

# Grand Isle Supervisory Union

School Board Meeting

Thursday, July 22, 2021

## Agenda

**Board Present:** Chet Bromley, Bentley Vaughan, Brad Blanchette, Tim Maxham, Trevor Creller

**Admin Present:** Michael Clark, Rob Gess, Dave Brisson

**Public Present:** Buddy Meuilleur

### Call to Order

1. Call to Order - Bentley Vaughan called the meeting to order at 6:30 p.m.
2. Adjust the Agenda - Michael Clark recommended moving the current and proposed assessment structure up to the start of the board business.
3. Citizens and/or Staff to be Heard - none
4. Consent Agenda
  - a. Approve the minutes from 6/24/2021 - Chet Bromley motioned to approve the minutes, Tim Maxham seconds, all in favor, motion passes.
  - b. New hires:
    - i. Kristie Barber - District Nurse - Michael Clark shared his recommendation for hire. Bentley Vaughan motions to approve the superintendent's hire, Chet Bromely seconds, all in favor, motion passes.

### Reports

5. Financial Report - Rob Gess shared the budget to actual provided in the packet. Special Education is still projected to be under budget. General expenditures is projected to be slightly over budget, but not a significant amount. In the process of end of year reporting. Going through federal grant reporting and reimbursement requests as well and have been submitted to the AOE and hoping for a prompt response. Rob reviewed the processes being completed for end of year reporting. Rob also shared the precautions being taken by the business office for banking and ACH approval processes. Discussion took place around various line items and clarifications were provided. Tim Maxham motioned that the board received and reviewed the budget to actuals dated Jul 15, 2021, Bentley Vaughan seconds, motion passes.

Superintendent's Report - Michael Clark shared the written report from the packet. Michael shared updates of activities in the Central Office happening to get ready for the start of school. The packet included a quick report from Dave Brisson around the tech side.

Technology - Dave Brisson shared a brief overview of the information provided in the report. He is hoping to join next month to get more in-depth into the tech side of GISU. The overview included an overview of the projects and upgrades to systems that have occurred within the last year and a half.

### Board Business.

6. GISU Current and Proposed assessment structure - Michael Clark shared the written report provided in the packet. As the GISU gets ready for budget season, would like to review how the assessment is budgeted and created. Michael reviewed the current breakdown based on the historical formula. This included information on special education, transportation, the district nurse, and the general operations of the central office. Michael Clark proposed that this be added to next month's agenda to allow the board to review and agree that these formulas work well. Michael Clark also shared that Sullivan and Powers shared that the GISU has a fund balance. Michael proposed that this be added to the next GISU agenda for the board to adopt a procedure around minimum and maximum fund balances at the GISU. Michael reviewed carry forward funds and thinking about one-time expenses and assessment usage. Michael also reviewed food service and how the reimbursements worked and the changes from the state. The board asked about food service and requested further info. Discussion took place around the financial reporting history and the impact of the audit completion on gaining a better perspective on the GISU financial health. Michael

Clark highlighted that the Business office operations have improved significantly and audit findings have gone from 13 to 1 finding. This has allowed a better focus on the operational pieces and opened the conversation about financial health of the GISU. Discussion took place about the importance of the audits in creating a picture of the financial health of GISU. Having this added to the agenda will allow the board to make pro-action plans for the future rather than reactionary decisions that were necessitated in the past. Bentley thanked the team for their work and asked the board review and think about this to be prepared for the next meeting.

6. Designate Meeting location - Michael Clark indicated that during the re-org in March, there was not a location designated. Brad Blanchette motioned to designate the GISU Central Office conference room as a meeting location, Tim Maxham seconds, all in favor, motion passes.

7. GISU Meeting Format for 2021-2022 - Michael Clark shared the proposed format of the upcoming meetings. This includes having the administrators of the central office to have a written report provided in the packet each month, then have the board asked questions. Anticipate having a rotation of the administrators to provide a more in-depth report in the August, September, and October meetings. The board agrees with the proposed format.

8. GISU Goals 2021-2022 - Michael Clark shared the five goals for GISU - these will be provided in a written format in next month's packet. These include: improve academic proficiency by implementing a proficiency-based curriculum, improve the multi-tier systems of support, continue to build an educator support system by developing mentoring program and enhancing institutes - these have been part of the continuous improvement plan. Adding onto that include the goals of: create a learning environment that celebrates diversity and provides equitable opportunities to all learners, strengthen financial technological infrastructure processes and procedures to support teaching and learning. The board expressed support of the goals and looking forward to the progress. Tim Maham asked about the team providing a snapshot of the ESSER spending in a similar nature to the goals timeline Michael had outlined when he first started with the 30, 60, 90 day goals as well as a one to three year timeline.

10. C24 - Interscholastic Sports - Bentley Vaughan indicated these are first readings of the policies. These were also reviewed at the local level.

11. F26 - Security Cameras - Bentley Vaughan indicated these are first readings of the policies. These were also reviewed at the local level.

12. C20 - Student Conduct & Discipline - Bentley Vaughan indicated these are first readings of the policies. These were also reviewed at the local level.

13. B21 - Professional Development - Bentley Vaughan indicated these are first readings of the policies. These were also reviewed at the local level.

14. Transportation update - Michael Clark shared the written report provided in the packet. This included a high-level cost analysis. He also shared that there is a vendor option for an RFP process for transportation that is 2% of the transportation assessment costs. Michael Clark outlined some of the benefits of using a vendor for the RFP processing including the potential of having an increase in vendor bids. The board discussed the options.

15. Central Office Lease update - The board supported pursuing extending the lease.

16. Other

#### **Closure**

17. Setting the next agenda

Technology Presentation

Take action on the GISU Assessment Structure

Policy work continue

18. Adjourn - Chet Bromley motions to adjourn, Trevor Creller seconds, all in favor, motion passes, meeting adjourns at 8:13 p.m.