

**Alburgh School Board**  
**Alburgh Community Education Center**  
**December 7, 2020**  
To view the recording, please [click here](#).

**Present:** Board Chair Mike Savage, Board Vice Chair Trevor Creller, Board Members Stacey Gould and Mallory Ovitt, GISU Superintendent Michael Clark

**Google Meet:** Board Member Whitney Maxham, GISU Business Manager Rob Gess, Principal Beth Hemingway

**1. Call to Order:**

- Meeting called to order at 5:30 P.M. by Mike Savage

**2. Adjust the Agenda:**

- No adjustments

**3. Citizens and/or Staff to be Heard:**

- None

**4. Consent Agenda:**

- a. Approved minutes from 11/16/2020

**5. Reports:**

- a. Superintendent's Report- Michael Clark shared his written report with the board. He highlighted the routines and procedures in place which successfully stopped any potential spread from the two cases in the supervisory union schools.
- b. Principal's Report- Beth Hemingway updated the board on Safe & Healthy Schools, building maintenance, health office update, student learning, playground, and Alburgh Clubhouse
- c. Financial Report- Rob Gess shared budget to actuals with the board and updates from the business office. The GISU budget was approved.

**Board Business:**

6. Budget Update- Rob Gess and Beth Hemingway shared a high-level initial view of the budget. This budget is essentially flat. The proposed tax rate (set by legislature) will be higher this year. Rob Gess shared the budget creation process. Beth Hemingway shared budget highlights:

- Majority of budget lines have stayed the same
- Health insurance is a significant increase
- 1.0 FTE Math interventionist added for middle school (significant regression due to Covid-19 disruptions)
- .5 FTE school counselor added for K-2 (increased social-emotional learning/needs)
- There is a slight decrease in the overall expenditure budget at this point.

7. Approval of bills for payment- Trevor Creller updated the board

8. Prevention of Conflict of Interest in Procurement Policy- Second reading. This was adopted.

9. Prevention of Sexual Harassment as Published by Title IX- Second reading. This was adopted.
10. Community Use of School Facilities Policy- Second reading and discussion. This is a recommended policy by the VSBA. However, Alburgh already has a procedure in place and it has been handled by the board within the school. This policy was not adopted.
11. Board-Superintendent Relations Policy- Second reading. This was adopted.
12. Playground Bids- None received.
13. Clubhouse Updates- Mike Savage and Beth Hemingway will be meeting with the Clubhouse on Wednesday 12/9.
14. Other- none

**Closure**

15. Setting the next agenda
16. Adjourn

**Board Action:**

- Trevor Creller moved to accept the minutes of 11/16/20 (2nd Stacey Gould) Unan.
- Upon review by Trevor Creller, Stacey Gould moved to authorize the payment of current valid invoices (2nd Whitney Maxham) Unan.
- Trevor Creller moved to adopt the Prevention of Conflict of Interest in Procurement Policy (2nd Stacey Gould) Unan.
- Stacey Gould moved to adopt the Prevention of Sexual Harassment as Prohibited by Title IX Policy (2nd Trevor Creller) Unan.
- Stacey Gould moved to adopt the Board-Superintendent Relations Policy (2nd Trevor Creller) Unan.
- Trevor Creller moved to adjourn at 6:19 P.M. (2nd Stacey Gould) Unan.

Respectfully Submitted,

---

Stacey Gould

---

Whitney Maxham

---

Mallory Ovitt

---

Trevor Creller, Vice Chair

---

Michael Savage, Chair