

Grand Isle Supervisory Union  
**South Hero School District**  
School Board Regular Meeting  
Thursday, December 6, 2018 at 6 p.m.  
Location: Folsom Education & Community Center

**Agenda**

**Call to Order**

- |  |           |
|--|-----------|
| 1. Call to Order (D. Cain)             | 6:00 p.m. |
| 3. Adjust the Agenda                   | 6:01 p.m. |
| 4. Citizens and/or Staff to be Heard   | 6:05 p.m. |
| 5. Consent Agenda (Action)             | 6:15 p.m. |
| a. Approve the minutes from 11/15/2018 |           |
| 6. Reports ( <i>Discussion</i> )       | 6:20 p.m. |
| a. Financial (R. Gess) (Action)        |           |
| b. Superintendent's (M. Clark)         |           |

**Board Business.**

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|--|-----------|
| 7. Approve audit engagement letter (R. Gess) (Action)                      | 6:30 p.m. |
| 8. Second draft of budget (R. Gess) (Discussion, possible Action)          | 6:35 p.m. |
| 9. Residency Verification process (M. Clark) (Action)                      | 7:05 p.m. |
| 10. Tuition policy, procedure, transportation (M Clark) (Discussion)       | 7:15 p.m. |
| 11. Update on LT sub coverage for grades 3 and 4 (S McKelvie) (Discussion) | 7:30 p.m. |
| 12. Next step in Futures protocol for financials (R. Gess) (Discussion)    | 7:40 p.m. |
| 13. Approve Bills (D. Cail) (Action)                                       | 8:15 p.m. |
| 14. Food Service Update (S. McKelvie) (Discussion)                         | 8:25 p.   |
| 15. Other  |           |

**Closure**

- |  |           |
|--|-----------|
| 16. Setting the next agenda (D. Cain) (Discussion) | 8:35 p.m. |
| 17. Adjourn  | 8:40 p.m. |

Note: Executive Session: If discussion warrants and the Board so votes, some items may be discussed in Executive Session pursuant to VSA 1 §313(a)

*Discussion Items - Issues the Board needs to discuss and deliberate, but upon which no action is taken at this meeting.*

*Action Items - Issues that require the Board to make a decision by vote, may have been discussed over several meetings prior to this point.*

*Consent Items - Routine matters that need no discussion by the Board, but require Board approval. They are grouped together as a single agenda item. Background materials are provided in the Board packet to be reviewed ahead of the meeting. If there are no concerns, they are approved with a single vote. Any member can request the Board remove an item to be discussed and voted on separately. This frees up time at meetings.*

*Information Items [Incidental Information] - Matters the Board needs to know about, but for which no Board action is needed. The information flow is one way, from presenter to the Board. Questions for clarification are entertained as time allows.*

Grand Isle Supervisory Union  
**South Hero School District**  
School Board Regular Meeting  
Thursday, Nov. 15, 2018, at 6 p.m.  
Location: Folsom Education & Community Center

**DRAFT MINUTES**

**Call to Order**

1. Call to order at 6:02 p.m.

Introductions. In attendance:

-Board members: David Cain, Melanie Henderson, Tim Maxham, Bentley Vaughan, Bob Chutter

-Staff: Megan Grube, Julie Pidgeon, Samantha Cantell, Alison Perry

-Audience: Jim Jones (LCATV), Maia Skutel Jensen, Meg Wickenden, Kari Banas, Jen Lyon-Horne, Liese Reagan, Christal Nase, Bill Banas, Andre Bertmann, Jessica Jackson, Sue Bumbeck

2. Adjustment of Agenda

Principal McKelvie's instructional minutes presentation will be moved to a future meeting.

3. Public Comments

None.

4. Consent Agenda (Action)

A. Approve minutes from Nov. 1, 2018. T. Maxham made a motion to approve the minutes of the Nov. 1, 2018, meeting, and B. Chutter seconded the motion. The minutes were approved on a voice vote.

5. Reports

A. Principal's (S. McKelvie): Principal's report was emailed to the board. Principal McKelvie was ill and unable to attend the meeting.

