

Grand Isle Supervisory Union  
**Alburgh School District**  
School Board Regular Meeting  
Monday, June 21, 2021 at 5:30 p.m.  
Location: Alburgh Community Education Center

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meet.google.com/nef-crfs-syy

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(US) +1 385-393-5288 PIN: 624 113 865#

## Agenda

### Call to Order

1. Call to Order
2. Adjust the agenda
3. Citizens and/or Staff to be Heard
4. Consent Agenda
  - a. Approve the Minutes from 6/7/2021
  - b. Resignation - Lincoln Martin (Behavioral Interventionist)
  - c. New hire:
    - i. Lincoln Martin - Math Interventionist

### Board Business.

5. Approval of bills for payment (M. Savage) (Action)
6. Audit Presentation (Sullivan & Powers) (Action)
7. Communication (M. Savage)(Information/Discussion)
8. Other

### Closure

9. Setting the next agenda
10. Adjourn (Action)

Note: Executive Session: If discussion warrants and the Board so votes, some items may be discussed in Executive Session pursuant to VSA 1 §313(a)

***Discussion Items** - Issues the Board needs to discuss and deliberate, but upon which no action is taken at this meeting.*

***Action Items** - Issues that require the Board to make a decision by vote, may have been discussed over several meetings prior to this point.*

***Consent Items** - Routine matters that need no discussion by the Board, but require Board approval. They are grouped together as a single agenda item. Background materials are provided in the Board packet to be reviewed ahead of the meeting. If there are no concerns, they are approved with a single vote. Any member can request the Board remove an item to be discussed and voted on separately. This frees up time at meetings.*

***Information Items [Incidental Information]** - Matters the Board needs to know about, but for which no Board action is needed. The information flow is one way, from presenter to the Board. Questions for clarification are entertained as time allows.*

**Alburgh School Board**  
**Alburgh Community Education Center**  
**June 7, 2021**  
To view the recording, please [click here](#).

**Present:** Board Chair Mike Savage, Board Vice Chair Trevor Creller, Board Member Mallory Ovitt, Principal Beth Hemingway, GISU Superintendent Michael Clark, ACEC Staff Member Rick Baker

**Google Meet:** Board Members Whitney Maxham and Stacey Gould, GISU Business Manager Rob Gess

**1. Call to Order:**

- Meeting called to order at 5:30 P.M. by Mike Savage

**2. Adjust the Agenda:**

- Added public meeting location to board meeting dates

**3. Citizens and/or Staff to be Heard:**

- None at this meeting

**4. Consent Agenda:**

- a. Approved minutes from 5/17/21
- b. New Hires-
  - i. Charity Nephew- 1:1 in Preschool
  - ii. Nicole Thompson- 1:1
  - iii. Heidi Coppelino Small group paraprofessional in 5th grade

**5. Reports:**

- a. Superintendent's Report- Michael Clark shared his written report, including a document with the different positions at Central Office and their roles, which he is working on.
- b. Financial Report- Rob Gess shared updates on the closing of the fiscal year, and pandemic-related funds.
- c. Principal's Report- Beth Hemingway updated the board on the hiring process, building maintenance, safe and healthy schools, health office, Alburgh Club House, and end of the year events.

**Board Business:**

6. Approval of bills for payment- Trevor Creller updated the board on the bills
7. C25- Admission of Non-Residential Students
8. E21- Distribution of Non-School Sponsored Literature in Schools
9. D21- Education Support System
10. B20- Personnel Recruitment, Selection, & Background Checks
11. July Meeting Dates- With the state of emergency coming to an end, a public meeting space needs to be re-designated. This will be the Alburgh School. The next meeting is scheduled for 7/5. That meeting will be cancelled. A special meeting will be held on 7/12 instead.

12. School Faculty and Staff Recognition- CIUUSD and South Hero have committed to giving school staff bonuses in recognition of their hard work this year. The board discussed doing the same for Alburgh staff.
13. Other- none

**Closure**

14. Setting the next agenda-  
Audit presentation scheduled with Sullivan and Powers for 6/21/21
15. Adjourn

**Board Action:**

- Trevor Creller moved to accept the minutes of 5/17/21 (2nd Whitney Maxham) Unan.
- Trevor Creller moved to support the superintendent's hire of Charity Nephew, Nicole Thompson, and Heidi Coppolino (2nd Whitney Maxham) Unan.
- Trevor Creller moved to approve an expenditure to BP Concrete for a hole in the locker room not to exceed \$4500, to be completed in the month of July (2nd Whitney Maxham) 4-yes, Mallory Ovitt recused
- Trevor Creller moved to approve an expenditure to purchase interlocking plastic barriers, not to exceed \$1500 (2nd Stacey Gould) Unan.
- Trevor Creller moved to approve an expenditure to Premier Paving, not to exceed \$14,500 (2nd Whitney Maxham) Unan.
- Upon review by Trevor Creller, Stacey Gould moved to authorize the payment of current valid invoices (2nd Whitney Maxham) Unan.
- Trevor Creller moved to approve policies C25, E21 (Option A), D21, and B20 (2nd Whitney Maxham) Unan.
- Trevor Creller moved to designate the Alburgh School as the public meeting location, once the state of emergency has been lifted (2nd Stacey Gould) Unan.
- Whitney Maxham moved to cancel the regular July 5th meeting and hold a special meeting on July 12th (2nd Trevor Creller) Unan.
- Trevor Creller moved to approve an expenditure of \$300 per staff member in recognition of their efforts during the pandemic for a total of \$14,400 (2nd Whitney Maxham) 4-yes, Mike Savage recused
- Trevor Creller moved to authorize Mike Savage to sign the non-union support staff contracts (2nd Stacey Gould) Unan.
- Trevor Creller moved to adjourn at 6:40 P.M. (2nd Stacey Gould) Unan.

Respectfully Submitted,

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Stacey Gould

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Whitney Maxham

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Mallory Ovitt

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Trevor Creller, Vice Chair

Michael Savage, Chair

**Lincoln Martin  
559 Perry Mills Rd  
Champlain, NY. 12919**

**June 15, 2021**

**Beth Hemingway  
Alburgh Community Education Center  
45 Champlain St.  
Alburgh, VT. 05440**

**Dear Ms. Hemingway:**

**Please accept this letter as formal notice that I am resigning my position as a BI for the Alburgh Community Education Center effective June 30, 2021. I appreciate the opportunity and look forward to starting my new position within the Alburgh Community Education Center as the Math Interventionist.**

**Sincerely,**

**Lincoln Martin**