

Grand Isle Supervisory Union  
Special Meeting  
Meeting Tuesday, July 18, 2017  
At North Hero School

Present:

Andy Julow, Chair  
Don Bartlett, Grand Isle  
Carol Miller, Grand Isle  
Mallory Ovitt, Alburgh  
Virginia Wright, Alburgh  
Bentley Vaughan, South Hero  
Melanie Henderson, South Hero  
Dave Davis, North Hero  
Nathan Robinson, Grand Isle  
Jane Zera, Isle La Motte  
Bridget Timms, North Hero  
Mason Maltais (a. 6:58 p.m.)  
Don Van Nostrand, Superintendent

Meeting called to order by Andy Julow at 6:00 p.m.

Privilege of the Floor: None

Consent Agenda: Motion to approve minutes from March 23, 2017 and May 22, 2017 by Dave Davis; second by Carol Miller. All in favor.

**Business of the Board:**

Update on Central Office Staffing: Don Van Nostrand reviewed who has retired, the new hires, and returning staff. Don advised that the IT position has been offered to someone. Marilyn Frederick is acting as our interim Business Manager. A discussion took place about compensation for this position. Board was assured the GISU budget would not be exceeded.

Update on GISU Financials: Handout was provided by Don, which was prepared by Marilyn. It compared expenditures and revenues for FY17 to FY18. Don provided another handout "Internal Controls Update". This does not outline what we have currently, but what we'll look into to see what we have. Systems and operations will be analyzed.

Appointment of Business Manager: Robert Gess has been brought forward as the candidate. Dave Davis made a motion to hire Robert Gess at \$80,000.00/year. This amount will be prorated because of his start date. Nathan Robinson seconded the motion. All in favor.

FY17 Audit Firm: FY16 audit was performed by Corrette & Associates. The owner of this business has retired. An RFP went out and GISU invited 5 auditing firms to bid. We received one submission, Sullivan Powers & Co. They submitted a 5 year proposal, with the first year bid at \$88,000.00. Don recommended that we do not contract for the full 5 years. Don spoke

briefly about Sullivan Powers & Co. from their proposal. Nathan Robinson made a motion to approve Sullivan Powers & Co. for a 3 year contract for auditing purposes; Jane Zera second. All in favor.

Appoint GISU Treasurer: Carol Miller made a motion to enter into Executive Session to discuss a personnel issue. Board entered Executive Session at 6:50 p.m; second by Jane Zera. All in favor. Andy Julow motioned to come out of Executive Session at 6:55 p.m. Andy Julow opened the floor for nominations for GISU Treasurer. Dave Davis nominated Melissa Boutin for GISU Treasurer to receive \$3,000.00/year in pay. Carol Miller moved to close nominations. Vote was taken. All in favor.

Policy Adoption Procedures: Handout (Policy A2) provided by Don. Currently, a 10 day notice is given for policy review & adoption, the policy goes before the board, and it is approved. It was asked if this is the process the board wants to continue? The policy goes to the SU board first, then goes to local boards for adoption. It was decided that the process would remain the same.

Board Chair/Superintendent Joint Training: Don advised that there is 8 hours of mandatory annual training for board chairs, SU chair and Superintendent. VSBA holds annual trainings. The question was asked if Don could lead a training, and would it count towards the mandatory 8 hours? The answer is yes, and Don will reach out to individual board chairs to see how they would like to handle it.

Before the next GISU meeting, each board should set goals and objectives to talk with Don about.

Next Meeting: Wednesday, September 13, 2017 at 6:30 p.m. at North Hero School.

Motion by Carol Miller to adjourn. Second by Dave Davis. All in favor. Meeting adjourned at 7:15 p.m.