-J. Pidgeon and M. Henderson shared about the successful high school fair. J. Pidgeon offered credit to Mary Ann Fisher, guidance counselor, for organizing the fair, which gives families an opportunity to meet with several schools in the area. Folsom's Middle School Team presented at the fair this year for the first time. M. Henderson and J. Pidgeon said several students expressed interest in shadowing at Folsom, and that many families who spoke with the Folsom representatives were unaware that Folsom was an option for school choice for next year. M. Henderson noted the excitement generated by the Sphero robots that science teacher Samantha Cantell displayed.

T. Maxham said the board needs more discussion and suggested the school reach out with a letter to parents. D. Cain said the board may need to send some questions to the Central Office, and B. Chutter noted the issue was brought up at the last meeting and the timeline may need to be sped up.

J. Pidgeon asked for more information at a future meeting about how the possible VYO after-school program might impact staff who currently offer music lessons.

#### Board Business

6. Approval of Bills for Payment. B. Vaughan moved the bills under Batch 3164 totaling \$33,979.14 be paid. T. Maxham seconded the motion. The motion passed on a voice vote.

7. Next steps in Futures Protocol for academics (M. Grube) (Discussion). The board reviewed the mission/vision of the Folsom leadership (FIT) team, the GISU and the School Board. D. Cain noted the board is doing the same protocol for envisioning the school's financial future. The board reviewed its brainstorm (list was distributed). M. Henderson asked that connection to the community and civic-mindedness be added to the list.

D. Cain asked members of the audience if they had any input. K. Banas suggested the board add feedback/data from the receiving high schools on how students are performing to inform curriculum decisions at Folsom School. B. Chutter said such data used to be provided as an aggregate of academic results for Island students. D. Cain asked M. Grube if she received that information. She said she did not, but she had talked with other curriculum directors about it.

B. Chutter asked that item (4) be revised to read an 80% minimum proficiency for students in grades 3-8.

K. Banas asked that the item on food (j) be revised to specify students have enough time to eat.

M. Grube pointed out all these statements will help the board inform itself as it writes a mission statement. D. Cain said he sees the process as clarifying how the board will accomplish its mission statement.

The board reviewed the brainstormed vision items for staff, and D. Cain asked for clarity on (4) and (5). M. Henderson said she believed (4) "understands what they are doing and why" referred to the vision of staff understanding the purpose of paperwork and data, and that busy work is removed. M. Henderson said she thought item (5) "can articulate real world applications" was ensuring staff can explain to students why they are learning what they are learning. D. Cain suggested consolidating that item with 3b "know why they are learning."

J. Pidgeon asked about the purpose of the vision process. D. Cain said this process would help the principal and future board members make decisions. J. Pidgeon asked if the current list's omission of the arts would result in arts not being prioritized. She said as a parent she values the arts. K. Banas asked about foreign language. D. Cain and also B. Chutter noted that all topics could be listed, and at some point the school has to make choices.

M. Grube clarified that the process allows the board to direct its administration: Here is our vision; here are our constraints; here are our priorities. She said the process does not need to result in choices pitting one program against another but rather encouraging creative solutions to the constraints.

J. Lyon-Horne said she was concerned about music and art being cut. L. Reagan said she was concerned that if those programs were cut, it would make the school less attractive to families.

M. Henderson said she would not support cutting art and music. She said she does not want the curriculum designed around worksheets, and she thinks there could be opportunities for efficiencies in instruction.

M. Grube said the arts are required in the Education Quality Standards.

K. Banas asked who makes the schedule and when those decisions are made. M. Grube said Principal McKelvie has a process and plans to involve discussion. She asked that the discussion be tabled until Principal McKelvie can answer those questions herself.

B. Chutter suggested adding under the community section that the school provide a “breadth of educational opportunities.”

D. Cain revised under Community (4) “knows what is happening in the school community.”

K. Banas asked the board to offer clear expectations for community groups that want to use Folsom School. D. Cain suggested it be added that the community understands how to take advantage of Folsom’s facilities.

