

**Alburgh School Board**  
**Alburgh Community Education Center**  
**January 4, 2021**  
To view the recording, please [click here](#).

**Present:** Board Chair Mike Savage, Board Vice Chair Trevor Creller, Board Members Stacey Gould and Mallory Ovitt, GISU Superintendent Michael Clark

**Google Meet:** Board Member Whitney Maxham, GISU Business Manager Rob Gess, Principal Beth Hemingway, Michele Weaver, Rick Baker, Heather Darby, Ellen Dorsch, Molly Comeau

**1. Call to Order:**

- Meeting called to order at 5:30 P.M. by Mike Savage

**2. Adjust the Agenda:**

- Added budget to financial report
- Added Michele Weaver to discuss special education funding after the financial report
- Removed audit engagement letter
- Added resignation

**3. Citizens and/or Staff to be Heard:**

- None at this meeting

**4. Consent Agenda:**

- a. Approved minutes from 12/21/20

**5. Reports:**

- a. Superintendent's Report- Michael Clark shared his written report with the board, along with the school's response to the case of COVID at school before the winter break.
- b. Financial Report- Rob Gess reviewed budget to actuals. Most high school tuitions have been received. Rob feels comfortable with expenditures for the full year. All FY20 audit files have been submitted to Sullivan Powers.
  - Budget- Beth Hemingway and Rick Baker have been working on the items discussed at the last meeting. Estimates are still being secured at this point, but assuming that these will total around \$300,000, that would result in an equalized pupil cost of \$17,317 (This is a reduction of \$1,044 or 5.7% from last year).
- c. Special Education- Michele Weaver shared a presentation outlining the special education service plan and budgeting process, and the drivers behind costs and reimbursements. This year there is a significant recreation in costs, due to a different budgeting process used.

**Board Business:**

- 6. Approval of bills for payment- Trevor Creller updated the board.
- 7. (F22) Electronic Communications Use and Retention- first reading of policy recommended by VSBA, available to read on the GISU website.

8. (F23) Capitalization of Assets- first reading of policy recommended by VSBA, available to read on the GISU website.
9. (D20) Curriculum Development & Coordination- first reading of policy recommended by VSBA, available to read on the GISU website.
10. (C29) District Equity Policy- first reading of policy recommended by VSBA, available to read on the GISU website.
  - Heather Darby has reviewed the policy, and feels it is important to have buy-in from the school board, staff, and community on this policy (not just something on paper). Heather's hope is that, within our own community, we would make it more than just a piece of paper and that there is follow through.
  - Ellen Dorsch asked where this policy came from and what role the school would play in this policy. Michael Clark explained that this is a VSBA-recommended policy and the board's process for adoption of policies. In addition, Michael Clark is working on an implementation plan for this policy.
11. Audit engagement letter- removed from agenda (done at last meeting).
12. Other- Resignation of Nicole Thompson

**Closure**

13. Adjourn

**Board Action:**

- Trevor Creller moved to accept the minutes of 12/21/20 (2nd Stacey Gould) Unan.
- Upon review by Trevor Creller, Stacey Gould moved to authorize the payment of current valid invoices (2nd Mallory Ovitt) Unan.
- Trevor Creller moved to support Superintendent's acceptance of Nicole Thompson's resignation (2nd Stacey Gould) Unan.
- Trevor Creller moved to adjourn at 6:32 P.M. (2nd Stacey Gould) Unan.

Respectfully Submitted,

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Stacey Gould

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Whitney Maxham

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Mallory Ovitt

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Trevor Creller, Vice Chair

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Michael Savage, Chair