schedule- 12/16 and 1/20 meetings will be cancelled.
- Setting the next agenda- Tution Report, Sealed bid process, Rob Gess- projected overage

**Board Action:**

- Trevor Creller moved to accept the minutes of October 21, 2019 (2nd Mallory Ovitt) Unan.
  - Mike Savage- Yes, Stephanie Waters- Yes, Trevor Creller- Yes, Mallory Ovitt- Yes
- Trevor Creller moved to approve the approve the building use request by NFI (2nd Mallory Ovitt) Unan.
  - Mike Savage- Yes, Stephanie Waters- Yes, Trevor Creller- Yes, Mallory Ovitt- Yes
- Upon review by Trevor Creller, Mallory Ovitt moved to authorize the payment of current valid invoices, with the exception of \$2526.99 for dental insurance (2nd Trevor Creller) Unan.
  - Mike Savage- Yes, Stephanie Waters- Yes, Trevor Creller- Yes, Mallory Ovitt- Yes
- Trevor Creller moved to approve the emergency response plan (2nd Mallory Ovitt) Unan.
  - Mike Savage- Yes, Stephanie Waters- Yes, Trevor Creller- Yes, Mallory Ovitt- Yes
- Trevor Creller moved to limit the Alburgh sports team to Alburgh students, and students whose district does not offer that sports program (2nd Mallory Ovitt) Unan.
  - Mike Savage- Yes, Stephanie Waters- Yes, Trevor Creller- Yes, Mallory Ovitt- Yes
- Trevor Creller moved to cancel the December 16h and January 20th board meetings (2nd Mallory Ovitt) Unan.
  - Mike Savage- Yes, Stephanie Waters- Yes, Trevor Creller- Yes, Mallory Ovitt- Yes
- Trevor Creller moved to adjourn at 6:27 P.M. (2nd Stephanie Waters) Unan.
  - Mike Savage- Yes, Stephanie Waters- Yes, Trevor Creller- Yes, Mallory Ovitt- Yes

Respectfully Submitted,

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Stephanie Waters

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Virginia Wright

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Mallory Ovitt

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Trevor Creller, Vice Chair

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Michael Savage, Chair