D. Cain said the next step would be to seek feedback from staff and the community. He asked the board to help clarify what the board wants from the staff in terms of feedback. Some questions to consider asking: Do you support these? Are we missing any? He also asked if the board wants to gauge how important people think individual items are.

T. Maxham said things change, including the building of the new town library and its move from the school building to the new building sometime in 2019. D. Cain suggested the board add the library changeover to its list of priorities for board discussion. M. Grube said that discussion should involve superintendent Michael Clark.

Next steps: The board will send its brainstorm to the staff. J. Pidgeon encouraged the board to speak with Principal McKelvie about how to present it to the staff and be clear about the board’s purpose. D. Cain reiterated the board is using the process to set long-range goals.

The board discussed how to solicit community input. B. Chutter said it depended on the breadth of information the board wanted. M. Grube suggested several approaches, including online survey and focus groups. She suggested offering multiple, meaningful opportunities for people offer feedback. The board discussed doing an online and paper survey with an opportunity to express interest in participating in a focus group. D. Cain noted the board would need to make extra effort to distribute the survey to residents who do not have students in school.

B. Banas requested that it be clear the purpose of the survey and what action the board intends to take so that people in the community understand why the board is asking for information and what it plans to do with the information. D. Cain said the goal would be to have more concrete information by Town Meeting.

8. Instructional Minutes (S. McKelvie) (Discussion). D. Cain apologized that this item needed to be delayed but said it requires the principal’s presence. L. Reagan asked if this information would be presented at a future meeting. It was noted several people at the meeting were interested in the

information. The board suggested delaying this presentation to Jan. 17, 2019, for those who are interested in attending.

#### 9. Other

D. Cain said the board needs to talk more about tuition policy. B. Chutter did some research and said the Grand Isle Supervisory Union policy he found online only applies to Alburgh. He said the board needs to adopt a clear policy and procedures. D. Cain would like to know the legal requirements around accepting tuition students. M. Grube said there is likely a model policy the board can look at from the VBA. It was noted that if the school accepts tuition-paying students, it needs to have a clear policy and consistent procedures. D. Cain asked M. Grube to tell the superintendent it would like to address this issue with him soon.

M. Henderson said the board needs to talk about transportation as part of the conversation. She said a few parents said they were interested in Folsom if the school would guarantee transportation from Grand Isle School. T. Maxham said the board needs more information about what the specific bus run would look like (time of pick up and where) and cost. He said there are several details that need to be worked out. The board asked when parents have to make the decision. J. Pidgeon shared that families have until the first day of school, but the Chittenden County towns typically ask students to register for high schools starting in January. B. Chutter requested more communication to South Hero and other Island towns that South Hero was discussing these issues. K. Banas suggested it be clear that there are opportunities for our students if Folsom accepts tuition-paying students.

M Grube summarized the board's questions for the superintendent:

--What is the policy?

--What are the procedures?

--What should the school consider in terms of what it can offer for transportation?

--What should the board communicate to South Hero and other Island towns about this situation?

T. Maxham shared information from the Champlain Islands Unified Union School District (CIUUSD) meeting including a suggestion in the recent issue of *The Islander* from Bart Wilcox about sending some grades at Isle La Motte and North Hero to Grand Isle School. Mr. Wilcox's suggestion included moving the Central Office to North Hero School. T. Maxham noted that there are a lot of changes going on in the county and the initial thoughts might not be the best in the long-run.

D. Cain shared his feeling that South Hero is fortunate to be in its current position. M. Henderson said there have been 20 babies born in South Hero in the last year, which she knew because she is working on a project to create welcoming books and blankets for families. She thinks it's great South Hero is attracting new families.

Executive Session (if needed pursuant to 1 V.S.A. sec. 313)

None.

#### Closure

10. Setting the next agenda

Dec. 6, 2018

-Tuition policy, procedure, transportation and communication

-M. Henderson asked for an update on long-term substitute coverage for grades 3 and 4 and to know the plan for supporting students in those grades when those teachers are out on maternity leave.

11. Adjourn

The board adjourned at 7:35 PM on a voice vote. B. Vaughan made a motion to adjourn. B. Chutter seconded the motion.

