

**Grand Isle Supervisory Union  
Champlain Islands Unified Union School District**

School Board Regular Meeting  
Monday September 24, 2018 at 6:30 p.m.

Location: Grand Isle School

**Agenda**

**Call to Order**

- |  |           |
|--|-----------|
| 1. Call to Order (Gary Marckres)           | 6:30 p.m. |
| 2. Adjust the Agenda (Gary Marckres)       | 6:31 p.m. |
| 3. Citizens and/or Staff to be Heard       | 6:35 p.m. |
| 4. Consent Agenda (Action) (Gary Marckres) | 6:40 p.m. |
| a. Approve the minutes from 8-27-2018      |           |

**Board Business.**

- |   |           |
|---|-----------|
| 5. Space Update (M. Clark) (Discussion)                     | 6:45 p.m. |
| 6. DMG Update (M. Clark) (Discussion)                       | 6:55 p.m. |
| 7. Work Plan Update (M. Clark) (Discussion)                 | 7:05 p.m. |
| 8. Policy Work (M. Clark) (Discussion/Possible Action)      | 7:15 p.m. |
| 9. Carousel Meeting Discussion (Gary Marckres) (Discussion) | 7:25 p.m. |
| 10. Review Budget Timeline (M.Clark) (Discussion)           | 7:35 p.m. |
| 11. Negotiations (M. Clark) (Action)                        | 7:45 p.m. |
| 12.Values and Beliefs Update (M. Clark) (Discussion)        | 8:00 p.m. |
| 13.Other  | 8:10 p.m. |

**Closure**

- |   |            |
|---|------------|
| 14. Setting the next agenda (Gary Marckres)(Discussion) | 8:15 p.m.  |
| 15. Adjourn   | 8: 20 p.m. |

Note: Executive Session: If discussion warrants, and the Board so votes, some items may be discussed in Executive Session pursuant to VSA 1 §313(a)

***Discussion Items** - Issues the Board needs to discuss and deliberate, but upon which no action is taken at this meeting.*

***Action Items** - Issues that require the Board to make a decision by vote, may have been discussed over several meetings prior to this point.*

***Consent Items** - Routine matters that need no discussion by the Board, but require Board approval. They are grouped together as a single agenda item. Background materials are provided in the Board packet to be reviewed ahead of the meeting. If there are no concerns, they are approved with a single vote. Any member can request the Board remove an item to be discussed and voted on separately. This frees up time at meetings.*

***Information Items [Incidental Information]** - Matters the Board needs to know about, but for which no Board action is needed. The information flow is one way, from presenter to the Board. Questions for clarification are entertained as time allows.*

Grand Isle Supervisory Union  
**Champlain Islands Unified Union School District**

School Board Regular Meeting  
Monday August 27, 2018 at 6:30 p.m.

Location: North Hero School

**Minutes**

Board Present: Jane Zera, Mason Maltais, Gary Marckres, Don Bartlett

Community Present: Don Bartlett

Administration Present: Michael Clark

**Call to Order**

Gary Marckres called the meeting to order at 6:33 p.m.

No Adjustment to the agenda

No Citizens or Staff to be heard

Jane Zera made a motion to approve the consent agenda. Mason Maltais Seconded. Vote 3-0

a. Approve the minutes from 6-18-2018

**Board Business.**

Gary Marckres shared Mike Talbot's letter of resignation from the board. Gary Marckres made a motion to appoint Don Bartlett to the CIUUSD board. Mason seconded. Vote 3-0

The board reviewed the CIUUSD meeting schedule and proposed the possibility of setting up some type of carousel meeting between the Grand Isle, Isle La Motte, and North Hero boards. Local boards will discuss this proposal at their local meetings.

Superintendent Clark shared the draft of the work of the CIUUSD and Local Boards document which was in the packet.

The board discussed previous work regarding the opening of the CIUUSD district. The board will not pursue a formal move to policy governance at this point.

Superintendent Clark shared the waiver extension for the use of Transition Grant funds. The board discussed using transition grant funds to potentially create a space for the GISU office to move to. The boards discussion centered on not charging rent for the space and developing a fee for utilities and operating costs. Mason Maltais made a motion to authorize the superintendent to utilize up to \$5,000 of grant funds to contract with an outside organization to explore the feasibility of using the GI space for GISU office space. Gary Marckres Seconded. Vote 3-0.

The board would like to also explore the possibility of contracting with powerschool to set up CIUUSD using the New Chart of Accounts.

