

**Alburgh School Board**  
**Alburgh Community Education Center**  
**Monday April 4, 2022**  
**Regular Meeting**

**Present:** Board Chair Mike Savage, Board Members Mallory Ovitt and Whitney Maxham, Superintendent Michael Clark, ACEC Staff Rick Baker

**Google Meet:** Board Vice Chair Stacey Gould, Board Member Ryan Latimer, GISU Business Manager Rob Gess, ACEC Staff Wendy Savage

**1. Call to Order:**

- Meeting called to order at 5:30 P.M. by Mike Savage

**2. Adjust the Agenda:**

- Added Megan Custeau resignation, discussion of special meeting, signatures on teacher contract, and paving quotes

**3. Citizens and/or Staff to be Heard:**

- No citizens or staff to be heard.

**4. Consent Agenda:**

- a. Approve the minutes from 3/21/22
- b. Resignation:
  - i. Shelley Barrett- Intermediate Math Teacher
  - ii. Heidi Coppolino- Paraprofessional
  - iii. Megan Custeau- Food Service Director
- c. Hire:
  - i. Jessica Usher- Long Term Substitute

**5. Reports:**

- a. Superintendent- Michael Clark shared his written report with the board.
- b. Principal- Beth Hemingway shared her written report with the board including Safe and Healthy Schools, Building Maintenance, High Quality Staffing, Softball/Baseball, and Student Learning
- c. Financial- Rob Gess shared budget to actuals and updates from the financial office.

**Board Business:**

6. Approval of bill for payment- Mallory Ovitt updated the board on the bills.
7. Propane Fuel Oil Bids- The board reviewed the propane bids which were received.
8. Budget Revote- Informational Meeting will be held May 2nd, with voting taking place on Tuesday May 10th. From the first budget warned, this budget is \$100,000 less, with a decrease in equalized cost per pupil and a decrease in percentage higher than previous year. This is projected to decrease taxes by 4.6 cents per \$100.

9. VSBA Code of Ethics- Michael Clark shared a copy of the Model Code of Ethics for VT School Board Members and the board reviewed these.
10. Second April Meeting Schedule- The 18th is school vacation and some people will not be available. This meeting will be canceled.
11. Snow Days- 2 Covid days and 3 snow days were used this year which is 172 school days (short 3 days by statute). Monday 6/13 is currently the last student day (6/14 is last teacher day). Michael Clark will ask the state for a waiver of 3 days (to keep the same last student day). Last day for teachers will be Friday 6/17.
12. Other- A quick meeting is needed to ratify the new teacher contract. Michael Clark will send it to board members tomorrow morning to review.

### **Closure**

13. Setting the next agenda
14. Adjourn

### **Board Action:**

- Stacey Gould moved to accept the minutes of 3/21/22 (2nd Mallory Ovitt) 2- Yes, 1-Abstain.
- Mallory Ovitt moved to support the superintendent accepting the three resignations (2nd Whitney Maxham) Unan.
- Whitney Maxham moved to support the hire of Jessica Usher as the long term substitute (2nd Mallory Ovitt) Unan.
- Stacey Gould moved to approve the hiring of Premier Paving based on the estimates presented, not to exceed \$48,000 (2nd Whitney Maxham) Unan.
- Upon review by Mallory Ovitt, Whitney Maxham moved to authorize payment of current valid invoices (2nd Stacey Gould) Unan.
- Stacey Gould moved to lock in with Gotshall Family Propane (2nd Whitney Maxham) Unan.
- Whitney Maxham moved to authorize Mike Savage to sign the propane contract on behalf of the Alburgh School District (2nd Stacey Gould) Unan.
- Whitney Maxham moved to approve the warning as presented (2nd Mallory Ovitt) Unan.
- Stacey Gould moved to cancel the second April meeting (2nd Ryan Latimer) Unan.
- Whitney Maxham moved to request that the superintendent apply for a waiver for 3 student days (2nd Stacey Gould) Unan.
- Stacey Gould moved to convert 3 snow days to 3 professional development days and let everyone go on the 4th day (2nd Whitney Maxham) Unan.
- Whitney Maxham moved to authorize Mike Savage to sign the summary page on the board's behalf for contracts (2nd Mallory Ovitt) Unan.
- Whitney Maxham moved to hold a special remote meeting at 5:00 PM Monday April 11th for contracts (2nd Mallory Ovitt) Unan
- Mallory Ovitt moved to adjourn at 6:37 P.M. (2nd Whitney Maxham) Unan.

Respectfully Submitted,  
Mallory Ovitt

---

Ryan Latimer

---

Whitney Maxham

---

Mallory Ovitt

---

Stacey Gould, Vice Chair

---

Michael Savage, Board Chair