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# Superintendent's Report

## December 2018

### **Three Year Extension**

I'm excited for the opportunity to join the Grand Isle Supervisory Union as the full-time Superintendent and thank you for the opportunity. I've included a press release which has gone to all faculty and staff, The Islander, The Messenger, and The Caledonian Record and will be posted on the website and several other social media outlet.

### **State Board Act 46 Plan**

On November 11, 2018 the Vermont State Board of Education met at BFA Saint Albans and finalized the Act 46 plan. There were no surprises and the impact to GISU was that South Hero's Alternative Governance proposal was formally adopted which keeps South Hero with the GISU. I've included information in your packet about a free VSBA webinar about ACT 46 that will happen next week. It may not be terribly relevant to us but may be interesting to individuals. Also here is a [link to a VT Digger](#) article that highlights in more detail yesterday's State Board Meeting.

### **Audit Presentations/Engagement Letter**

Rick Brigham from Sullivan and Powers presented the FY 17 Audit at the November 26, 2018 Gran Isle Supervisory Union meeting. Rick will be coming to local board meetings to present the local audits as requested for the December meetings. Sullivan Powers is scheduled to begin the FY 18 fieldwork the first week in December. We expect to have the FY 18 audit completed and ready to present to school boards at their March meetings. Rob will bring an audit engagement letter to each of the local board meetings this month to have boards sign off on.

### **Budgets**

The GISU Board approved the FY 20 GISU budget at its November 26 meeting. First draft of budgets have been presented to all of the local boards. We will update the local budgets with their GISU assessment information and will update the boards at their December meetings. Important information regarding tax rates are usually sent out in the beginning to middle of December and are important for knowing how our anticipated expenditures will impact actual tax rates. There is some talk that this information may be late this year. Rob and I will share this information with the boards as it becomes available.

### **DMG Meeting**

The District Management Group will be holding its final meeting for the cohort of districts the CIUUSD is a part of on December 18. The full CIUUSD administrative team will be going to the meeting. The description for the meeting is below. I'm excited to not only see how this work can benefit the CIUUSD but also how it can benefit all GISU districts.

“The District Management Group team (DMGroup) is excited to meet with you again on **December 18<sup>th</sup>** for our final Act 46 Convening. We will be covering and working on the following topic: *Developing and Communicating the Budget for School Year 2019-2020*. The day will largely be a facilitated working session.

### **Negotiations**

The Association is interested in beginning the bargaining process. I am working with the members of each board who have been nominated to participate in negotiations to schedule times to meet and to start putting together a proposal.

### **Director of Student Services**

We posted the Director of Student Support Services position on November 7, 2018 and the application period closes on December 7, 2018. Joyce Tuck has volunteered to be a School Board Member on the Hiring Advisory Committee. There are also several Faculty and Staff members who have volunteered to be on the Hiring Advisory Committee. After the application period closes the Hiring Advisory Committee will review the applicants and move forward with the process.

### **Update from hearing on November 16, 2018**

The plaintiff withdrew their motion for a temporary injunction.

During the hearing on the motion to dismiss the plaintiff also withdrew the section of the lawsuit which addressed Title 16 (This was the part of the complaint about voting members of the board)

The remaining portion of the case has to do with strictly a violation of open meeting law. The judge heard arguments from both sides and is taking the Motion to Dismiss under advisement and will issue a written judgment.

### **Residency Verification Process**

The GISU approved a new residency verification process at its November 26 meeting. I have included information about the current process as well as what the new process would be. Historically the residency verification process was handled by the Director of Student Services who had a long tenure within the Islands. We are finding we need to update the process we use to ensure we are not missing students. The process we have designed is meant to be enough so GISU receives the information it needs to ensure students are residents of the Islands without being overly burdensome to families. We will ask each local board to also approve the new process.

### **Progress at the GISU Office**

I'm pleased with the progress the GISU office staff is making. It is incredible to think that 60% of the central office staff started in July 2018 or later, 30% is in their second year, and the remaining 10% is starting their third year. Everyone who works for GISU is positive, upbeat and willing to do what it takes to get the work done. The challenge remains that every time a project comes up it is new to staff and we have to create systems for the work to get done. As the GISU Office staff gains experience the work becomes smoother and more predictable.



