

**Grand Isle Supervisory Union
Special School Board Meeting**

Thursday, February 24, 2022, at 7:00 p.m.

Location: GISU Conference Room at the Grand Isle School

[Join with Google Meet](#)

meet.google.com/ypu-saam-wjs

[Join by phone](#)

(US) +1 323-510-6218 PIN: 903 125 325#

For people who would like to attend a board meeting in person please remember if you are unvaccinated the current guidance is you should wear a mask and if you are vaccinated you may choose to wear a mask or not.

Agenda

Call to Order

- 1. Call to Order (B. Vaughan) 7:00 p.m.
- 2. Citizens and/or Staff to be Heard 7:01p.m.

Board Business.

- 3. Teacher buyout request (M. Clark)(Action) 7:05 p.m
- 4. Building and Grounds position (M. Clark)(Action) 7:15 p.m
- 5. Psychologist Position Hire (M. Clark)(Action) 7:20 p.m.
- 6 Building based Substitutes with ESSER Funds (M. Clark)(Action) 7:25 p.m

Closure

- 7. Adjourn (Action) 7:30 p.m.

Note: Executive Session: If discussion warrants, and the Board so votes, some items may be discussed in Executive Session pursuant to VSA 1 §313(a)

***Discussion Items** - Issues the Board needs to discuss and deliberate, but upon which no action is taken at this meeting.*

***Action Items** - Issues that require the Board to make a decision by vote, may have been discussed over several meetings prior to this point.*

***Consent Items** - Routine matters that need no discussion by the Board, but require Board approval. They are grouped together as a single agenda item. Background materials are provided in the Board packet to be reviewed ahead of the meeting. If there are no concerns, they are approved with a single vote. Any member can request the Board remove an item to be discussed and voted on separately. This frees up time at meetings.*

***Information Items [Incidental Information]** - Matters the Board needs to know about, but for which no Board action is needed. The information flow is one way, from presenter to the Board. Questions for clarification are entertained as time allows.*

December 14, 2021

Dear Members of the Board,

We are writing to request a buyout offer for any teacher that has taught 10 or more years in the district. We were hoping for the same offer that was given to teachers on the CIUUSD contract. We believe that offer was \$1000 per year of teaching in the district. Thank you for your consideration.

Grand Isle Supervisory Union District Staff members

GRAND ISLE SUPERVISORY UNION

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Job Title: Director of Facilities

Classification: Exempt under the Fair Labor Standards Act

Reports To: Superintendent/Designees

Date Updated: DRAFT

Summary/Objective:

To administer, direct and maintain the operations of schools within the Grand Isle Supervisory Union so as to provide healthy, clean, and efficient facilities and grounds within available resources. Acts as advisor to superintendent and school board(s) on all matters relating to buildings, grounds, equipment, health, safety, and related budgets. To provide management oversight, direction, supervision and planning for all school facilities, maintenance, and custodial programs/services throughout the Grand Isle Supervisory Union.

Essential Functions:

- Collaborates with Building Administrators (i.e. Principals) to supervise and manage the district's facilities, maintenance and custodial services and staff.
- Assists administrators in budget development within areas of responsibility. This may include grant application and supervision.
- Serves as Individual District Risk Management and Facility Safety Coordinator.
- Provides oversight and is responsible for all district policies relating to facilities and operations.
- Assists administrators with development and implementation of long-range capital improvement and maintenance plans.
- Responsible for purchases and contract management within areas of responsibility consistent with board policies and applicable laws including, but not limited to, public bid process, supervision of subcontractors, etc.
- Manages daily operations of each district's property, facilities, maintenance and custodial services, and provides training for facilities staff as appropriate for their responsibilities.
- Responsible for construction, renovation, retrofit, and expansion.
- Responsible for the development of facility reviews and establishment of safety/security programs to maintain a healthy and safe environment for district students and staff.
- Creates and maintains procedures for the use and care of school district facilities and grounds.
- Responsible for energy conservation efforts and cost effective management of facilities and operations.
- Responsible for the planning, acquisition, replacement, installation, and proper care of equipment and other resources necessary for the maintenance of all school facilities and property.
- Prepares data and reports required by statute and regulatory agencies related to areas of responsibility.
- Performs other tasks and duties as assigned/directed by the Superintendent or his/her designees.
- Acts as the point of contact for vendors and contractors coming on site.

Supervisory Responsibilities:

Manages and supervises, in collaboration with building principals, all support staff personnel responsible for above referenced areas of responsibility. Fulfills supervisory responsibilities in accordance with the organization's policies and applicable laws. Responsibilities include interviewing, recommending hiring to the Superintendent; orientation and training of assigned employees; planning, assigning, and directing work; evaluating/appraising performance; rewarding and disciplining employees; addressing complaints and resolving problems.

Supervision Received:

Works independently with minimal oversight to plan and implement facilities, grounds, maintenance and custodial

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services/programs within the organization. Regular work performance will be supervised and reviewed by the Superintendent and/or designees with annual evaluation and final accountability to the Superintendent.

