

Alburgh School Board
Alburgh Community Education Center
November 05, 2018

Present: Board Chair Michael Savage, Board Vice Chair Trevor Creller, Board Members Virginia Wright, and Mallory Ovitt, Principal Beth Hemingway, GISU Interim Superintendent Michael Clark, GISU Business Manager Rob Gess, Joe Guernsey, Alburgh Selectboard Chair Lee Kimball

Meeting called to order at 5:31 P.M. by Mike Savage

Adjustment of Agenda:

- Changed order of reports and grievance

Citizens and/or Staff to be Heard:

- None at this meeting

Superintendent's Report:

- Michael Clark's report to the board included audits, South Hero Alternative Governance Structures, Consolidated Federal Program Fiscal Monitoring, Grants Management, VSBIT Trustee, Budgets and Director of Student Services

Financial Report:

- Rob Gess updated the board on current budget to actuals

Principal's Report:

- Beth Hemingway's report to the board included building maintenance, hiring updates, curriculum & assessment, PBIS, 8th grade trip, Promise Committee, Red Ribbon Week, Open House, Supervision and Evaluation, and Upcoming Dates

Board Business:

- Step 3 Grievance- Mike Savage recused himself and left for the executive session portion of the meeting. The meeting was turned over to Trevor Creller.
- Propane Consortium- Lee Kimball spoke to the board about joining a propane buying group. Michael Clark shared his research on GISU's historic involvement in the process.
- Approval of Bills for Payment- Trevor Creller updated the board on bills.
- Verify readiness to transition to @board.gisu.org email addresses- continued preparing for this transition. Tabled until the next meeting.
- Busing Update- Michael Clark shared updates around NCSS bussing
- Emergency Response Plan Review- Beth Hemingway shared the updated school Emergency Response Plan. The board will review and potentially approve at the next meeting.
- Audit Update- Rob Gess shared Alburgh's FY17 audit by Sullivan, Powers & Co., P.C. The board will review the audit and bring any questions for Rob to the next meeting. The auditor will come to an upcoming meeting to review findings with the board.
- Draft Budget Review- Rob Gess shared the budget creation process and initial work that has been done.
- Approve Grant Funds for locks and doors

- Resignation of Support Staff- reviewed a resignation letter
- Setting the next agenda- budget, emergency response plan, email accounts
- Does Alburgh want to be part of the RFP for food service- Michael Clark shared information, but Alburgh is committed to its current food service arrangement.
- Building Use Requests- reviewed one request for basketball practice

Board Action:

- Trevor Creller moved to accept the meeting minutes of October 15, 2018 and the special meeting minutes of October 22, 2018 (2nd Virginia Wright) Unan.
- Virginia Wright moved to enter executive session at 5:35 for labor relations (2nd Mallory Ovitt) Unan.
 - Mike Savage recused himself from the executive session in its entirety, and turned the chair role over to Trevor Creller.
 - The board exited executive session at 6:03 P.M.
 - Mallory Ovitt moved to authorize Trevor Creller to work with the school's attorney to draft a response to the Association, which will be reviewed as a board at the next scheduled meeting before it is sent (2nd Virginia Wright) Passed 3-0, Mike Savage recused.
- Upon review by Trevor Creller, Virginia Wright moved to authorize the payment of current valid invoices (2nd Mallory Ovitt) Unan.
- Trevor Creller moved to approve an expenditure, not to exceed \$9,500, for locks and doors (2nd Virginia Wright)
- Trevor Creller moved to accept the resignation of Desiree Knight (2nd Virginia Wright) Unan.
- Virginia Wright moved to approve building use request for basketball practice (2nd Mallory Ovitt) Unan.
- Trevor Creller moved to adjourn at 7:26 P.M. (2nd Virginia Wright) Unan.

Respectfully Submitted,

Stephanie Waters

Virginia Wright

Mallory Ovitt

Trevor Creller, Vice Chair

Michael Savage, Chair