

North Hero School Board Meeting  
Tuesday, November 10, 2015  
at North Hero School in room 108 6:00 p.m.

Minutes approved on 12/11/15  
Bridget Timms [Signature]  
Jennifer Gariety [Signature]  
Dave Davis [Signature]  
Judith Wimble [Signature]  
Andrew Julow [Signature]

- In attendance:** School Board Andrew Julow/Dave Davis/Judith Wimble/Jennifer Gariety  
and Bridget Timms
- Administration - Barbara Burrington, Superintendent  
Lynn Carpenter, Business Manager  
Beth Hemingway, Director Student Services  
Joseph Resteghini, Principal
- Secretary - Jo-Ann Tier
- Guest - Corinn Julow

**CALL MEETING TO ORDER**

Meeting was called to order by Chair Andrew Julow at 6:06 P.M.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Chair Andrew Julow

**ADJUSTMENT OF AGENDA**

- Board Action.... Signing a contract for Mary Ellen Hutchins  
Board Discussion... Board/Budget Discussion Schedule  
Executive Session..... Contract Matter  
..... Student Matter JR

**APPROVAL OF MINUTES..... October 06, 2015**

Judith Wimble made a motion to accept the minutes for October 06, 2015 as written... this motion was seconded by Dave Davis... hearing no further discussion.. this motion was carried 5—0.

**COMMENTS AND QUESTIONS FROM THE PUBLIC REGARDING ITEMS NOT ON THE AGENDA**

No comments and/or questions from the public regarding items not on the agenda at this time.

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### Business Office...

- **Auditors** were in the Central Office the week of October 19<sup>th</sup>
- **FY17 budget..** meeting with principals
- Getting the remaining **FY15 funds** that were outstanding
- **Vermont AOE** has opened up our FY16 federal funds.. giving us a 15% advance.
- **941's reports and quarterly reports** were submitted on time.. end of October.
  
- Awaiting the Act 46 financial models to help address and answer "virtual" budgeting questions, etc.
- **Links.....** a part of the Superintendent's Report for Board Information.

Note: November Superintendent's Report attached to the minutes given the Town Clerk's office.

### PRINCIPAL'S REPORT

#### District Truancy Protocol

A review took place by Administration at this meeting.

Superintendent Burrington shared with the Board that the Student Attendance.. Code F25, is mandatory. This Grand Isle County Attendance Protocol.. Code F25R was adopted on October 23, 2015.

Board requested a copy of the Policy/Protocol be sent home with the school newsletter on Friday.

#### Unanticipated Expense

Discussion took place on providing more **music opportunities** and instrument lessons to our student in grades 4,5, and 6.

The music teacher has an interest to offer lessons on Monday afternoon. A \$100.00 per Monday figure for a half day position to do music lessons have been discussed with her.

Questioned surface:

- . How many students would be involved?
- . How would this affect the current schedule that is in place?
- . What changes would have to be made to the schedule to have this happen?
- . What would the students do.. that would not be participating?
- . Would this be a stipend position and/or a contracted position?

Lynn Carpenter will check in to seeing if this should be a stipend position and/or a contracted position.

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Principal Resteghini will answer the other questions that surfaced with the Board at the next meeting.

The amount of assessment gathering and portfolio management for a pre-school teacher was discussed. The possibility of offering our current pre-school teacher a \$100.00 stipend for this data management with Teaching Strategies Gold was referenced by Principal Resteghini.

Discussion took place.. questions and suggestions that surfaced:

- . This would be outside of the regular day time?
- . How many hours would the \$100.00 cover?
- . How often would the \$100.00 be offered?
- . Would the work be done one day per month and/or a few hours a day?
- . Would this be a stipend and/or added to her current contract?
- . Suggestion.. that Mrs. Zambrano meet with other preschool teachers in our District to review their time management to accomplish this.
- . Suggestion.. Mrs. Zambrano getting together with Triple E Teachers in Alburgh.

Lynn Carpenter will investigate to see if this is approved should it be part of her contract and/or paid as a stipend with time sheets being submitted.

Principal Resteghini will answered other questions with the Board at their next meeting.

**Field Trip...** UVM Patrick Gym. Women's basketball team on November 13<sup>th</sup> Pre-K to grade 6  
**Pre-school....** assessor visits on October 23<sup>rd</sup>. No violations received.