# Grand Isle Supervisory Union

5038 US Route 2 North Hero, Vermont 05474

Phone: 802-372-6921 Fax: 802-372-4898 Web Site: [www.gisu.org](http://www.gisu.org)

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November 29, 2018

## Press Release

The Grand Isle Supervisory Union Board is pleased to announce we have offered Interim Superintendent Michael Clark a three-year extension to his contract to work for the Supervisory Union as our full-time Superintendent, and he has accepted. Michael was first hired by the GISU in July as the Acting Superintendent. After conducting a search in August the board determined Michael was a good fit for the GISU and hired him to be the Interim Superintendent for the year. Based on Michael's work through the fall and his continued execution of plans for our future, the GISU Board decided he is the right administrator to move the Supervisory Union forward.

Michael came to the Islands after working for the last three years in the Northeast Kingdom as the Superintendent for the Essex Caledonia Supervisory Union. There, he closed operations for the ECSU after successfully merging with three other Supervisory Unions, fulfilling the best outcome for his towns. Prior to his work in the Northeast Kingdom, Michael was the High School Principal at BFA-Fairfax for six years. He also worked at Colchester High School for ten years in a variety of roles including Science Teacher, Director of Student Services, and Assistant Principal for Student Management. Throughout all venues, Michael has served as a champion for student success and as a key fixture in smooth operating administrations. Furthermore, Michael has served as a Trustee for the Vermont Superintendent's Association and is currently on the Board of Directors for the Vermont School Boards Insurance Trust.

Michael lives in Sheldon on a hobby farm with his wife Jenna and two daughters Mickaela and Josephine.

We look forward to working with Michael, long-term, as we strive to ensure that all Island students have the educational experiences which help them accomplish their hopes and dreams.

Mason Maltais

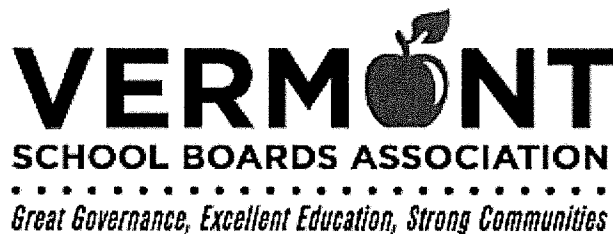
Grand Isle Supervisory Union Board Chair

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Dear School Board Member,

This afternoon, the State Board of Education voted 7-2 to adopt its *Final Report of Decisions and Order on Statewide School District Mergers Pursuant to Act 46*. This action followed a unanimous vote in the morning to adopt [default articles of agreement](#) that will apply to any district ordered to merge under the final state plan.

In voting to approve the final report today, the State Board did not make any changes to provisional decisions it made earlier in the process. The final plan is not yet available online, but should be uploaded to the Agency of Education's website at this link on November 30:

<https://education.vermont.gov/vermont-schools/school-governance/act-46-state-board-final-plan>

Next Thursday, December 6th, the VSBA's free monthly webinar will focus on the final Act 46 plan and default articles of agreement. We will be joined by Krista Huling, Chair of the State Board of Education, for an overview of the State Board's process and decision. VSBA staff will provide an overview of the default articles of agreement and the steps local school boards affected by the state plan are required to take over the next several months.

[Register here](#) to join us for the webinar.

Best,  
Nicole



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## Residency Verification Process

