

Alburgh School Board
Alburgh Community Education Center
December 21, 2020
To view the recording, please [click here](#).

Present: Board Chair Mike Savage, Board Vice Chair Trevor Creller, Board Members Stacey Gould and Mallory Ovitt, GISU Superintendent Michael Clark

Google Meet: Board Member Whitney Maxham, GISU Business Manager Rob Gess, Principal Beth Hemingway

1. Call to Order:

- Meeting called to order at 5:30 P.M. by Mike Savage

2. Adjust the Agenda:

- Added audit engagement letter

3. Citizens and/or Staff to be Heard:

- Stacey Gould asked for clarification after a member of the public asked about social media posts. The school is NOT monitoring social media accounts for evidence of multi-household gatherings. However, if these events are seen and reported to administration by others, the school has no choice but to follow up on them.

4. Consent Agenda:

- a. Approved minutes from 12/7/2020

5. Reports:

- a. Principal's Report- Beth Hemingway shared her written report which provided updates on safe and healthy schools, building maintenance, student learning, playground, and Alburgh Clubhouse.

Board Business:

6. Approval of bills for payment- Trevor Creller updated the board.
7. Budget Review- Michael Clark gave a high-level picture of the budget in its current state, as well as the ongoing process. The CLA is going down throughout the islands, which will cause the tax rate to increase.
 - The board discussed upcoming building projects on the horizon such as the front door and potential HVAC work.
 - Discussed the possibility of adding a tuition buffer to allow for high school students moving in, as has been trending with more remote work opportunities for families.
 - Due to increased responsibilities assigned to the Library Media Specialist, that position will be increased from .5 to .6 FTE.
8. Create 1/4/2021 Agenda- The meeting will be warned early due to vacation. The next agenda will include budget, and special education with a focus on funding. Superintendent's and Financial reports will be on the agenda as well, but there will not be a Principal's Report.
9. Clubhouse Updates- Covered in the principal's report

10. Emergency Response Plan- Beth Hemingway shared the plan with the board, which has been updated.
11. Audit Engagement Letter- This is the standard letter from Sullivan Powers, allowing them to begin the audit.

Closure

12. Adjourn

Board Action:

- Trevor Creller moved to accept the minutes of 12/7/20 (2nd Stacey Gould) Unan.
- Upon review by Trevor Creller, Stacey Gould moved to authorize the payment of current valid invoices (2nd Whitney Maxham) Unan.
- Stacey Gould moved to approve the audit engagement letter with Sullivan Powers and authorize Mike Savage to sign on behalf of the board (Trevor Creller) Unan.
- Stacey Gould moved to approve the Emergency Response Plan (2nd Trevor Creller) Unan.
- Trevor Creller moved to adjourn at 6:19 P.M. (2nd Stacey Gould) Unan.

Respectfully Submitted,

Stacey Gould

Whitney Maxham

Mallory Ovitt

Trevor Creller, Vice Chair

Michael Savage, Chair