

Minutes Approved this 5 day of Nov, 2017

Dave Davis [Signature]

Judith Wimble _____

Jennifer Gariety [Signature]

Bridget Brisson [Signature]

Mason Maltais [Signature]

North Hero School Board

Tuesday, November 7, 2017 | North Hero School

Board Present: Dave Davis (chair), Bridget Brisson, Mason Maltais, and Jennifer Gariety

Board Absent: Judith Wimble

Administration Present: Don Van Nostrand (Superintendent), Rob Gess (Business Manager), Joe Resteghini (Principal)

Guests: Andrew Julow

Call Meeting to Order

The meeting was called to order at 7:05PM by D. Davis.

Pledge of Allegiance

D. Davis leads the pledge of allegiance.

Adjustment of Agenda

Under Business of the Board D. Davis adds:

- Adopt Eagle Care Lease
- Sign Contract for Jo-Ann Tier

Approval of Minutes: October 3, 2017

D. Davis asks if there are any comments or questions on the minutes. Hearing none he states they are accepted as read.

Recognition of Visitors

Andrew Julow is present to give an update on the Champlain Island Unified Union School District (CIUUSD). He states they have been working on the utilization of space and structure of grades. He distributes a drawing of proposed office spaces at the Grand Isle School which would allow the Supervisory Union offices to move to that location. The board reviews the sketch. The move will be voted on at the next Supervisory Union (SU) Meeting on November 29th. He states the Learning Adventure also has interest in utilizing some space at the Grand Isle School but the decision will be made after grade structures have been finalized.

Andrew states the grade structures are being worked on with Megan Grube, the Curriculum Coordinator for the SU. The next step is for the administrators, principals, to create a unified plan to create equitable education. The goal is an open district with transportation options that will allow a choice in schools within the district.

A vote happening in Alburgh will determine if the district will become a three-by-one with Alburgh.

Superintendent's Report

D. Von Nostrand states his report was circulated by email. He reviews the highlights:

- The Grand Isle Supervisory Union is under Child Nutrition Program review from the Agency of Education. R. Gess has worked on what is basically an audit.
- There was a firewall failure that prevented internet access for a few days.

Principal's Report

A written report has been distributed to the board for review. J. Resteghini reviews the highlights:

- A shark tank happened to determine this years' service learning project; the Ronald MacDonald house was chosen.
- Parent teacher conferences were recently held and for the first time the goal of 100% parent participation was reached.
- Cheer practice has started.
- A quote for security cameras has been distributed for discussion under Business of the Board.
- A draft of King Fund Procedures has been provided for discussion under Business of the Board.
- In response to the board's request for a wish list to keep in mind when budget building he states he believes the best investments are on Human Resources to make sure the best possible staff is in place.
- Nov. 27th is the next meeting of the CIUUSD.
- A student craft fair is planned for Dec. 14th at 5:30PM.

Business of the Board

Review monthly Budget to Actuals

R. Gess distributes a report and the board reviews it. R. Gess gives an update on the development of the FY19 budget.

D. Van Nostrand announces the results of the three-by-one district vote in Alburgh; it passed 113 yes and 25 no. The board briefly discusses how the Supervisory Union will operate when the CIUUSD and the three-by-one take effect.

Approve bills for payment

J. Gariety asks about a bill from Abby Food Group and if the amount is monthly. J. Resteghini states the bill should be researched. It is pulled for review but the amount is left in the budget to pay.

J. Gariety motions to approve bills in the amount of \$25723.11; M. Maltais seconds and the motion passes 4-0 with no further discussion.

All members present sign the warrant.

King Fund Procedures

The board reviews a draft created by J. Resteghini. The board requests a few wording edits. Discussion on yearly cap of the mini grants amounts follows; the board suggests the use of a percentage rather than a set figure. The procedure will be reviewed again at the next meeting.

FY19 Budget Building

R. Gess states he will have a draft budget to review at the regularly scheduled meeting in December and is prepared for a line by line review. The tax rates won't be released yet but he will use a placeholder. There is brief discussion regarding the deadline for an approved budget.

Security Cameras Policy

The board reviews an estimate from DC Energy for the installation of security cameras. J. Resteghini describes where they will be placed and the ability to add cameras at a future date. J. Resteghini will create a draft policy to be reviewed at the next policy committee meeting. There will be a sign stating cameras are in use. The board agrees to the purchase including the additional hard drives.

Review Policies:

Code D9 Resignations

D. Van Nostrand reads the policy. The board has no questions. D. Van Nostrand also reviews the state statutes regarding hiring and points out the current board process for hiring support staff differs from the statute. There is no discussion from the board.

Eagle Care Lease Agreement

The board reviews the lease agreement. D. Van Nostrand states the previous lease expired in 2016. This lease is back dated to July 1, 2017, so the lease term will mirror the fiscal year. The date is determined to be incorrect on the signature page.

J. Gariety motions to approve the new Eagle Care lease, with the date change, until June 30, 2018. B. Brisson seconds the motion and it passes 4-0 with no further discussion.

M. Maltais motions to give the superintendent the authority to sign the lease on behalf of the board after the date is corrected. B. Brisson seconds the motion and it passes 4-0 with no further discussion.

Contract

The board reviews the contract. D. Van Nostrand states this is a corrected contract due to an error regarding benefits in the previous contract.

J. Gariety motions to approve the new contract for Jo-Ann Tier. M. Maltais seconds the motion and it passes 4-0 with no further discussion.

Future Agenda Items & Next Meeting

December 5, 2017, is the next meeting.

Executive Session

None needed.

Adjournment

J. Gariety motions to adjourn at 8:13PM; B. Brisson seconds and the motion passes 4-0 with no further discussion.

Agenda Building

December 5, 2017:

- King Fund Procedures
- Budget to Actuals
- Budget Building

Respectfully Submitted, Corinn Julow

CC: Board Members
GISU Office
Principal Resteghini
Town Clerk's Office