<b>Current Residency Verification Process</b>	<b>Proposed Residency Verification Process</b>
<p><b><u>Student Attended GISU School</u></b></p> <ul style="list-style-type: none"> <li>• Family completes enrollment and residency verification paperwork when they attended the school, at the school.</li> <li>• Director of Student Support Services monitors residency of student and notifies business office if student moves out of GISU town (or between towns).</li> <li>• Director of Student Support Services communicates with tuition school.</li> </ul> <p><b><u>Student Moves into GISU Town as a Tuition Student</u></b></p> <ul style="list-style-type: none"> <li>• Family comes to GISU and completes enrollment and residency verification paperwork, prior to enrollment at tuition school.</li> <li>• Director of Student Support Services monitors residency of student and notifies business office if student moves out of GISU town (or between towns).</li> <li>• Director of Student Support Services communicates with tuition school.</li> </ul>	<p>December 2018 GISU Office sends the appropriate Registration, Residency Verification Form, and Tuition Voucher to every student GISU pays tuition for. Forms are due back to the GISU office by the end of January.</p> <p>If forms are not returned to the GISU Office, Families and schools are notified tuition cannot be paid until the forms are returned.</p> <p>In June of 2019 (and each June thereafter) Families are mailed a copy of the Tuition Voucher Form and are required to return prior to the payment of any tuition for the 2019-2020 school-year.</p> <p>If a family moves they must complete a new Registration and Residency Verification forms.</p> <p>If a family's residency is questioned they must complete a new Residency Verification form.</p> <p>Registration, Residency Verification and Tuition Voucher forms attached.</p>

PLEASE PRINT ALL INFORMATION

South Hero School District

Student: Last First Middle Grade: Gender:

DOB: Home Phone: Starting Date:

Race (check all that apply): White American Indian/Alaskan Native African American Asian Hawaiian/Pacific Islander

Ethnicity (check one): Hispanic/Latino Yes No

S.S.# (optional) Primary Home Language:

Mailing Address: Street Address (if different):

Town of Residence (if different):

Tuition Student: Yes No If yes, who is the Person or Town responsible for tuition?

Parent's Marital Status: Custodial Parent(s) (check one): Both Mother Father Other:

Parent 1/Guardian: Relationship to Child: (i.e. mother, father, aunt, etc.)

Mailing Address: Home Phone: Cell Phone:

Employer: Work Phone: Ext.:

Email Address: Parent 1: Parent 2:

Parent 2/Guardian: Relationship to Child: (i.e. mother, father, aunt, etc.)

Mailing Address: Home Phone: Cell Phone:

Employer: Work Phone: Ext.:

Foster Care/Ward of the State: Yes No Complete State-Placed Student Enrollment Questionnaire.

Names, DOB, and Grade of Siblings:

Name: DOB: Grade:

Name: DOB: Grade:

Name: DOB: Grade:

Person to Contact if Parents/Guardians Cannot Be Reached. Please add name, relationship (i.e., grandparent, aunt, neighbor, etc.) and telephone number including type (i.e., home, cell, work, etc.):

Name: Relationship: Phone/Type:

Name: Relationship: Phone/Type:

Name: Relationship: Phone/Type:

Student's Doctor: Phone:

Child Care Provider:

Address: Phone:

School Last Attended:

Address: State Zip Code

Phone: Grade

Did your child receive special education services with an IEP? Yes No

Did your child receive education services with a 504 Plan? Yes No

Has your child ever been retained? Yes No If yes, which grade?

Are there any current court orders curtailing the rights of this child's non-custodial parent to access the child or child's permanent files? Yes No If yes, a copy of the court order must be attached.

Did your child previously attend school in this district? Yes No If yes, last school year attended?

12-061 (over) Which school?

# South Hero School District

## Residency Verification Form

The South Hero School District has the responsibility to the taxpayers of South Hero to be assured that we are educating only those pupils whose parents, legal guardians or custodians have chosen to make this district their residence. Accordingly, the district may, consistent with State statute, refuse to accept, or may dismiss, pupils who are not legal residents of the district.

The term "residency" means where one is domiciled, that is, where one actually lives. Residency requirements are not met merely because one owns property in South Hero, nor if one has a post office box in South Hero, nor if one owns a business in South Hero. If you do not meet the State's residency requirement, your child may not attend the South Hero schools without paying tuition. One of the following criteria must be met to meet the State's residency definition:

1. A student must have a parent or legal guardian who resides in the Town of South Hero.

*Please note an exception to this rule. A student who is in the sole custody of a parent who is not living in Vermont is not considered a resident, even if the student is living with the non-custodial parent in South Hero.*

2. A student has reached the age of majority or is considered to be an emancipated minor and resides in the Town of South Hero.

