

Alburgh School Board
Alburgh Community Education Center
April 01, 2019

Present: Board Chair Michael Savage, Board Vice Chair Trevor Creller, Board Members Stephanie Waters and Mallory Ovitt, GISU Superintendent Michael Clark, GISU Business Manager Rob Gess

Meeting called to order at 5:31 P.M. by Mike Savage

Adjustment of Agenda:

- A request added after contractual discussion
- Added executive session (Michael Clark)

Citizens/Staff to be Heard:

- None

Consent Agenda:

- Approved 3/18/19 Minutes
- Approved building use request (AAU Basketball, Fire School)
- Approved new hire contract (Elizabeth St. Clair, Intermediate Literacy Interventionist)

Reports:

- Superintendent's Report: Michael Clark updated the board on Equalized Pupils/SLDS, Negotiations, Capital for the Day, Residency Verification, Integrated Field Review, and Status of moving GISU office
- Financial Report: Rob Gess updated the board on budget to actuals, as well as the status of the Transportation RFP
- Principal's Report: Beth Hemingway was not present, but her report updated the board on building maintenance, school safety, hiring updates, Alburgh Club House Committee, Curriculum and instruction, and upcoming events

Board Business:

- Approval of bills for payment- Trevor Creller updated the board on the current bills
- Teacher contract signatures- Michael Clark updated the board on teacher contracts
- Policy updates- Michael Clark updated the board on the status of policy manuals for GISU and for Alburgh. CIUUSD had the online manual reviewed by the VSBA, which reported their findings on the policies. Michael Clark expressed a desire for the GISU and member schools to align policies to provide for consistency, especially for employees who work between multiple buildings. The board will review several policies on the second meeting of each month.
- GISU Update- Trevor Creller and Mallory Ovitt updated the board on the last GISU meeting in regards to moving the GISU office, policy updates, hiring of a district nurse, GISU job description updates, and the superintendent evaluation process. Meetings will be held the 4th Monday of each month.
- Staff unpaid leave request- Tabled until Beth Hemingway can speak to this request.
- Application fee request discussed
- Contractual Discussion- moved to executive session

- Next agenda- Residency, GISU Representative, Unpaid Leave Request

Board Action:

- Trevor Creller moved to accept the minutes of March 18, 2019 (2nd Stephanie Waters) Unan.
- Stephanie Waters moved to approve current building use forms (2nd Trevor Creller) Unan.
- Stephanie Waters moved to approve and sign the contract of Elizabeth St. Clair for the intermediate literacy interventionist position (2nd Trevor Creller) Unan.
- Upon review by Trevor Creller, Stephanie Waters moved to authorize the payment of current valid invoices (2nd Mallory Ovitt) Unan.
- Stephanie Waters moved to approve and sign teacher contracts (2nd Trevor Creller) Unan.
- Stephanie Waters moved to deny the request for an application fee from Brittany Manor (2nd Trevor Creller) Unan.
- Stephanie Waters moved to enter executive session at 6:19 P.M. to discuss contractual matters (2nd Trevor Creller)
 - The board exited executive session at 6:47 P.M.
- Stephanie Waters moved to accept the resignation of Tina Bly (2nd Trevor Creller) Unan.
- Stephanie Waters moved to adjourn at 6:50 P.M. (2nd Trevor Creller) Unan.

Respectfully Submitted,

Stephanie Waters

Virginia Wright

Mallory Ovitt

Trevor Creller, Vice Chair

Michael Savage, Chair