

Grand Isle Supervisory Union
CIUUSD Regular Meeting
School Board Regular Meeting
Tuesday, March 12, 2019
Minutes

Board Present: Gary Marckres, Jane Zera, Nathan Robinson, Michael Inners, Mason Maltais (arrived at 6:35 pm.)

Administration Present: Rob Gess, Michael Clark, Megan Grube, Lauren Thomas, Joe Resteghini

Public Present: Joyce Tuck, Sue Ceglowski, Don Bartlett, Tim Maxham, Bridget Brisson, Corinn Julow, Amy Provost,

1. Call to Order

- Michael Clark called the meeting to order at 6:33 p.m.

2. Board reorganization

- Nathan Robinson moved to nominate Gary Marckres as chair, Jane Zera second, all in favor (Gary Marckres abstains). Motion passes.
- Gary Marckres nominated Mason Maltais as vice chair, Michael Inners second, all in favor. Motion passes.
- Gary Marckres nominated Michael Inners for clerk, Jane Zera second, all in favor. Motion passes.
- Mason Maltais nominates Nathan Robinson for GISU representative, Gary Marckres second, all in favor. Motion passes.
- Jane Zera motions for Mason Maltais and Nathan Robinson to remain negotiations committee representatives for teacher agreements, Michael Inners second, all in favor. Motion passes.
- Nathan Robinson nominates Jane Zera as representative for support staff negotiations committee, Gary Marckres second, all in favor. Motion passes.
- Gary Marckres nominates Michael Inners for support staff negotiations committee, Nathan Robinson second, all in favor. Motion passes.
- Mason Maltais motions for regular board meeting schedule to remain the second tuesday of each month, Gary Marckres second, all in favor. Motion passes.
- Gary Marckres motions for meeting warning posting be placed at each school and each town office to offer the physical location and GISU website offers another. Mason Maltais second, all in favor. Motion passes.
- Michael Inners motions to use Robert's rules of order for small boards, Gary Marckres second, all in favor. Motion passes.
- Gary Marckres reviewed the code of ethics
- Gary Marckres motions to use Islander as designated newspaper, Michael Inners second, all in favor. Motion passes.

3. Adjust the Agenda

- Gary Marckres would like to move Sue's presentation of required policies to after citizens and staff to be heard

4. Citizens and/or Staff to be Heard

- none

5. Review of required policies (Sue Ceglowski)

- Sue Ceglowski shared the required policies that were included in the packet. She has reviewed the GISU policies that are required policies. Memo summarizes what she has found and what she recommends.
- One change recommended is to get rid of proficiency-based graduation policy since there are no secondary schools.
- Several need to be updated, and several that are fine the way they are, some will need to be added and will be preparing another memo with required policy as there are more than what is reflected in this current memo.
- Gary Marckres asked about updated tobacco use policies to include vaping and e-cigarettes.
- Sue Ceglowski suggested that the Superintendent write procedures to go with the policies since procedures can be more detailed than the policies.
- Sue Ceglowski suggested looking at the indexing system and move over to the VSBA indexing system.
- Michael Clark suggested using transition grant funds to engage the VSBA to help transition the policies. Gary Marckres suggested that it is conditional on the GISU adopting a standard GISU policy across all districts. If they are not, we could still engage VSBA for the CIUUSD policies. Michael Inners suggested starting with required policies and then go into the optional ones.

6. Consent Agenda

- a. Approve the minutes from 1/8/2019 and 1/18/2019
 - No alterations to minutes as presented, hearing none, consent agenda and minutes are approved.

7. Reports.

- a. Superintendent's
 - Michael Clark offered congrats on passing the first CIUUSD budget!
 - New system has been put in place to use google hangout to hold CIUUSD planning meetings with administrators, this has been a better system than taking time to meet in person and leave buildings.
 - Residency verification in process. 58% have been returned, have communicated with neighboring Superintendents about our project. Has generated a number of students throughout the islands that we have tuition bills for that we should not have been paid.
 - Gary Marckres shared that VEHI in light of the DataPath problems has put onto the VEHI website a dedicated resource. We can send employees there for help with HRA balancing problems.
 - Gary Marckres asked about the office renovations. Michael Clark shared that the lease agreement is item 10. Gary Marckres expressed concern in timeline to be able to get work done. Michael Clark believes it will be ok, Dana from exterus has gone well, still hunting HVAC, Gary Marckres can recommend a company later.
- b. Financial
 - Transition Grant Update - Rob Gess shared that this is similar to item 11. Gary Marckres asked about general financial position. Rob Gess shared general updates on GISU funds. Short paying invoices when we do not have residency verification. There does not seem to be spending concerns. Michael Inners asked about deficits for merging district, Rob Gess does not anticipate deficits in the three merger districts.

Board Business.

8. Approve the Continuous Improvement Plan

- Megan Grube shared her continuous improvement plan presentation.

