

Grand Isle Supervisory Union
Meeting Wednesday, September 13, 2017
At North Hero School

Present:

Andy Julow, Chair
Don Bartlett, Grand Isle
Carol Miller, Grand Isle
Mallory Ovitt, Alburgh
Bridget Timms, North Hero
Mason Maltais (a. 6:40 p.m.)
Jane Zera (a. 6:41 p.m.)
Louise Koss (a. 6:41 p.m.)
Nathan Robinson (a. 6:41 p.m.)
Bentley Vaughan (a. 7:14 p.m.)
Melanie Henderson (a. 7:36 p.m.)
Don Van Nostrand, Superintendent
Rob Gess, Business Manager
Megan Grube, Director of Curriculum, Instruction & Technology
Beth Hemingway, Director of Student Support Services
Dave Brisson, IT/Network Administrator

Meeting called to order by Andy Julow at 6:37 p.m. Since there was not a quorum at the start time of meeting, only informational items will be discussed at the beginning of the meeting.

Adjust the Agenda: Approve district sub-granting

Privilege of the Floor: None

Consent Agenda: No quorum present at this time. Item tabled.

Business of the Board:

Don Van Nostrand introduced Central Office staff that was in attendance.

Code C1 – Board Meeting Agenda Preparation and Distribution: Policy was reviewed. Also reviewed Code C2R. Policy Committee will need to get together. Individual boards will need to appoint 1 representative to the Policy Committee.

Code E1 – Fiscal Management and General Financial Accountability: Don Van Nostrand reviewed the Guidelines portion of the policy. When the Policy Committee is formed, they will need to review guideline #1 which refers to expenditures in excess of \$1000.00.

Code E2 – Budgeting: Reviewed briefly

Code E3 – Financial Reports and Statements: This policy refers to the Budget to Actuals report submitted to boards. Boards would like to see Balance Sheets. Rob Gess will reach out to town treasurer’s for information on accounts held in their offices.

Code E5 – Emergency Closings: Don asked what is the threshold for closing? Any thoughts or guidance? It was noted that usually Colchester, Essex and South Burlington follow each other with closings, and present board members felt we should close too, if Chittenden County schools were closing. Board decided that the Superintendent will make the call regarding school closings.

Review SU Board Statutory Duties: Handout provided by Don Van Nostrand and reviewed.

FY 19 Budget Development Process: Handout provided by Rob Gess. The budget process has already begun. Rob is looking for background information; top 5-10 things they are looking for; what are the expectations of the boards. He is enlisting their support for complete budgets, and will be looking for input over the next few weeks. It was discussed if the full GISU board should meet in November for the GISU budget presentation, or just the Executive Committee. The board decided that two meetings should be scheduled for the review of the GISU budget. A meeting wizard notice will be sent out to the full board for the first meeting in mid-November. The second meeting (if necessary) will be held the first week in December.

Select VSBA Voting Delegate and VEHI/VSBIT Proxy: There are two options – appoint a board member or appoint the Superintendent. Louis Koss moves to appoint Don Van Nostrand as the VEHI/VSBIT representative. Second by Jane Zera. All in favor. Don asked if the board had any direction on voting? The board agreed that whatever is in the best interest of the board.

The supervisory union gets one vote for VSBA. Mason Maltais moves that Andy Julow be the voting delegate for the SU. Second by Carol Miller. All in favor.

Update on Merger Process: CIUUSD and Alburgh will be attending the State Board of Education meeting in one week to present a 3:1 structure. This structure meets the goals of Act 49. Fletcher has contacted us to have a discussion. Andy Julow will talk with them.

Set Superintendent Goals: Discussion took place about the board would like to see as goals.

1. Monthly financial statements (local and GISU) with expenditures and revenues
2. Proactive communication regarding upcoming events, seminars, generally being kept in the loop
3. Updated website – be more proactive on social media and stay consistent with it
4. Keep public informed/updated on Act 46
5. Financial literacy training for boards
6. Proactive approach to finding new efficiencies

District Sub-Grants: Rob Gess presented. The process was started at the March 23, 2017 GISU meeting in which the GISU was authorized to accept and administer Federal funds sent to the GISU. Since we sub-grant to schools, each board must go through the process individually to allow the Supervisory Union board to accept the funds and disperse them to the schools. Louise Koss made a motion to accept the sub-grant agreement contract as presented and

authorize the Superintendent, Business Manager and board chairs to sub-grant funds. Second by Jane Zera. All in favor.

Anticipated Executive Session: None

Future Agenda Items & Next Meeting: Discussion at local board meetings should include if the interim Superintendent contract should be extended.

Motion by Carol Miller to adjourn. Second by Jane Zera. Meeting adjourned at 7:58 p.m.