

Alburgh School Board
Alburgh Community Education Center
March 18, 2019

Present: Michael Savage, Trevor Creller, Stephanie Waters, Virginia Wright, and Mallory Ovitt, Principal Beth Hemingway, GISU Superintendent Michael Clark, GISU Business Manager Rob Gess, GISU Director of Curriculum Instruction and Technology Megan Grube, Member of the Public Joe Sprano

Meeting called to order at 5:31 P.M. by Superintendent Michael Clark

Board Reorganization:

- Board Chair: Mike Savage
- Board Vice Chair: Trevor Creller
- Board Clerk: Mallory Ovitt
- Supervisory Union Board Representatives: Trevor Creller, Mallory Ovitt, Virginia Wright
- Committees:
 - Negotiations: Trevor Creller, Mike Savage
 - Executive Committee: Mike Savage
 - Personnel Committee: Stephanie Waters, Virginia Wright, Trevor Creller
- Meeting Times: 1st and 3rd Monday of each month at 5:30 P.M.
- Agendas & Minutes: Posted at the GISU office, post office, town clerk, school
- Truancy Officer: Grand Isle Sheriff Department
- Newspaper: The Islander

Adjustment of Agenda:

- None

Citizens/Staff to be Heard:

- Joe Sprano addressed the board in regards to his building use request. He proposed using the gym on Saturday mornings to help kids with fundamentals of basketball.

Consent Agenda:

- Approved 2/18/19 Minutes
- Approved building use request
- Approved bills for payment

Reports:

- Superintendent's Report: Michael Clark updated the board on budgets, equalized pupil, negotiations, district nurse, data path/money due, integrated field review, and status of moving the GISU office.
- Financial Report: Rob Gess updated the board on budget to actuals,
- Principal's Report: Beth Hemingway updated the board on building and maintenance projects, school safety, hiring updates, Promise Committee (now known as Alburgh Club House Committee), curriculum and instruction, building use form, employee request, celebrations, and upcoming dates.

- The board discussed 2 employee requests for unpaid leave.

Board Business:

- Continuous Improvement Plan- Megan Grube updated the board on the Alburgh Continuous Improvement Plan
- Approval of bills for payment- Trevor Creller and Beth Hemingway reviewed the bills
- Transition to GISU email accounts- members reviewed email addresses being used for communications
- Planning for budget revote- after updating equalized pupil numbers, the tax rate will decrease even further. April 30th will be the date of the next vote. An informational meeting will be held Monday April 29th at 6:00 P.M. at the school. An informational flyer will be sent to all homes. Michael Clark discussed the potential of creating informational videos.
- Insurance Deductions- Michael Clark updated the board on the status of insurance payroll deductions
- Playground update- Beth Hemingway updated the board on the status of the playground

Board Action:

- Trevor Creller moved to nominate Mike Savage as Board Chair (2nd Stephanie Waters) Unan.
- Mallory Ovitt moved to nominate Trevor Creller as Vice Chair (2nd Stephanie Waters) Unan.
- Stephanie Waters moved to nominate Mallory Ovitt as Board Clerk (2nd Virginia Wright) Unan.
- Stephanie Waters moved to nominate Mallory Ovitt, Virginia Wright, and Trevor Creller as Supervisory Union Board representatives (2nd Virginia Wright) Unan.
- Stephanie Waters moved to nominate Trevor Creller and Mike Savage to participate in support staff negotiations (2nd Virginia Wright) Unan.
- Virginia Wright moved to nominate Mike Savage for Executive Committee (2nd Trevor Creller) Unan.
- Stephanie Waters moved to nominate the Grand Isle Sheriff Department as truancy officer (2nd Virginia Wright) Unan.
- Virginia Wright moved to nominate Trevor Creller, Virginia Wright, and Stephanie Waters for Personnel Committee (2nd Trevor Creller) Unan.
- Virginia Wright moved to designate the first and third Monday at 5:30 P.M. as regular board meeting times (2nd Stephanie Waters) Unan.
- Virginia Wright moved to adopt Robert's Rules of Order (2nd Stephanie Waters) Unan.
- Trevor Creller moved to post meeting agendas and minutes at the GISU office, the post office, the town clerk's office, and the school (2nd Virginia Wright) Unan.
- Trevor Creller moved to reaffirm a commitment to the Code of Ethics for School Board Members (2nd Stephanie Waters) Unan.
- Trevor Creller moved to make communications electronically with an email account chosen by each individual board member (2nd Stephanie Waters) Unan.
- Trevor Creller moved to designate The Islander as the newspaper of record for meeting notifications (2nd Stephanie Waters) Unan.
- Trevor Creller moved to approve Mr. Sprano's building use request (2nd Stephanie Waters) Unan.
- Trevor Creller moved to approve requests for unpaid leave to Kristy Taylor and Elizabeth Schenk (2nd Virginia Wright) Unan.
- Stephanie Waters moved to look at all future unpaid leave requests on a case-by-case basis and have the principal put in place a new procedure regarding unpaid leave for next year (2nd Trevor Creller) Unan.
- Trevor Creller moved to accept the minutes of February 18, 2019 (2nd Virginia Wright) Unan.

- Stephanie Waters moved to approve and sign a 2-year contract for Beth Hemingway (2nd Trevor Creller) Unan.
- Stephanie Waters moved to authorize Trevor Creller to represent the board in paying the bills (2nd Virginia Wright) Unan.
- Trevor Creller moved to approve a new door for the kindergarten room from Rick's Lock and Key not to exceed \$5,000 (2nd Stephanie Waters) Unan.
- Trevor Creller moved to approve the changes to the Alburgh Continuous Improvement Plan (2nd Virginia Wright) Unan.
- Upon review by Trevor Creller, Virginia Wright moved to authorize the payment of current valid invoices (2nd Stephanie Waters) Unan.
- Trevor Creller moved to approve the warning for the revote on April 30th 2019, with an informational meeting being held April 29th at 6 P.M. to expend \$6,042,451 (2nd Stephanie Waters) Unan.
- Trevor Creller moved to enter executive session at 7:18 P.M. to discuss a personnel matter (2nd Stephanie Waters)
 - The board exited executive session at 7:23 P.M.
 - No action was taken.
- Stephanie Waters moved to adjourn at 7:23 P.M. (2nd Trevor Creller) Unan.

Respectfully Submitted,

Stephanie Waters

Virginia Wright

Mallory Ovitt

Trevor Creller, Vice Chair

Michael Savage, Chair