- Every school must create a continuous improvement plan, tied to federal funding. Title 1, 2a, and 4 these are all school-wide programs in GISU.
- Megan Grube shared the process for data collection that influence goals for the continuous improvement plan. These goals are a continuation of the goals established last year. Specific schools may have different focal points.
- SU goals: improve academic proficiency by establishing proficiency based systems, improve MTSS for safe and healthy schools, improve educator supports by hiring instructional coach and increase mentoring.
- Megan Grube shared the updates on the progress of these goals.
- Megan Grube shared process of updating the goals- starting with teachers to work with them to identify trends and data.
- Megan Grube shared snapshot of the three schools that comprise CIUUSD. Michael Inners asked about how to know there are improvements. Megan Grube shared how the smarter balance data and the growth in scale score and the number of proficiency. We are seeing progress on these, but we have goals to be able to keep seeing progress.
- Megan Grube shared the trends that have been identified in math and writing. Higher attrition rate throughout the system, help train and support new teachers so they remain within our district. Help students set and monitor their own academic goals. Teaching kids from an early age to set goals.
- Goals and change ideas that we are seeking approval of:
 - Continue to train and refine academic menu implementation
 - Increase student opportunities
 - Explore k-6 continued goal setting- students
 - Target supports for safe and healthy scores- calibrate PBIS systems
 - Continue to use grant funds to employ academic interventionists
 - Support collaboration- train staff and implement professional learning communities
 - Continue to employ instructional coach
- Michael Inners asked why board needs to approve- Michael Clark shared that it is a requirement
- Nathan Robinson asked about data being shared by administrators, Mason Maltais thinks data sharing will help keep board informed, Jane Zera agreed that this makes it more transparent. Gary Marckres asked about the relationship of first instructions vs targeted instruction. Megan Grube responded that the targeted and intensive level allows struggling students to access grade level instruction. Instructional coach helps teachers be the best they can be. Targeted instruction and student progress is monitored through student outcomes by local and national standards.
- Gary Marckres motion to approve continuous improvement plan, Mason Maltais second, all in favor. Motion passes.

9. Intradistrict Choice and policy

- Michael Clark shared that intradistrict choice would be choice among the three school buildings that comprise CIUUSD.
- Michael Clark shared documents from packet that included the policy and forms that would be necessary.
- Gary Marckres asked about dates. Michael Clark needs to update dates since they reflect the reading that was scheduled for the February meeting.
- Gary Marckres complimented that these were well done and thanked Michael Clark for the work put into this. Gary Marckres suggested that this is critical to have a policy in place.
- Michael Inners asked about if this worked in the previous district? What happens if it depletes a school?

- Mason Maltais suggested that it have a limited amount so that a school cannot be closed for the first five years as stated in ACT 46. Mason Maltais suggested open this to only those entering k-6 and not siblings to eliminate mass depletion effect.
- Nathan Robinson asked what the residents of Isle La Motte want and allow them to exercise that option. Jane Zera shared that it is a struggle for students who are only one in a class.
- Michael Clark has heard from Isle La Motte residents that they love their school and it is unlikely that they would all put their students into another school. Policy does not include not offering a grade at a school. This policy puts the choice in the hands of parents.
- Mason Maltais suggested that the district needs to be operational and there are too many unknown, but interested in offering intradistrict choice.
- Nathan Robinson and Jane Zera feels it may be best to wait for four years of operation so there is not a risk of a school closing.
- Gary Marckres shared that there are fail-safes to limit class sizes.
- Michael Clark shared the packet is complete to include as much information, but is still changeable.
- Gary Marckres shared that we could utilize buildings for different uses and not be closing a building. We could use a building for specialized learning, adaptive learning, etc. Gary Marckres reiterated that this is a first reading and encourages everyone to take this home and review.
- Gary Marckres noted this is logged as the first reading and encouraged members to share comments with Michael Clark to incorporate into second reading.

10. GISU Space Update/Lease Agreement

- Michael Clark shared quick update in Superintendent report, at this point he is just looking for HVAC quote. Looking for two heat pumps due to closing in of spaces. Not anticipating issues. Dana from exterus does not seem anxious. Once HVAC quote comes, then we can verify budget number accuracy.
- Michael Clark has shared the lease agreement- lease between CIUUSD and GISU. Lynn, Lynn & Blackman created lease. Sum of \$3,000 based on current electrical and heating consumption.
- Motion to approve lease, and authorize Gary Marckres to sign, and present to GISU board at their March 25 meeting. Michael Inners clarified it is a three year lease, maybe add notification of renewal. Don Bartlett asked if that would matter since they have to come to board for approval anyway? Michael Clark said process would be similar to now, so there would not be surprises. Gary Marckres said it is only \$3,000 in revenue. Gary Marckres motions to approve lease as is presented tonight, Mason Maltais second, all in favor. Motion passes.

11. Transition Grant figures

- Michael Clark shared handout with transition grant expenditures.
 - Included already allocated expenditures, already spent, and suggestions.
 - Have reached out to do research on estimated costs for suggestion items.

12. Approve Tyler Investment Summary

- Rob Gess shared that this piggy-backs on the transition grant.
- We were looking at new chart of accounts, transitions in other district has not gone well, notice made to state that we will not transition on July 1, 2019 due to issues, so we need to create new chart of accounts in our current system, Tyler. Looking for approval to allow Tyler to create the system.
- Michael Inners asked if converging data would be available by doing this. Rob Gess said yes, we can retain historical data.
- Nathan Robinson motions to approve Tyler Investment Summary, Gary Marckres second, all in favor. Motion passes.

13. Clinician Job Description

- Michael Clark shared the job description that was requested at the last meeting.

14. Other

- none

Closure

15. Setting the next agenda

- Principal advisory committees
- Second reading of intradistrict choice policy
- Required policies
- HVAC update
- Approve policies that don't need revision.

16. Adjourn

- Mason Maltais motion to adjourn at 8:24 pm, Gary Marckres second, all in favor. Motion passes.