At 8:03 Mason Maltais made a motion to adjourn the meeting. Jane Zera seconded. Vote 3-0

Budget Timeline

| Month     | GISU   | Individual Districts  |
|-----------|--|---|
| September | Budget Priorities (traditional community engagement?)            | Share Timeline  |
| October   | Present "First Draft Budget" (traditional community engagement?) | Present Budget Priorities (traditional community engagement?)                   |
| November  | Finalize and Approve GISU Budget                                 | Present "First Draft Budget" (traditional community engagement?)                |
| December  | No Meeting   | "Second Draft Budgets" Finalize if possible (traditional community engagement?) |
| January   |  | All Budgets Finalized   |
| February  |  | Budget Education Communities  |
| March     |  | Budget Votes  |

# Key Components of the Vermont Education Policy Service

The Vermont Education Policy Service (VEPS) provides five distinct levels of assistance to Vermont school boards and administrators.

## 1. Model Policies and Basic Policy Consultation

This service is available to all types of school boards as part of basic VSBA membership. The VEPS makes available regularly updated "Model Policies" which districts can use for guidance in revising policy manuals. VEPS assures that model policies are kept current with changes in federal and state law and regulation and notifies member districts of major changes that are needed. Districts can ask for guidance on policy interpretation questions and general policy manual development. Inquiries can be generated by either school superintendents or school board members.

**Cost: Included as part of the VSBA annual membership.**

## 2. Policy Review

VSBA attorneys will conduct a diagnostic scan of your district's policy manual in order to: determine what the strengths and weaknesses are, explain what is needed to bring it into compliance and design a recommended course of action for the district's policy committee. The VSBA attorney will come to one meeting of your policy committee, review the results of the diagnostic scan, and discuss next steps/recommended course of action.

**The cost for this review and meeting is \$600.00 per district manual plus the travel cost for one meeting.**

## 3. Policy Development/Plan Implementation

VSBA attorneys will work with the policy committee to implement the course of action, including: drafting proposed policies, meeting with the committee to guide and inform decision-making on specific policies, and laying the foundation for an effective policy process that will ensure the manual is maintained in a timely and effective manner.

**The cost for this service will be negotiated based on the scope of the work needed.**

## 4. Other Specialized Services

In the volatile world of potential school governance changes, VEPS is prepared to assist districts in modifying policy structure as needed. Examples of the types of situations that may prompt a need for policy assistance are:

1. The districts of a supervisory union decide to create a single, consistent policy manual
2. Districts are merging to create a Regional Education District and new policies need to be adopted with a single manual
3. Services are being centralized, requiring additional policy work at the supervisory union level

**Cost: Some of these may fall under a Policy Review . This work would be treated as a customized service with a specially negotiated price.**

### **5. Five-Year Review**

School Districts must make sure that policy is regularly reviewed and updated and that it is being implemented through procedures or in practice. VEPS can provide a policy review (recommended to be reviewed every five years) to provide general feedback to the district or S.U. on the state of policy in the district or S.U. services are similar to those outlined in #2.

**Cost: The 5-year review would be billed as a policy review.**

**For more information about Policy Services, please contact Sue Ceglowski at 800-244-8722 or send email to [sceglowski@vtvsba.org](mailto:sceglowski@vtvsba.org)**

*This policy service is brought to you by  
The Vermont School Boards Association and the Vermont School Boards Insurance Trust*

To: Superintendent Michael J. Clark

CC: Alburgh School Board  
Champlain Islands Unified School Board  
Grand Isle Supervisory Union School Board  
South Hero School Board

Mr. Clark and Board Members,

My name is Tom Nolan and I am writing to you in my role as the president of the Grand Isle Supervisory Union Education Association, the local union representing teachers in GISU schools. This letter is to inform the School Boards and the Supervisory Union that the union intends to open negotiations to modify and improve the "Agreement between The Boards of School Directors for the Following School Districts – Alburgh Elementary, Grand Isle Elementary, North Hero Elementary, and South Hero Elementary and The Grand Isle Supervisory Union Education Association, Vermont-NEA/NEA" more commonly called the Master Agreement, or simply the contract.

This letter is meant to serve as an official notification, as is required in the Master Agreement section 15.1 "Negotiation for a Successor Contract."

I look forward to meeting with you, and working collaboratively together to create a better agreement for our teachers and our schools. Please contact me to begin planning dates to begin the negotiation process.

Thank you,

A handwritten signature in black ink, appearing to read "Tom Nolan", with a stylized flourish at the end.

Thomas Nolan  
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