

Grand Isle Supervisory Union  
**CIUUSD Regular Meeting**

School Board Regular Meeting

Tuesday, June 2, 2020

**Minutes**

To view recording, [click here](#)

**Board present:** Nathan Robinson, Michael Inners, Chet Bromley, Mason Maltais, Amy Thompson (joined at 6:45 pm)

**Admin Present:** Michael Clark, Rob Gess, Amanda Ellison, Lauren Thomas

**Public Present:** Megan DeVinny, Sarah Peacock, Jaime Short, Michael Wright, Barbara Larvey, Tracy Pearson, Sarah Allen, Pam Leonard

**Call to Order**

1. Call to Order - Mason Maltais calls the meeting to order at 6:37 pm.
2. Citizens and/or Staff to be Heard - none
3. Adjust the agenda - Michael Clark has some adjustments:
  - Add Kendra Guinane to 4b Elementary Hiring
  - Megan Walker Short Extension as a part of the Hiring Update (item 7)
  - Add Eagle Care after item 10
  - Add GIS as Possible Department of Health COVID Testing Site after Eagle Care
4. Consent Agenda
  - a. Approve the minutes from 5/5/2020, 5/19/2020 (6:15), 5/19/2020 (6:30) - Chet Bromley motions to approve minutes as presented, all in favor, no opposed or abstention, motion carries 4-0
  - b. Approve new hire:
    - i. Elementary - Sarah Allen - Mason Maltais motions to approve. Lauren Thomas updated the board on the hiring process. All in favor, no opposed or abstention, motion carries 4-0
    - ii. Elementary Kendra Guinane - Mason Maltais motions to approve. Lauren Thomas updated the board on the hiring process. All in favor, no opposed or abstention, motion carries 4-0
5. Reports
  - a. Superintendent's - Michael Clark shared that it is the spot of the year to wind down; and some of the plans for winding down and connecting with families. Administration is starting to have conversations around next year - anticipate there will be changes in guidance and being proactive. Looking to collaborate with this planning much like the Continuity Of Learning Plan. Waiver for food service has not been extended into the summer at this point. Would like to continue, but will need to consider the budget and how to provide a summer food program sustainably. Nathan Robinson asked about the cost. Michael Clark shared that this is something to look into. Rob Gess shared that the largest cost would be bus transportation should there not be a waiver. Labor and food costs would also need to be considered, estimating \$10-\$13,000 or more per month to operate this program without a waiver. Michael Clark also shared that during dismissal, we have limited access to the buildings for the public. The guidance we have to follow involves increased work and supplies in sanitization. Continue to provide regular updates - these are provided in the board packet. Working on an appropriate response based on the National Climate and how to support families in having age-appropriate conversations about it with their children.

- b. Principal - Lauren Thomas and Amanda Ellison shared info from the combined principal report. This included updates on the open positions and their work on the master schedules. End of year planning has included organizing the gear exchange- such as articles left behind by students and return of loaned technology. Drive through exchange will be the focus to limit access to the building. This includes a Saturday time to make sure there are slots for families that can work with their schedule.
- c. Financial - Rob Gess shared the budget to actuals included in the board packet. No change in guidance and projected to be under budget this year. Primary drivers being the election of insurance buyout instead of participation in health insurance and cancelled after school programs. Anticipate receiving the invoice from the Abbey Group for May and will be able to estimate the costs associated with the dismissal food program model. Had a kick off meeting for the new financial system that will be effective July 1, 2021. We will be delayed in converting the chart of accounts until this time. Audits are slowly progressing - not considered an essential service and have extension until the end of June due to circumstances. Looking at how CARES can reimburse for some of the costs associated with COVID dismissal and it's specific relation to overall transportation costs.

### **Board Business.**

6. Approval of bills for payment - Michael Inners motions to approve Batch # 1639 in the Amount of \$139,117.49. All in favor, no opposed or abstention, motion carries 5-0.

7. Job postings and hiring updates -

- Michael Clark would like to discuss approaching the association to reduce the library by .7 FTE. Mason Maltais motions authorization of Superintendent to approach associate to reduce the .7 FTE as presented. All in favor, no opposed or abstention, motion carries 5-0
- Lauren Thomas discussed the Library and Maintenance hiring process. At the prelimb stages, seeing the applicant pool and finding a time for the committee to meet. Hoping to have a candidate to bring before the board in July. Lauren Thomas asked if any board member is interested in joining the hiring committee for the maintenance position. Amy Thompson volunteers.
- Amanda Ellison discussed the French position. Have started with this and met with the committee to plan interviews and review candidates, and have 5 candidates at this time. Amanda Ellison also discussed the Art position. The committee has met and has 7 candidates we have reached out to, 6 of which we will be trying to schedule. Amanda also shared updates related to the Preschool position. At this time, the committee was established, they will meet on Friday to follow similar steps as the other committees.
- Michael Clark asked about the possibility of scheduling a special meeting to approve candidates who have been offered positions maybe the week of the 15th to the 19th (later in the week) given the timelines presented. Board agreed to hold a meeting on June 18th at 5 pm to approve recommendations for hire.
- Michael Clark shared that the board had approved Megan Walker and extension until June 1. She is an active candidate at Milton SD, her interview is Wednesday. Michael Clark has contacted the Milton SD Superintendent to allow an extra extension. Request the board to approve an extra extension until Friday, June 5 at noon. Mason Maltais motions to approve. All in favor, no opposed or abstention, motion carries 5-0, everyone wishes Megan luck at her interview.

