

**Alburgh School Board**  
**Alburgh Community Education Center**  
**May 7, 2018**

**Present:** Board Chair Michael Savage, Board Vice Chair Trevor Creller, Board Members Stephanie Waters, Virginia Wright, and Mallory Ovitt, Principal Jim Ross, GISU Business Manager Robert Gess, ACEC Staff Members Shallen Wells-Bruent, Tracy Giroux, MaryAnn Galica, Members of the Public Martin Giuffre and Sally Forgues

Meeting called to order at 5:30 P.M. by Mike Savage

**Adjustment of Agenda:**

- Added contract extension requests and a residency request to Board Discussion

**Public Input:**

- Sally Forgues asked about student safety and parking during sidewalk construction, and asked where parking should be for student pick up at the end of the day. Principal Ross suggested that if necessary, parents could park at the Parish Center and walk over to pick up students.
- Sally Forgues asked about getting the word out for the vote, in the interest in getting simplified, factual information to voters. Mike Savage has spoken to the Islander and the St. Albans Messenger with information about the budget and will continue to do so. Principal Ross will look at the flyer to see how to make it more clear. The board will look into writing a letter to the editor with more information.

**Principal's Report:**

- Security/Access and Surveillance Bids- Principal Ross reviewed a prioritized list of recommended safety and security upgrades, along with the quotes which have been received. This will be revisited at the next meeting.
- Baseball Club Proposal- Lincoln Martin has volunteered to start an after school baseball club. The board would like to allocate funds for equipment.
- Floor Scrubber (Custodial Request)- The floor scrubber is in need of replacement, due to its size and inability to be used on the new flooring in the school. This will be revisited at the next meeting.
- Personnel Update (Support Staff)- moved to executive session

**Board Discussion:**

- Budget to Actuals- Rob Gess reviewed the budget to actuals to look at lines that are under budget, which will help offset some overages in the budget. Rob feels comfortable that we have \$100-120,000 that can be spent on projects this year.
- FY19 Budget- The last budget went down by 6 votes, and turnout was low. The budget put out in March showed the budget expenditures less the anticipated revenues,

whereas the latest budget was just total expenditures, which made it look like the budget up, even though it went down. There will be another ballot item by the town, so the next vote will be June 19th to coincide with this vote, with an informational meeting on June 18th. We will plan to warn the new budget at our next meeting. In the past, the PTO has done phone calling, to remind people to vote. After reviewing the budget with Principal Ross, Rob Gess shared 4 options with the board for additional changes to the budget.

- Option 1: Revote budget as is
- Option 2: \$47,500 in additional non-personnel reductions
- Option 3: Do not replace 2 positions (retirement, resignation) for a potential savings of \$126,083
- Option 4: Approve Option 2 and Option 3 reductions for a total of \$173,583
- Donation in Memory of Ruby Gonyea- Ruby was a foster grandparent at our school for 31 years and never missed a single day. The board is grateful for her time spent in Alburgh and will make a donation in her name and plant a tree with a plaque in her memory.
- Secession Committee- The board will put information in the Islander and Front Porch Forum, looking for people interested in joining the Secession Committee. Principal Ross will put out a staff email looking for staff members interested in joining.
- Contract Extensions- The board has received multiple contract extensions. This will be moved to an executive session.

**Board Action:**

- Trevor Creller moved to accept the Minutes of April 16, 2018 (2nd Stephanie Waters) Unan.
- Stephanie Waters moved to provide funds for equipment to the new Baseball Club, not to exceed \$500 (2nd Virginia Wright) Unan.
- Stephanie Waters moved to make a \$100 donation to North Hero United Methodist Church and plant a tree with a plaque in Ruby Gonyea's honor (2nd Virginia Wright) Unan.
- Trevor Creller moved to approve GISU Policy Code E11- Prevention of Conflict of Interest in Procurement (2nd Virginia Wright) Unan.
- Trevor Creller moved to approve support staff contracts for FY19 (2nd Stephanie Waters) Unan.
- Upon review by Trevor Creller, Stephanie Waters moved to authorize the payment of current valid invoices (2nd Virginia Wright) Unan.
- Stephanie Waters moved to sign a Special Education Paraprofessional contract for Elizabeth Schenk (2nd Virginia Wright) Unan.
- Stephanie Waters moved to enter executive session at 6:34 P.M. to discuss the employment of public employees (2nd Virginia Wright) Unan. The board exited executive session at 6:50 P.M.
- Stephanie Waters moved to accept the resignation of Paul Brown (2nd Virginia Wright) Unan.

- Stephanie Waters moved to grant 14-day contract extensions for all staff who have requested extensions (2nd Virginia Wright) Unan.
- Stephanie Waters moved to enter executive session at 6:53 P.M. to consider documents that are not public documents under the access to public records act (2nd Virginia Wright) Unan. The board exited executive session at 6:55 P.M.
- Virginia Wright moved to grant a parental request for 2 students to finish the school year at Alburgh and BFA (2nd Stephanie Waters) Unan.
- Stephanie Waters moved to adjourn at 6:56 P.M. (2nd Virginia Wright) Unan.

Respectfully Submitted,

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Stephanie Waters

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Virginia Wright

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Mallory Ovitt

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Trevor Creller, Vice Chair

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Michael Savage, Chair