If you are unsure of your residency status, please request assistance in making this determination with the Superintendent's Office. Prior to attendance, non-residents who must pay tuition need to contact the Superintendent's Office at 372-6921 to establish satisfactory payment arrangements.

In order for your child to register and attend your choice school without paying tuition, please verify your residency by providing us with the following information:

<p><b>One</b> of the following documents is required to verify residency in South Hero, Vermont.</p> <ul style="list-style-type: none"> <li>• A current property tax bill.</li> <li>• Current mortgage papers/closing statement showing a South Hero address and the name of the legal parent/guardian, or custodian.</li> <li>• Formal lease showing the name, address and telephone number of the landlord; South Hero address and name of lessee.</li> <li>• A notarized letter from the landlord stating the address of the residence being leased and the name(s) of the lessee(s) with the landlord's address and telephone number.</li> </ul>	<p>AND,</p>	<p><b>One</b> of the following documents are required to verify residency in South Hero, Vermont.</p> <ul style="list-style-type: none"> <li>• Valid Vermont driver's license with South Hero address.</li> <li>• Valid Vermont non-driver ID with South Hero address.</li> <li>• Current utility bill in your name, with South Hero address.</li> <li>• Valid public aid card.</li> </ul>
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Your child will be registered in your choice school as soon as this information, along with all other applicable documentation, is returned to the Superintendent's Office.

*In making this declaration, I further certify that I am aware of the provisions of Title 13, Section 3016 of Vermont State Statutes concerning false claims. I acknowledge that a person who violates Title 13, Section 3016, of Vermont State Statutes by making a false claim can be imprisoned for not more than five years, or fined not more than \$10,000.00 or both.*

<p>I have read the above and attest that I meet the residence requirements.</p>	
<p style="text-align: center;">_____</p> <p style="text-align: center;">Signature of Parent/Guardian</p>	<p style="text-align: center;">_____</p> <p style="text-align: center;">Date</p>
<p>Residency Documents Verified By: _____</p> <p style="text-align: right;">Signature &amp; Title of School Official</p>	

NON-RESIDENTS OF THE TOWN OF South Hero ONLY:

I am NOT a resident of the Town of South Hero. I reside in the town of \_\_\_\_\_.

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_\_  
Date

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## Tuition Voucher 2018/2019

No tuition will be paid to any public or private institution until an approved tuition voucher form is on file at the Grand Isle Supervisory Union Office. The Grand Isle Supervisory Union will not be responsible for any tuition and/or late fees incurred prior to the date that it has been submitted to the GISU Office for approval. If your child changes schools during the semester, please notify the Superintendent's office of the change. Please contact: Megan DeVinny at 372-6921, ext. 105 with any questions.

Student's Name: \_\_\_\_\_ Town of Residence: \_\_\_\_\_  
DOB: \_\_\_\_\_ Age: \_\_\_\_\_ Gender: \_\_\_\_\_ Grade: \_\_\_\_\_  
Parent 1/Guardian: \_\_\_\_\_  
Parent 2: \_\_\_\_\_  
Student resides with (Parent/Guardian Full Name): \_\_\_\_\_  
Relationship to student: \_\_\_\_\_ Telephone Number: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
Physical address: \_\_\_\_\_  
Name and Address of School: \_\_\_\_\_

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Please check one of the following:

- I have completed the residency verification form and enclosed with this voucher.  
 I have completed the residency verification form and it is on file at the Superintendent's Office.  
 I have completed and returned the residency verification form for my younger son/daughter \_\_\_\_\_  
Grade \_\_\_\_\_ who attends \_\_\_\_\_ school.

In making this declaration, I further certify that I am aware of the provisions of Title 13, Section 3016 of Vermont State Statutes concerning false claims. I acknowledge that a person who violates Title 13, Section 3016, of Vermont State Statutes by making a false claim can be imprisoned for not more than five years or fined not more than \$10,000 or both.

Signed \_\_\_\_\_ Date \_\_\_\_\_

Superintendent \_\_\_\_\_ Date \_\_\_\_\_