Competency:

- **Language Skills;** ability to read, analyze, and interpret complex documents. Ability to respond effectively to inquiries or complaints; ability to prepare presentations and articles using original or innovative techniques or style; ability to make effective and persuasive presentations to management, public groups, and/or boards of school directors.
- **Mathematical Skills;** ability to apply mathematical operations to such tasks as necessary for above listed duties and responsibilities.
- **Computer Skills and Experience;** experience with Microsoft Office and/or Google Suite and proficient computer skills in word processing, spreadsheet and database programs required.
- **Reasoning Ability/Mental Requirements;** ability to apply principles and reason to a wide range of problems.
- **Communication & Interpersonal Skills;** ability to communicate courteously, efficiently and effectively with a variety of individuals, including students, faculty, administrators, parents, and representatives of outside organizations. Collaborative management style required
- **Confidentiality:** Must demonstrate discretion and confidentiality with regard to protected information per State and Federal laws. Ability to work cooperatively and effectively with peers, subordinates, supervisors, parents, Department of Education and other state agencies.

Required Education and Experience:

A post high school degree in technical field related to job responsibilities (Appropriate training, apprenticeships, and experiences may be substituted for formal education). Minimum of 5 years experience in school facilities/maintenance management (or equivalent training and experience from which comparable skills and knowledge are acquired).

Preferred Education and Experience:

Bachelor's Degree, plus 3 years experience.

Position Type and expected hours of work:

Full-time to be completed Monday through Friday, some overtime may be required. There will be an expectation of being "on-call" for emergencies related to facilities. Typically work to be completed within the Central Office, but travel to other locations will be required.

Additional Eligibility Qualifications:

Knowledge and experience in facilities management/construction, contract management, technology management, risk management, project management, planning and forecasting. Proven ability in leadership and communication skills.

Physical Demands:

Physical ability to perform all essential functions of the job as outlined above and in addition:

1. The employee is regularly required to stand; walk; sit; use hands to finger, handle, or feel; and talk or hear.
2. The employee is frequently required to reach with hands and arms and must be able to lift, carry and move equipment up to seventy-five (75) pounds.
3. The employee must possess/demonstrate the ability to effectively handle stressful situations and resolve conflicts on a frequent basis.
4. The employee must possess specific vision abilities required by this job that include close vision, distance vision,

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color vision, peripheral vision, depth perception, and ability to adjust focus.

5. The employee must be able to drive and possess/maintain a valid Vermont Driver's License.

Work Environment:

While performing the duties of this job, the employee is occasionally exposed to outside weather conditions. The noise level in the work environment is usually quiet to moderate. Occasional use of loud equipment may be required.

Affirmative Action Plan/ Equal Employer Opportunity Statement:

Grand Isle Supervisory Union is committed to maintaining a work and learning environment free from discrimination on the basis of race, color, religion, national origin, pregnancy, gender identity, sexual orientation, marital/civil union status, ancestry, place of birth, age, citizenship status, veteran status, political affiliation, genetic information or disability, as defined and required by state and federal laws. Additionally, we prohibit retaliation against individuals who oppose such discrimination and harassment or who participate in an equal opportunity investigation.

This general outline illustrates the type of work, which characterizes the Job Classification. It is not an all-encompassing statement of the specific duties, responsibilities and qualifications of individual positions assigned to the classification. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

I have read this job description and fully understand the responsibilities, qualifications, supervision, physical demands, and work environment of the position. I have had an opportunity to ask questions with regard to this job description.

Employee Signature

Date

Dylan Dylan Stoll

Burlington, Vermont

Education

College of Saint Rose

Albany, New York

Certificate of Study (Postgraduate)

Major: School Psychology

Credit Hours: 90

Attended August 2012 to May 2015

Degree conferred May 2015

College of Saint Rose

Albany, New York

Master of Education

Major: School Psychology

Attended August 2012 to May 2015

Degree conferred December 2013

Experience

Maple Run Unified School District

Aug 2020 - Present

School Psychologist

Saint Albans, Vermont

Full time School Psychologist that services all grade levels. Primary duties at the Elementary and Middle School levels.

Supervisor: Andrea Racek

Experience Type: Public School, Full-time

It is **OK** to contact this employer

Addison Northwest School District

Aug 2017 - Jun 2020

School Psychologist

Vergennes, Vermont

Full time School Psychologist that services all grade levels. Primary duties at the Elementary and High School levels.

Reason for leaving: The stability of the district has come into question, with downsizing happening at all positions. I hope to find a position that is more stable where I can build a future.

Supervisor: Kara Griswold

Experience Type: Public School, Full-time

It is **OK** to contact this employer

Harrison School District 2

Aug 2015 - Jun 2017

School Psychologist

Colorado Springs, Colorado

Full time itinerant School Psychologist that services all grade levels. Primary duties at the Elementary and Middle School levels.

Reason for leaving: All of my family lives on the East coast, making any trip to see them difficult. I was born and raised in the Northeast and wish to return.

Supervisor: Amy Lloyd

Experience Type: Public School, Full-time

It is **OK** to contact this employer

Enlarged Troy City School District

Jan 2014 - May 2015

School Psychology Intern

Troy, NY

As part of my graduate program we were required to work a 600 hour practicum, as well as a 1200 hour internship. During both of these we worked in the field under a school psychologist supervisor, performing all of the functions required of a full time school psychologist.

Reason for leaving: Upon graduating this internship ended.

Supervisor: Holly Toteno

Experience Type: Student Teaching, Full-time

It is **OK** to contact this employer