

## **VERIFICATION OF RESIDENCY OF PUPILS**

The School Boards of Grand Isle Supervisory Union are responsible for ensuring the education of pupils who are residents of our communities. In addition, the Boards have a responsibility to the taxpayers of their District to be assured that the District is only educating those pupils whose parents, legal guardians or their custodians have chosen to make the District their residence or who meet the statutory exceptions to the residency requirement. Accordingly, the District may, consistent with state statute, refuse to accept or may dismiss pupils who are not legal residents of the District.

In order to determine whether a pupil is a legal resident as defined by Vermont law, the District must require proof of residency as described below and completion of the "Affidavit Concerning Pupil Residence". Your cooperation in this effort is appreciated.

Parents, legal guardians and custodians of pupils and emancipated minors enrolling in School District schools for the first time, re-enrolling after withdrawal, or whose residence is being questioned, must supply to the principal of the school in which enrolment is being sought the following residency information:

Proof of town residency from **ONE** of the following:

- a. Current tax bill
- b. Current mortgage papers/closing statement showing address and the name of the parent or legal guardian, or custodian
- c. Formal lease showing the name, address and telephone number of the landlord, address and name of lessee
- d. A notarized letter from the landlord stating the address of the residence being leased and the name(s) of the lessee(s), along with the landlord's address and telephone number

**AND**

Proof of residency from **TWO** of the following:

- a. Valid Vermont drivers license with local address
- b. Valid Vermont identification card with local address
- c. Valid voter registration card or receipt with local address
- d. Valid Vermont vehicle registration card
- e. Current utility bill in your name
- f. Valid Public Aid card
- g. Valid automobile insurance card
- h. Bank statement for last or current month (financial information redacted)

If the minor pupil's natural parents are divorced, the parent must provide a certified copy of the following portions of the current divorce decree: its title page, the

section granting custody and control of the pupil, any amendment affecting custody and control, and the signature page.

If the pupil resides with a legal guardian or custodian, the guardian or custodian must provide the following:

- a. A court document or a DCF Placement/Payment Authorization Form granting legal custody and control of the pupil to the non-parent

**AND**

- b. Completion of the "Affidavits Concerning Pupil Residence"

**OR**

Provide alternative to residency for tuition

If the pupil is an emancipated minor, the natural parent or legal guardian, and the emancipated minor must complete an Affidavit Concerning Pupil Residence.

Parents, legal guardians or custodians of pupil(s) who are not residents and wish the pupil(s) to attend the Schools, must supply the appropriate custody information for the pupil(s) they wish to enroll, and they must: apply to the Superintendent for the pupil(s) to be admitted as a non-resident (tuition) pupil as defined in School Board Policy.

Please provide to the school principal the appropriate above stated documents and a completed Affidavit Concerning Pupil Residence within the next thirty (30) days. Failure to provide the principal with the appropriate documents and the completed attached Affidavit will result in your being billed for tuition and/or may result in your child being excluded from school.

*Please note: THE AFFIDAVIT CONCERNING PUPIL RESIDENCE REQUIRES A NOTARIZED SIGNATURE.*

This (these) document(s) will be reviewed by the administration of the district and a decision will be made as to whether the responses comply with the laws of the State of Vermont, as they relate to establishing residency for school attendance purposes.

Any decision regarding residency may be appealed in writing to the School Board. If the Superintendent denies enrollment, and the pupil will not be in attendance for at least two days pending a Board hearing, the Commissioner of the Department of Education may issue a temporary order requiring enrollment. Once the board has made its decision any interested person or taxpayer, may appeal the decision to the Commissioner of Education whose decision shall be final.

## AFFIDAVIT CONCERNING PUPIL RESIDENCE

Answers to the following inquiries are necessary in determining residency for school attendance.

IF YOU MAKE AN ANSWER THAT YOU KNOW IS FALSE, YOU CAN BE CRIMINALLY PROSECUTED, RECEIVE JAIL TIME AND/OR FINED UP TO \$10,000.00. See 13 V.S.A. §3016, FALSE CLAIM.

I, \_\_\_\_\_ first being duly sworn, depose and say:  
(print name)

### General Information:

1. Name of Pupil: \_\_\_\_\_
2. Address where pupil presently lives: \_\_\_\_\_
3. Name of Mother: \_\_\_\_\_
4. Where does Mother live: \_\_\_\_\_
5. Name of Father: \_\_\_\_\_
6. Where does Father live: \_\_\_\_\_
7. Are the parents divorced: (if answer is no, move to question 11) \_\_\_\_\_
8. Who has custody of the pupil? \_\_\_\_\_
9. What is the date of the divorce decree? \_\_\_\_\_
10. A certified copy of the divorce decree and any amendment must be furnished as described in the Verification of Residency

If a pupil is not living with a parent:

11. Name of person(s) with whom the pupil lives: \_\_\_\_\_
12. Address and phone number of person(s) with whom pupil is living: \_\_\_\_\_
13. Relationship of each said person(s) to the pupil: \_\_\_\_\_
14. Why is the pupil living with said person(s): \_\_\_\_\_
15. On what date did the pupil move in with this person(s): \_\_\_\_\_
16. Does the person(s) with whom the pupil is staying have authority to discipline this pupil: \_\_\_\_\_
17. Is the person(s) with whom the pupil is staying paid any money for food, housing, or for keeping the pupil: \_\_\_\_\_
18. For how long is the arrangement with the person(s) with whom the pupil is staying: \_\_\_\_\_
19. Has the person(s) with whom the pupil lives become legal guardian of the pupil: \_\_\_\_\_
20. If the answer is yes, attach a copy of the guardianship order
21. Why was the guardianship secured: \_\_\_\_\_

22. Where did the pupil reside during the previous summer: \_\_\_\_\_  
 \_\_\_\_\_
23. Do you pay any money to support the pupil: \_\_\_\_\_
24. Who declares the pupil as a dependent for income tax purposes: \_\_\_\_\_  
 \_\_\_\_\_
25. Who is authorized to receive report cards: \_\_\_\_\_
26. Who would attend parent conferences at the school: \_\_\_\_\_
27. Who would receive notifications in case of pupil discipline, suspension or  
 expulsion: \_\_\_\_\_
28. On Saturdays and Sundays, where does the pupil stay: \_\_\_\_\_
29. Has the pupil's residence within the School District not been established  
 solely for the purpose of attending the schools thereof: \_\_\_\_\_

The foregoing facts are sworn in order to induce the School District to enroll the pupil in the schools of the District.

I certify that I understand the residency requirements and that I know the penalty for fraudulent registration.

My signature below indicates that if, after further investigation, any of the above information, including the questionnaire, is fraudulent, the pupil may be disenrolled from the District. Further, I understand that I will be billed for tuition at the current daily rate from the first day of attendance through the last day of attendance and I agree to pay such bill. Finally, I understand that I may be subject to CRIMINAL prosecution if I have knowingly answered any of the above questions falsely.

Dated at \_\_\_\_\_, Vermont this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Print Name

Relationship to Pupil: \_\_\_\_\_

***Please note: THE AFFIDAVIT CONCERNING PUPIL RESIDENCE REQUIRES A NOTARIZED SIGNATURE.***