**Vermont Mental Health Summit...** Thursday evening and Friday ... Joe will be attending.

**First Trimester ends...** November 13<sup>th</sup>..

## **BOARD DISCUSSION**

### FY Special Education Budgeting

Beth Hemingway shared that the portion of the Special Education Budget that will appear in the North Hero School District Local Funds - FY17 Expenses function/object codes (at this time) will be expenditures for = Para-professionals/Behavioral Specialist \$43,413.00

Health	\$14,957.00
Access Cost	4,000.00
Transportation	1,245.00

As of today... the total is \$63,615.00.

Approximately \$178,936.00 will be GISU..... question was asked... who gets the revenue?

Beth will have more information for the Board on this as time goes on.

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### Budget to Actual

The copy of the "budget to actual" (dated 11/10/15) was distributed to the Board by Lynn Carpenter.

Lynn did review.. we have a draft audit surplus.. general fund balance of \$14,878.. at this time.

Also, reviewed was **Line 17** Tuition HS .. in State. At this point, it is expected about \$21,000.00 over budget. One new student moved in. 7 of the 8 budgeted unassigned tuitions attend South Burlington at \$15,192.00 and the budget for these students was \$13,684.00

**Line 18** .. Out of State Public/Private..... Two new students have moved in and we expect to be over budget by \$14,297.00 x 2 = \$28,594.00 in total.

**Line 19** In State Private..

budget over by \$1,797. There was no budget in this line for FY16.

This was a payment to the Compass School. This was for a student who was at Compass for only a short time

**Summary of HS Tuition as of 11.10.15 \$51,391.00**

### Cash Flow

Lynn shared that it is necessary at this time to talk with Pete Johnson, Town Clerk/Treasurer...re "cash flow". The North Hero School Board endorsed her phoning Pete Johnson.

### Act 46 Update

Andrew shared the following information...

- o Unification Act 46 Public Forum set for Saturday, November 14<sup>th</sup> at Grand Isle School 10 – 11:30 a.m.
- o Committee Meeting -- South Hero November 17<sup>th</sup> 6:30 p.m.
- o Committee Meeting -- Grand Isle School December 15<sup>th</sup> 6:30 p.m.

The Board suggested sending home a copy of the survey.. "we're all ears" with the Newsletter this coming Friday.

### Negotiations Update

Meeting dates are being set... Board will be kept updated at each meeting.

### Change of date

The budget meeting schedule for North Hero Board on December 15<sup>th</sup> has been canceled due to the Act 46 meeting scheduled at the Grand Isle School

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## **BOARD ACTION**

### Approval of Bills for Payment

Jennifer Gariety made a motion to approve the warrant in the amount of \$226,716.45. This motion was seconded by Dave Davis.. hearing no further discussion.. this motion was carried.

### Signing of Contract

Discussion... contract is for Mary Ellen Hutchins.. pre-school aide... 3.5 hours a day with with a salary of \$11.75 per hour.

Jennifer Gariety made a motion that the Board sign the contract for Mary Ellen Hutchins as presented. This motion was seconded by Bridget Timms.. hearing no further discussion.. this motion was carried.

## **EXECUTIVE SESSION IF NEEDED**

Bridget Timms made a motion to recess this meeting and to go into Executive Session at 7:28 p.m. for a student matter. This motion was seconded by Dave Davis... hearing no further discussion this motion was carried.

Bridget Timms motioned to come out of Executive Session with no action to be taken at 7:50 p.m. This motion was seconded by Jennifer Gariety and carried without opposition.

Dave Davis made a motion to go into Executive Session for a contract matter. This motion was seconded by Judith Wimble and carried without opposition.

Bridget Timms motioned to come out of Executive Session with no action to be taken at 8:07 p.m and to reconvene this meeting. This motion was seconded by Judith Wimble and carried with no opposition.

## **AGENDA BUILDING**

Tuesday - December 01, 2015 to start at 5:00 p.m.

Wednesday - December 9<sup>th</sup> GISU Meeting

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**ADJOURN**

Judith Wimble made a motion to adjourn this meeting at 8:08 p.m This motion was seconded by Bridget Timms and carried with no opposition.

Respectfully Submitted,

Jo-Ann Tier

**Note:** This meeting was moved from November 3<sup>rd</sup> to November 10, 2015

The following information was sent home to parents in the Newsletter on 11/13/15

- o Student Attendance (Mandatory) Code F25
- o Grand Isle County Attendance Protocol Code F25R (adopted: 10/20/15)
- o Unification Act 46 .. public forum and survey