

Minutes Approved this 3rd day of January, 2017
Andrew Julow _____
Dave Davis Dave Davis
Judith Wimble Judith Wimble
Bridget Timms Bridget Timms
Jennifer Gariety _____

North Hero School Board
Tuesday, December 6, 2016 | North Hero School

Board Present: Andrew Julow (chair), Judith Wimble, Dave Davis, Bridget Timms, Jennifer Gariety

Administration Present: Lynn Carpenter (Business Manager), Joe Resteghini (principal)

Guests: None

Call Meeting to Order

The regularly scheduled monthly meeting of the North Hero School Board was called to order at 6:04PM by Andrew Julow.

Pledge of Allegiance

Andrew led the pledge of allegiance.

Adjustment of Agenda

Lynn states the board needs to approve an increase in price for school lunches and approve the extension of the Abby group. Andrew adds Food Service to Board Discussion.

Andrew adds Board Membership under Board Discussion.

Approval of Minutes: November 1 & November 15, 2016

Andrew states the minutes for November 1 were distributed by email and distributes the November 15 minutes for board review. After the board reads the November 15 minutes Andrew asks if there are any comments or questions for either, hearing none they are accepted as read.

Comments & Questions from the Public Regarding Items Not on the Agenda

There are no guests in attendance.

Superintendent's Report

Joe R. states a superintendent report was emailed to the board by Barbara Burrington and asks if there were any questions, there were none.

Principal's Report

Joe R. reviews a written report he distributed to the board.

The board briefly discusses the Education Quality Standards and the process for review by the Agency of Education.

Board Discussion

FY18 Budget

The board reviews instructional salaries and removes a long-term sub as there is no anticipated need.

The board reviews staffing and makes the following changes:

- The position labeled “Placeholder” is for a Special Ed Aide position currently being hired for. The board increases the rate of pay to 18.80 from 12.02.
- The board verifies that staffing salaries are not part of contract negotiations. They approve a three percent increase in all staffing salaries.

The board reviews the draft budget line by line making changes to the following lines:

- 001-1100-5334-000-00 Act 504 Accommodations/Services: \$5250.00 is transferred to 001-2100-5110-000-00 ELL Salaries
- 001-1123-5563-000-00 Tuition-UAPK/Act 62: \$3092.00 is added in anticipation of 1 preschooler utilizing preschool services outside of North Hero
The board discusses offsetting potential revenues from children who tuition to North Hero preschool.
- 001-1410-5120-000-00 Student Activities-Coaches & Ad Sals: \$500.00 is transferred to 001-1410-5610-000-00 Student Body Activities-General Supplies
- 001-2120-5290-000-00 Guidance-Prof. Development: \$46.00 is increased to \$180.00 in anticipation of a seminar and transferred to 001-1100-5270-00-00 Instructional-Course Reimbursement
The board asks \$2.00 be added to Instructional-Course Reimbursement resulting in a total amount of \$10,182.00.
- 001-2150-5210-000-00 Speech Services-Group Health Insurance: amount is halved to remove Isle La Motte’s portion of coverage
- 001-2150-5280-000-00 Speech Services-Group Dental Insurance: amount is halved to remove Isle La Motte’s portion of coverage
- 001-2222-5270-000-00 Library Services-Course Reimbursement and 001-2222-5290-000-00 Library Services-Prof. Development: reduced to \$0 they are not needed with new staffing
- 001-2520-5830-000-00 Fiscal Services-Short Term Loans Interes: reduced to \$0 as there is no anticipated need for a loan.
- 001-2600-5280-000-00 Operation/maint. Of Plant-Group Dental I: reduced to \$0 as is not needed
- 001-2600-5432-000-00 Operation/Maint of Plant-Repairs/Maint: includes \$13,000.00 over FY17 for new kitchen cabinets & woodchips for the playground.
The board briefly discusses and leaves in the budget.
- 001-2600-5436-000-00 Op/Maint of Plant-Contr Service: includes a \$650.00 increase over FY17 for Pest Pro Services.
Joe recommends utilization of a monthly contract instead of calling when they have an issue. The board agrees.

The board plans to review revenues and the following line items in January:

- 001-1100-5561-000-00 Tuition HS-In State
- 001-2320-5322-000-00 GISU Special Ed Assessment
- 001-2410-5110-000-00 Principal Service-salary

The board reviews items they had earmarked for review during the budget process:

- Transportation: Joe R. recommends leaving the busing as is. The board discusses various options they have reviewed in the past for shortening the bus ride to determine if budget adjustments are necessary to enable a change. No adjustments are made.
- Food Service: There are no recommended budget changes for food service.
- Preschool: The review of potential preschoolers for tuition planning purposes happened under FY18 discussion and will continue during the revenue review in January.
- Sound System: Joe reports the sound system was too expensive.

Pre-School Policy Discussion

This discussion is postponed for January when Beth Hemmingway & Barbara Burrington will be present.

Food Service

Lynn states she needs the minutes to reflect board acceptance of the Abby as the foodservice provider for FY17 and approval of a 10-cent increase in the student lunch price to complete an application for foodservice with the Agency of Education. The board asks why the increase is necessary and Lynn states our price is below the \$2.78 minimum, as set by the federal government, but the most it can be raised is 10-cents at a time.

Dave D. motions to rollover the contract with the Abby Group and raise the child lunch price by 10-cents per federal government requirements. Jen G. seconds and the motions passes 5-0 with no further discussion.

Judith verifies this change is effective for this school year and the board discusses when to implement the increase. They decide the increase will take effect Jan.1, 2017. Joe will notify parents.

Board Membership

Andrew states his term is up, he will not be running again and Jen's term is up as well. Jen states she does not plan to run. The board discusses how much longer they exist before Act 46 takes effect and the new board term lengths. The board agrees to put forward a line item in March asking to reduce the board from 5 to 3 members. If this passes it will not take effect for a year so the board will need five members to run in March anyway. Jen decides to run again with the intent of dropping off after a year. A new member will need to be found to replace Andrew.

Board Action

Approval of Bills for Payment

The warrant was circulated for board review.

Jen G. states there are three invoices for Champlain Parent Child Center and two are dated for the same month, same period of service & same amount. Jen suggests the possible duplicate be pulled and a new invoice requested with the correct date.

Jennifer G. motions to approve the bills in the amount of \$9,9200.68, which does not include the pulled invoice in the amount of \$706.72. Judith W. seconds and the motion passes 5-0 with no further discussion.

Executive Session

Dave D. motions to enter executive session at 7:48PM for a contract matter, Bridget T. seconds and the motion passes 5-0 with no further discussion.

A motion to come out of executive session with no action taken is moved at 8:05PM. The motion is seconded and passes 5-0 with no further discussion.

Adjournment

A motion to adjourn is moved at 8:05PM. The motion is seconded and passes 5-0 with no further discussion.

Agenda Building

January 3, 2016:

- FY18 High School & Pre-school tuition review
- FY18 Special Ed review
- FY18 revenue review
- Principal contract
- School Day Length
- Class pet discussion

Respectfully Submitted, Corinn Julow

CC: School Board - Andrew/Judith/Dave/Jennifer/Bridget
Central Office
Principal Resteghini
Town Clerk's Office
File