

Minutes Approved this \_\_\_\_ day of \_\_\_\_\_, 20\_\_

Dave Davis \_\_\_\_\_

Judith Wimble \_\_\_\_\_

Jennifer Gariety \_\_\_\_\_

Bridget Brisson \_\_\_\_\_

Mason Maltais \_\_\_\_\_

## North Hero School Board

Tuesday, February 6, 2018 | North Hero School

**Board Present:** Dave Davis (chair), Bridget Brisson, Mason Maltais and Jennifer Gariety (at 6:55PM)

**Board Absent:** Judith Wimble

**Administration Present:** Rob Gess (Business Manager)

**Guests:** Boy Scout leader with three scouts; they did not sign in.

### Call Meeting to Order

D. Davis called to order at 6:36PM.

### Pledge of Allegiance

D. Davis leads the pledge of allegiance.

### Adjustment of Agenda

None needed.

### Approval of Minutes: January 2 and January 17, 2018

D. Davis asks if there are any comments or questions on the minutes for January 2, 2018. Hearing none he states they are accepted as read. B. Brisson, M. Maltais, and D. Davis sign the approved minutes.

D. Davis asks if there are any comments or questions on the minutes for January 17, 2018. Hearing none he states they are accepted as read. B. Brisson, M. Maltais, and D. Davis sign the approved minutes.

### Recognition of Visitors

D. Davis welcomes the visitors and gives a brief overview of how the meeting is run.

### Superintendent's Report

R. Gess states Don Van Nostrand was unable to attend due to an emergency board meeting in South Hero.

### Principal's Report

R. Gess states Joe Resteghini went home sick. He reviews a written report from J. Resteghini that was distributed to the board. A copy of a family climate survey is attached to the report.

### Business of the Board

#### Monthly Budget to Actuals

Revenue and expense reports have been distributed to the board. R. Gess asks the board to review expenses Line 16: Tuition HS – In State as he projects the actual expense for this line item to be approximately 85 thousand over budget. However, there are no expected expenses for Line 17: In State Private tuition and Line 18: State On-behalf payment to tech ctrs so he only anticipates a 20 thousand

budget exposure with tuition payments. The overall budget is secure due to some anticipated special ed. expense not being utilized and no unanticipated operational expenses.

Approval of Bills for Payment

B. Brisson requests more time to review the bills.

March Informational Meeting Preparations

B. Brisson asks to have this discussion after bills have been approved.

Prepare flyer

B. Bisson has prepared a flyer.

Town Office Lease Discussion

D. Davis states the Town Office lease is up for a five year extension. He does not have a copy of the lease and discussion follows regarding how to proceed. The board decides to circle back to the item.

Appoint CIUUSD North Hero Representative

D. Davis states that North Hero's representative to the Champlain Island Unified Union School District, Andrew Julow, has resigned. He states the school board will appoint a replacement for the remainder of the term and then a write in candidate will need to be elected at the upcoming March 6<sup>th</sup> election.

B. Brisson nominates M. Maltais as the North Hero representative to the CIUUSD board; D. Davis seconds the motion and the motion passes 3-0 with no further discussion.

M. Maltais states he would like to continue as the representative after March 6 and asks those present to write him in when voting.

The scouts leave at 6:52PM.

Approval of Bills for Payment

B. Brisson motions to approve bills in the amount of \$27,424.85. M. Maltais seconds the motion and it passes 3-0 with no further discussion.

J. Gariety arrives at 6:55PM.

D. Davis, B. Brisson, M. Maltais, and J. Gariety sign the warrant.

Prepare flyer

Discussion on the flyer regarding the format, postage, and preparing follows. C. Julow states address labels for registered voters can be supplied by the Town Office. B. Brisson volunteers to prepare the flyer and mail the week of February 19<sup>th</sup>.

B. Brisson asks R. Gess to send her final numbers for inclusion in the flyer. B. Brisson states she will email the final version of the flyer to the board via email.

### March Informational Meeting Preparations

R. Gess distributes a simplified proposed budget and the board reviews it. Discussion on how special education costs are affecting the budget and what percentage the board had control over follows.

R. Gess offers to convert the information to a pie chart for presentation at the meeting. M. Maltais verifies when the information will be ready and R. Gess states in advance of the March 20<sup>th</sup> meeting with the North Hero Select Board. He will share the information with the board via email.

### Town Office Lease Discussion

D. Davis asks if a special meeting is needed to approve the lease after the board has a chance to review it. Discussion follows.

J. Gariety makes a motion to approve the lease for the Town Offices in North Hero School. B. Brisson seconds the motion and it passes 4-0 with no further discussion.

D. Davis will email the lease to the board for review. The members will stop in the town office to sign it by March 6<sup>th</sup>, 2018.

### **Executive Session**

M. Maltais motions to enter executive session at 7:14PM. J. Gariety seconds the motion and it passes 4-0 with no further discussion.

J. Gariety motions to come out of executive session at 7:26PM with no action taken. M. Maltais seconds the motion and it passes 4-0 with no further discussion.

### **Future Agenda Items & Next Meeting**

The next regularly scheduled meeting falls on Town Meeting, March 6, 2018. The board moves the meeting to the following Tuesday, March 13, 2018, at 6:30PM. R. Gess will verify if the meeting date works for D. Van Nostrand and let the board know.

- Board Reorganization

### **Adjournment**

B. Brisson motions to adjourn at 7:38PM; J. Gariety seconds and the motion passes 4-0 with no further discussion.

Respectfully Submitted, Corinn Julow

CC: Board Members  
GISU Office  
Principal Resteghini  
Town Clerk's Office