8. Maintenance Supervisor Job Description - Michael Clark shared that earlier today the current job description was sent to emails. Looking to move forward with the position and need the board to approve setting a salary range. Propose to set Salary Range High \$40,000s to Mid \$50,000 as budgeted. Board

requests that this be reviewed and approved at the June 18 meeting to allow time for board to review and offer feedback.

9. Non-union Contracts - Michael Clark reviewed:

- .8 Isle La Motte Admin Assistant and a .2 Isle La Motte Admin Assistant - Recommend reducing the .8 position and keep the .2 to allow for assistance in record transfers and what needs to be done to transfer students out of the building. Mason Maltais motions to approve the change as presented. Roll call vote: Mason Maltais- yes, Nathan Robinson-abstain, Michael Inners-yes, Amy Thompson-yes, Chet Bromley-abstain; motion carries 3-0 with 2 abstentions.
- The next part of the non-union contracts is to set salary rate increase. Because they are non-union, this is set by the board. This includes: Admin Assistants, Home School Coordinator, and Clinician. Historically this is mirrored off the support staff or teacher contract. Mason Maltais motions for the admin asst & Home School Coordinator mirror increase in support staff contract- the flat rate presented and clinician to mirror the teacher contract increase. Discussion took place around rate setting for clinician and step movement. Clarification of motion: Admin asst and Home School Coordinator will receive flat cent increase to mirror the support staff agreement. All in favor, no opposed or abstention, motion carries 5-0. Mason Maltais motions to set the salary rate increase for the Clinician to mirror the teacher contract based on an off-step increase. Discussion took place around the current Teacher Master Agreement being negotiated. Administration will send a contract to mirror the current Teacher Master Agreement. All in favor, no opposed or abstention, motion carries 5-0.

10. Set a board retreat date - Mason Maltais recommends the CIUUSD Board set a retreat this summer to spend focused time on goals for the CIUUSD. Mason Maltais asks that Michael Clark and Megan DeVinny offer a doodle poll to the board to find a meeting time in July. Michael Clark anticipates a half day to include a meal, board agrees. Michael Clark specifies the board thinks about use of Isle La Motte space and the space needs of the North Hero school and specific areas and concerns related to space.

11. Eagle Care Update - Michael Clark shared that the administration is working with Eagle Care to allow use of space. Working with Lynn, Lynn & Blackman for a defined use of space, have seen a draft today and will be sharing with Eagle Care. Chet Bromley motions to allow Mason Maltais to sign the agreement. Mason Maltais reiterated the goals of Eagle Care and its importance to the community. It is a separate entity that utilizes the space within the North Hero Building. Michael Clark said this will be a trial run for programming during COVID. It is a trusted organization and would be a great way to collaborate. Because this is a separate entity, there needs to be formalized documentation in place to ensure that it is clear it is running as a separate entity. Discussion took place around formalizing what is operating as a separate entity using the school building. Roll vote: Mason Maltais-yes, Nathan Robinson-abstain, Michael Inners-yes, Amy Thompson-yes, Chet Bromley-yes, motion carries 4-0 with 1 abstention. Michael Inners suggests updating the website to ensure Eagle Care is separated from CIUUSD website.

12. Possible use of Grand Isle School for Department of Health Asymptomatic testing site - Michael Clark shared that Lauren Thomas received a request from VT Department Of Health to use the Grand Isle School for testing. They intend to use tents, unless weather inclement, staff utilizing bathrooms as needed. Often people are traveling outside the islands for services, this presents an opportunity to offer services within the islands. Our buildings are currently closed for safety. See both sides of this and would like to solicit board perspective. Have told DOH that we have many questions that will need to be answered prior to making a final decision. Will DOH be sanitizing the building after use? First inclination is to approve outdoor testing and limiting access to building. Want to know their guarantee around sterilization of building after use. Board encouraged Michael Clark and Lauren Thomas to ask questions of DOH and bring more info to the next meeting.

13. Other - one week ago Saturday, a long time ago board member, Paul Chasemen, passed away. We thank him for his service to the community.

**Closure**

14. Setting the next agenda - hiring, maintenance job description, board retreat date, DOH request, food service update

15. Adjourn - Chet Bromley motions to adjourn, no further discussion, all in favor, motion carries, meeting adjourns at 8:30 pm.