

GRAND ISLE SUPERVISORY UNION BOARD
EXECUTIVE COMMITTEE
Meeting Tuesday, June 25, 2018
At North Hero School

Board Members Present:

Melanie Henderson, South Hero
Mike Savage, Alburgh
Chet Bromley, Isle La Motte
Mason Maltais, North Hero
Gary Marckres, Grand Isle

Administration Present:

Donald Van Nostrand, Superintendent
Rob Gess, Business Manager

Members of the Public:

None

Meeting called to order by Mason Maltais at 6:31 p.m.

Adjust the Agenda: Don Van Nostrand would like to discuss staff requests in Executive Session.

Public Comments: None

Business of the Board:

Review Executive Committee Rules of Governance and Operation: Don Van Nostrand provided a handout that was given at a previous meeting. A review took place of the items that the board had amended.

Update on DataPath Transition: Rob Gess advised there was a Town Hall conference last week. DataPath took over from Future Planning Associates on 5/21/18. He advised that claims are caught up from February – April. Claims are being processed on a weekly basis.

Review Budget to Actuals: Copy of report was provided to board members. Special education costs, professional services and I/T continue to have a significant impact on the budget. Question was raised when Tax Anticipation Notes would be ready. The audits are not completed yet, but Rob Gess has prepared cash flow statements for the bank. Question was asked if GISU is close on the budget. Rob Gess feels that GISU will be over budget. Question was asked if there is a contingency plan for the shortfall? Answer is that that can't be answered now. Question was asked why the audit is taking so long? There are a few contributing factors such as discrepancies in the GISU Trial Balance, discrepancies in special education reporting and food service program.

Presentation on GISU Evaluation Protocols: Board received copies of the Summative Evaluation (for teachers) and Support Staff Performance Evaluation (for support staff). Don Van Nostrand provided copies of a performance review that could be used for principals. A second handout was provided by Don Van Nostrand titled "Three-Part Evaluation Process/Overview". Discussion took place regarding all handouts.

Accept Resignations: Silas Saxer, Special Educator at Folsom and Paul Brown, Special Educator, Alburgh are both resigning. Beth Hemingway, Director of Student Support Services is also resigning. Gary Marckres moved to accept all three resignations. Second by Melanie Henderson. All in favor.

Teacher of the Deaf Teaching Position: There is a student on an IEP with significant needs. It has been decided that a Teacher of the Deaf is needed for this student. No one has been hired at this time. Discussion took place regarding the hiring process for supervisory union staff.

Anticipated Requests for Teacher Hires: Don Van Nostrand presented two new hires for the district – Shannon Jankowski, special educator for Folsom and Lora Allard, special educator for Alburgh. Melanie Henderson moved to approve hiring both candidates and to have Mason Maltais sign both contracts. Second by Chet Bromley. All in favor.

Update on Central Office Staff: Don Van Nostrand advised that Gwyn Winchell, Assistant to Director of Student Support Services & Curriculum Director and also Ellen Norris, Executive Assistant & Medicaid, will be resigning effective June 30, 2018. Don Van Nostrand said they might bring on a staff accountant.

Gary Marckres motioned to enter into Executive Session at 7:24 p.m. to discuss staff requests. Second by Chet Bromley. All in favor.

Meeting reconvened at 7:49 p.m.

Gary Marckres motioned to authorize payment of all unused vacation days for Ellen Norris and Beth Hemingway at their per diem rate. Second by Mike Savage. All in favor.

Gary Marckres motioned to authorize payment of \$50.00/day for 150 unused sick days from this fiscal year for Ellen Norris to be paid in equal installments on October 1, 2018, January 1, 2019 and March 1, 2019. Second by Mike Savage. All in favor.

Future Agenda Items & Next Meeting: Process for Superintendent Evaluation.

Adjournment: Mike Savage motioned to adjourn the meeting. Second by Chet Bromley. All in favor. Meeting adjourned at 7:52 p.m.