

Grand Isle Supervisory Union  
**Alburgh School District**  
School Board Regular Meeting  
Monday, June 15, 2020, at 5:30 p.m.  
Location: Alburgh Community Education Center

or

[Join with Google Meet](#)

meet.google.com/zog-wyys-jxg

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(US) +1 505-445-7484 PIN: 386 840 386#

## Agenda

### Call to Order

1. Call to Order (M. Savage)
2. Adjust the Agenda
3. Citizens and/or Staff to be Heard
4. Consent Agenda (Action)
  - a. Approve the minutes from 6/1/2020 & 6/11/2020
5. Reports
  - a. Principal's Report

### Board Business.

6. Approval of bills for payment (M. Savage)(Action)
7. Alburgh Clubhouse - Cost of MOU and lease (M. Savage)(Discussion)
8. Fence Estimate (B. Hemingway)(Discussion)
9. Budget revote - review powerpoint and voting process (M. Savage)(Discussion)
10. Other

### Closure

11. Setting the next agenda
12. Adjourn

Note: Executive Session: If discussion warrants and the Board so votes, some items may be discussed in Executive Session pursuant to VSA 1 §313(a)

*Discussion Items - Issues the Board needs to discuss and deliberate, but upon which no action is taken at this meeting.*

*Action Items - Issues that require the Board to make a decision by vote, may have been discussed over several meetings prior to this point.*

*Consent Items - Routine matters that need no discussion by the Board, but require Board approval. They are grouped together as a single agenda item. Background materials are provided in the Board packet to be reviewed ahead of the meeting. If there are no concerns, they are approved with a single vote. Any member can request the Board remove an item to be discussed and voted on separately. This frees up time at meetings.*

*Information Items [Incidental Information] - Matters the Board needs to know about, but for which no Board action is needed. The information flow is one way, from presenter to the Board. Questions for clarification are entertained as time allows.*

**Alburgh School Board**  
**Alburgh Community Education Center**  
**June 1, 2020**  
To view the recording, please [click here](#).

**Present:** Board Chair Michael Savage, Board Vice Chair Trevor Creller, Board Members Stacey Gould, and Mallory Ovitt, Principal Beth Hemingway, GISU Superintendent Michael Clark

**Google Meet:** GISU Business Manager Rob Gess, Alburgh Staff Members Shallen Wells-Brunet and Eric Morton

Meeting called to order at 5:32 P.M. by Mike Savage

**Adjustment of Agenda:**

- Added contract extension to board business
- Added 5/14 minutes to be approved

**Citizens/Staff to be Heard:**

- None at this meeting

**Consent Agenda:**

- Approved 5/18/20 Minutes

**Reports:**

- Superintendent's Report- Michael Clark shared his written report, along with an update on Continuity of Learning Plan and COVID 19 operations and an update from the state.
- Principal's Report- Beth Hemingway updated the board on items related to COVID 19 / Continuity of Learning and end of year celebrations. Beth also shared her written report with updates on the building maintenance, the health office, high quality staffing, student learning and celebrations, 8th grade graduation, and the playground.
- Financial Report- Rob Gess updated the board on budget to actuals. Conversion to the new charter accounts and financial system have been given a one year extension. COVID 19 expenses are still being coded accordingly to be submitted for reimbursement if possible. Rob has been working with other business managers on negotiating with the bus company about items such as fuel surcharges, in light of the school closure.

**Board Business:**

- Approval of Bills for Payment- Trevor Creller updated the board on the bills.
- Alburgh Clubhouse- The board discussed the project and the committee's presentation from the last meeting. Michael Clark shared concerns about the school's responsibility and potential issues with the project. At the last meeting there seemed to be some confusion about roles and responsibilities of the different entities involved in the project. The school board is not looking to run the childcare portion of the project. The board also has concerns over the necessary fundraising. The school would need to have the attorney work on the MOU, but the board would rather not pay for that without having confidence that the remaining clubhouse funds will be raised. Michael Clark will reach out to the attorney to ask for the potential cost and timeline to have him work on this.

- Drainage Project Update- Beth Hemingway explained how the drainage filter works and the amount of water we can expect. We will get an estimate on adding a fence to the area.
- Budget Revote- There is still some discussion around how the vote will be held. The town clerk will be getting guidance from the state to be sure everything is conducted safely in light of COVID 19. The informational meeting will be held the night before with up to 25 people, along with remote options, should attendance be higher than 25. Michael Clark will work on a mailer to send out.
- Negotiations Updates- Moved to executive session
- Non Union Contracts- Michael Savage recused himself from the conversation. The school has 3 non-union support staff members. Contracts will be drafted.
- Contract Extension- Simone Tefts had been granted a contract extension, and was offered the position applied for.
- Next Agenda- Alburgh Clubhouse (cost of MOU and lease), fence estimate, budget revote (powerpoint, voting process)

**Board Action:**

- Trevor Creller moved to accept the minutes of 5/14/20 and 5/18/20 (2nd Stacey Gould) Unan.
- Upon review by Trevor Creller, Stacey Gould moved to authorize the payment of current valid invoices (2nd Mallory Ovitt) Unan.
- Stacey Gould moved to enter executive session at 6:38 to discuss negotiations (2nd Trevor Creller) Unan.
  - The board exited the executive session at 6:45 P.M.
  - No action was taken.
- Trevor Creller moved to offer non-union support staff a 3.75% increase (2nd Stacey Gould) 3- Yes, 1- Abstained
- Trevor Creller moved to release SImone Tefts from her contract and accept her resignation (2nd Stacey Gould) Unan.
- Trevor Creller moved to adjourn at 6:51 P.M. (2nd Stacey Gould) Unan.

Respectfully Submitted,

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Stacey Gould

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Whitney Maxham

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Mallory Ovitt

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Trevor Creller, Vice Chair

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Michael Savage, Chair

**Alburgh School Board**  
**Alburgh Community Education Center**  
**June 11, 2020 Special Meeting**  
To view the recording, please [click here](#).

**Present (Google Meet):** Board Chair Mike Savage, Board Vice Chair Trevor Creller, GISU Superintendent Michael Clark, Community Members Michael Inners, Nathan Robinson, Chet Bromley, and Megan Devinny

Meeting called to order at 12:03 P.M. by Mike Savage

**Citizens/Staff to be Heard:**

- None at this meeting

**Board Business:**

- Ratify teacher contract

**Board Action:**

- Trevor Creller moved to ratify the teacher contracts (2nd Whitney Maxham) Unan.
- Trevor Creller moved to adjourn at 12:09 P.M. (2nd Whitney Maxham) Unan.

Respectfully Submitted,

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Stacey Gould

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Whitney Maxham

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Mallory Ovitt

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Trevor Creller, Vice Chair

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Michael Savage, Chair