

GRAND ISLE SUPERVISORY UNION
Executive Committee

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| Rules of Governance and Operation |
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As approved at the Grand Isle Supervisory Union Board of Directors meeting on March 23, 2017, members have established an Executive Committee under Vermont Statute Title 16 sec. 264(b) to act on behalf of the Supervisory Union Board as further described in these rules which were established on April 30, 2018. The Executive Committee will meet according to its regular schedule for one year, from May 1, 2018 to June 30, 2019, on a trial basis, at which time the full Supervisory Union Board will review the Executive Committee rules.

Membership:

The Executive Committee shall have the following membership:

- A. The chair or an elected designee (or an elected alternate) of the:
 - i. Alburgh School District
 - ii. Champlain Islands Unified Union School District
 - iii. Grand Isle School District
 - iv. Isle La Motte School District
 - v. North Hero School District
 - vi. South Hero School District

- B. The chair of the Grand Isle Supervisory Union Board.

Meetings:

Executive Committee meetings shall be chaired by the chair of the Grand Isle Supervisory Union Board. The chair may not vote, unless also serving as a local board's representative to the Executive Committee.

All meetings of the Executive Committee shall be at the call of the chair, shall be open to the public, and shall be conducted according to Robert's Rules of Order (for small boards). The Executive Committee may enter into executive session under the provisions of the Vermont Open Meeting Law (1 VSA sec. 313).

Executive Committee members will represent their respective districts and will not be required to confer with their respective district boards before taking action during an Executive Committee meeting. Executive Committee decisions and actions shall be subject to review by action at the next meeting of the full Supervisory Union Board.

Quorum:

A quorum shall consist of representatives of a majority (four or more) of the districts.

Powers:

The Executive Committee shall be charged with responsibility to:

- A. Supervise the work of the Superintendent.
- B. Evaluate, with the active participation of the operating school boards, the performance of the Superintendent.
- C. Direct the efforts, when required, to secure the services of a new Superintendent, and make recommendations to the members of the Supervisory Union Board concerning the hiring and contract provisions for this position.
- D. Approve the hiring of new Supervisory Union staff members as recommended by the Superintendent in accordance with Vermont laws and regulations. The hiring of the Superintendent shall remain the responsibility of the full Supervisory Unions Board.
- E. Develop new policies or amendment to existing policies and make recommendations to the Supervisory Union Board for their adoption.
- F. Review expenditures by the Supervisory Union.
- G. Make recommendations to the Supervisory Union Board concerning the annual budget.
- H. Assist the Supervisory Union Board Chair in developing agendas for the Executive Committee meetings.
- I. Draft goals and objectives of the Supervisory Union to be approved by the full Supervisory Union Board.
- J. Appoint ad hoc committees, which will research and report to both the Executive Committee and the Supervisory Union Board, on issues of importance to the Supervisory Union.
- K. Receive, review and act on reports concerning:
 - i. Curriculum, instruction and assessment.
 - ii. Staff evaluations.
 - iii. Staff development.
 - iv. Receipt and disbursement of grant monies.
 - v. Public relations.
- L. Review GISU financials.

Minutes:

Content of Executive Session Minutes will be in accordance with Vermont's Open Meeting Law, posted, and included on the agenda for regularly-scheduled Grand Isle Supervisory Union Board meetings.

**** END OF RULES ****

Note: 16 VSA 264 (b) A supervisory union may establish an executive committee consisting of the chair and no fewer than two additional directors. The supervisory union shall enumerate in writing the specific powers and duties delegated to the executive committee, which shall have authority to act on behalf of the supervisory union within its delegated powers. (Amended 1983, No. 119 (Adj. Sess.), § 1; 1991 (Adj. Sess.), § 8.)