

**Alburgh School Board**  
**Alburgh Community Education Center**  
**Sep 20, 2021**

**Present:** Board Chair Mike Savage, Board Vice Chair Trevor Creller, Board Members Stacey Gould, and Mallory Ovitt, Principal Beth Hemingway

**Google Meet:** GISU Superintendent Michael Clar, GISU Business Manager Rob Gess, Board Member Whitney Maxham

**1. Call to Order:**

- Meeting called to order at 5:30 P.M. by Mike Savage

**2. Adjust the Agenda:**

- Added 1-day unpaid leave request to Peters request
- Added update on teachers negotiation to support staff negotiations

**3. Citizens and/or Staff to be Heard:**

- None at this meeting

**4. Consent Agenda:**

- a. Approved minutes from 8/2/21, 8/5/21, 8/19/21, 8/24/21, 9/7/21
- b. New Hire-
  - i. Krista May- long term substitute
  - ii. Megan Custeau- Certified food service manager

**5. Reports:**

- a. Financial- Rob Gess updated the board on expenditures and revenues. He is reviewing encumbrances in wages and benefits. Rob Gess explained how the office is handling payroll after the resignation of an employee.
- b. Principal's Report- Beth Hemingway shared updates from her report including safe and healthy schools, building maintenance, high quality staffing, faculty/staff, and cafeteria. Beth also shared the school's response to COVID cases requiring quarantine of students and the Department of Education rules around remote learning and attendance for this school year. Beth Hemingway also reported instances of loitering which resulted in a no-trespass order with the sheriff's department.

**Board Business:**

6. Approval of bills for payment- Trevor Creller updated the board on the bills
7. Peters request- Mike Savage shared a request from a staff member for her child to attend school in Alburgh. Beth Hemingway shared that there are other staff members who would like the opportunity for their students to attend as well. She feels that it would help to retain valuable staff members if their children could attend. However, this would be at an expense to taxpayers, as well as liability around 504s and special education. Within the GISU, CIUUSD has denied these requests but South Hero has allowed it in the past (by a narrow margin). Additionally, there was a request for an unpaid leave day which was discussed.

8. Clubhouse Update- Mike Savage shared that the attorney is still working on the MOU to address exposures. He is hopeful that it will be ready for the first October meeting.
9. F1 Travel Reimbursement- First Reading (this was previously approved, but VSBA has made a change)
10. F23 Capitalization of Assets- First Reading (this was previously approved, but VSBA has made a change)
11. A23 Community Engagement & Vision- First Reading (recommended that blanks be replaced with annually)
12. C21 Search & Seizure of Students by School Personnel- First Reading, discussion on procedures
13. C27 Student Self Expression & Distribution of Literature- First Reading
14. Negotiations with support staff- if the board wants to negotiate, the association needs to be notified prior to Dec 1, 2021 . The office will prepare a letter. Negotiations will take place for teachers this year as well. Trevor Creller and Mike Savage will represent Alburgh on the negotiations team.
15. Legal Updates (executive session)
16. Other

### **Closure**

17. Setting the next agenda
18. Adjourn

### **Board Action:**

- Stacey Gould moved to accept the minutes of 8/2/21 (2nd Trevor Creller) 3- Yes, 2- Abstained
- Whitney Maxham moved to accept the minutes of 8/5/21, 8/19/21, 8/24/21, 9/7/21 (2nd Stacey Gould) Unan.
- Trevor Creller moved to accept the minutes of 6/7/21 (2nd Stacey Gould) Unan.
- Stacey Gould moved to hire Krista May as the long term social studies substitute teacher (2nd Whitney Maxham) Unan.
- Trevor Creller moved to support the superintendent's hire of Megan Custeau as certified food service manager (2nd Whitney Maxham) Unan.
- Upon review by Trevor Creller, Stacey Gould moved to authorize the payment of current valid invoices (2nd Whitney Maxham) Unan.
- Whitney Maxham moved to deny Vikki Peters' request to transfer her child to ACEC for the 21-22 school year (2nd Mallory Ovitt) Unan.
- Stacey Gould moved to enter executive session at 6:20 for a legal update (2nd Trevor Creller) Unan.
  - The board exited the executive session at 6:34 P.M.
  - No action was taken.
- Stacey Gould moved to support the 1 day unpaid request for leave for Shanna Aubin (2nd Trevor Creller) Unan.
- Trevor Creller moved to adjourn at 6:35 P.M. (2nd Stacey Gould) Unan.

Respectfully Submitted,

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Stacey Gould

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Whitney Maxham

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Mallory Ovitt

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Trevor Creller, Vice Chair

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Michael Savage, Chair