

Alburgh School Board
Alburgh Community Education Center
November 7, 2016

Present: Michael Savage, Chair, John Goodrich, Jennie Lund, Trevor Creller, Mallory Ovitt, Principal James Ross, TruexCullins Representatives Dave Epstein and Cam Featherstonhaugh, and Christina Hoerner

Meeting called to order at 5:32 pm

Public Input: No public input at this meeting

Board Discussion:

- Principal Ross introduced Christina Hoener, Stephanie Moeglin's substitute while she is on maternity leave
- Mr. Epstein presented the "Preliminary Project Budget" for the ACEC building project. He discussed the costs associated with construction, non-construction (soft-costs), and cost escalation contingency. It is unknown how much the scope of removing hazardous waste and materials would cost. The report is broken down into three categories. Category 1 is highest priority items because they are associated with health, safety, and welfare. Category 2 is materials or systems that are at the end of their usable life and should be replaced. Category 3 is designated for the potential of improving the educational experience, not associated with Category 1 and 2. The "Preliminary Project Budget" does not include building redesign and renovations. Representatives further discussed the egress issues from the second floor of the building and the oversized mezzanine in the administration area. Also discussed were potential line item options, such as replacing the boiler system or switching to biomass (wood pellets). The budget included other items because of code requirements. It has been 46 years since the ACEC building has had significant renovations to improve its functionality. Mr. Epstein suggested a classic methodology for capital planning. He used a 10 year plan as an example in that ACEC board would prioritize projects and determine the year for which each project would be carried out. In terms of summer planning for projects, Epstein suggested that the timeline for bidding should occur by the beginning of January 2017. Epstein will send ACEC School Board a timeline for bidding and prequalification for contractors.
- Discussed ventilation updates to the 1939 part of the building and filling in where the existing tank is located
- Principal Ross discussed the stone in the playground area and its safety concerns
- GISU Meeting occurred and central office is requesting a 21 percent increase. Mr. Goodrich and Ms. Ovitt provided the information from that meeting for ACEC Board to consider. Central office is looking to move to a payroll service, but nothing was decided at that meeting...

- Alton Brusco would like to buy a tree for the school to plant in the spring for holiday lighting for the following year
- Principal Ross and the leadership team looked at the Education Quality Standards and is compiling evidence associated with each standard

Board Action:

- Trevor Creller moved to accept the Minutes of October 17, 2016 (2nd John Goodrich) Unan.
- John Goodrich moved to enlist Christina Hoener as Stephanie Moeglin's long-term substitute for the duration of Mrs. Moeglin's maternity leave (2nd Trevor Creller) Unan.
- Upon review by John Goodrich, Trevor Creller moved to authorize the payment of current valid invoices, with two exceptions noted (2nd Jennie Lund). Unan.
- Jennie Lund moved to deny Silas Saxer's leave of absence request (2nd John Goodrich) Unan.

Executive Session:

- Jennie Lund moved for the board to enter Executive Session at 7:10 to discuss the employment of a public employee (2nd Trevor Creller) ACEC school board exited executive session at 7:35 and no action was taken.
- Jennie Lund moved for the board to enter Executive Session at 7:37 to discuss the employment of a public employee (2nd Trevor Creller) ACEC school board exited executive session at 7:54 and no action was taken.
- No action taken

Adjournment occurred on a motion by John Goodrich at 7:58 pm (2nd Trevor Creller)

Respectfully Submitted,

Jennie Lund

Mallory Ovitt

John Goodrich

Trevor Creller

Michael Savage, Chair