

Grand Isle Supervisory Union  
**Alburgh School District**  
School Board Regular Meeting  
Monday, November 18, 2019, at 5:30 p.m.  
Location: Alburgh Education & Community Center  
**Agenda**

**Call to Order**

1. Call to Order (M. Savage)
2. Adjust the Agenda
3. Citizens and/or Staff to be Heard
4. Consent Agenda (Action)
  - a. Approve the minutes from 11/04/2019
  - b. Approve Building Use Request
5. Reports
  - a. Principal's Report

**Board Business.**

6. Support Staff Negotiations Letter (M. Savage)(Action)
7. Projected overage (R. Gess)(Discussion)
8. FY21 Draft budget review (R. Gess)(Discussion)
9. Approval of bills (M. Savage)(Action)
10. Sealed bid process (M. Savage)(Discussion, possible Action)
11. Tuition Report (M. Clark)(Discussion)
12. Other

**Closure**

13. Setting the next agenda
14. Adjourn

Note: Executive Session: If discussion warrants and the Board so votes, some items may be discussed in Executive Session pursuant to VSA 1 §313(a)

*Discussion Items - Issues the Board needs to discuss and deliberate, but upon which no action is taken at this meeting.*

*Action Items - Issues that require the Board to make a decision by vote, may have been discussed over several meetings prior to this point.*

*Consent Items - Routine matters that need no discussion by the Board, but require Board approval. They are grouped together as a single agenda item. Background materials are provided in the Board packet to be reviewed ahead of the meeting. If there are no concerns, they are approved with a single vote. Any member can request the Board remove an item to be discussed and voted on separately. This frees up time at meetings.*

*Information Items [Incidental Information] - Matters the Board needs to know about, but for which no Board action is needed. The information flow is one way, from presenter to the Board. Questions for clarification are entertained as time allows.*

**Alburgh School Board**  
**Alburgh Community Education Center**  
**November 4, 2019**

**Present:** Board Chair Michael Savage, Board Vice Chair Trevor Creller, Board Members Mallory Övitt and Stephanie Waters (via phone), Principal Beth Hemingway, GISU Superintendent Michael Clark, GISU Business Manager Rob Gess

Meeting called to order at 5:30 P.M. by Mike Savage

**Adjustment of Agenda:**

- Added 5 / 6 Basketball
- Added December/January board meeting schedule

**Citizens/Staff to be Heard:**

- None at this meeting

**Consent Agenda:**

- Approved 10/21/19 Minutes
- Building use requests- NFI date change

**Reports:**

- Superintendent's Report- Michael Clark reported out on the AOE's reversed decision on special education costs (as a result, GISU budget will go up, local budget will go down)
- Principal's Report- Beth Heingway updated the board on building maintenance, staff updates, Alburgh Family Clubhouse, PBIS, 8th Grade 19-20, Curriculum, and upcoming dates
- Financial Report- Rob Gess updated the board on budget to actuals, and the ongoing work he and Beth have done with the budget. Instructional and special education lines are currently over budget.

**Board Business:**

- Approval of Bills for Payment- Trevor Creller updated the board on bills.
- Review of bid process- At the last meeting the board received a copy of the GISU bid process and a sealed bid procedure for Alburgh. The board discussed the draft Alburgh procedure and gave feedback. Changes will be made and the plan will be reviewed again at the next meeting.
- Review school safety plan- The board reviewed the plan and had the opportunity to ask questions.
- Board meeting attendance- The board reviewed communication options.
- 5/6 Grade Basketball- In the past, Isle la Motte students have participated in Alburgh sports as it was not offered in their district. Now that they are in a district that offers basketball, this will be reviewed.
- December/January Board Meeting Schedule- 12/16 and 1/20 meetings will be cancelled.
- Setting the next agenda- Tution Report, Sealed bid process, Rob Gess- projected overage

**Board Action:**

- Trevor Creller moved to accept the minutes of October 21, 2019 (2nd Mallory Ovitt) Unan.
  - Mike Savage- Yes, Stephanie Waters- Yes, Trevor Creller- Yes, Mallory Ovitt- Yes
- Trevor Creller moved to approve the building use request by NFI (2nd Mallory Ovitt) Unan.
  - Mike Savage- Yes, Stephanie Waters- Yes, Trevor Creller- Yes, Mallory Ovitt- Yes
- Upon review by Trevor Creller, Mallory Ovitt moved to authorize the payment of current valid invoices, with the exception of \$2526.99 for dental insurance (2nd Trevor Creller) Unan.
  - Mike Savage- Yes, Stephanie Waters- Yes, Trevor Creller- Yes, Mallory Ovitt- Yes
- Trevor Creller moved to approve the emergency response plan (2nd Mallory Ovitt) Unan.
  - Mike Savage- Yes, Stephanie Waters- Yes, Trevor Creller- Yes, Mallory Ovitt- Yes
- Trevor Creller moved to limit the Alburgh sports team to Alburgh students, and students whose district does not offer that sports program (2nd Mallory Ovitt) Unan.
  - Mike Savage- Yes, Stephanie Waters- Yes, Trevor Creller- Yes, Mallory Ovitt- Yes
- Trevor Creller moved to cancel the December 16h and January 20th board meetings (2nd Mallory Ovitt) Unan.
  - Mike Savage- Yes, Stephanie Waters- Yes, Trevor Creller- Yes, Mallory Ovitt- Yes
- Trevor Creller moved to adjourn at 6:27 P.M. (2nd Stephanie Waters) Unan.
  - Mike Savage- Yes, Stephanie Waters- Yes, Trevor Creller- Yes, Mallory Ovitt- Yes

Respectfully Submitted,

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Stephanie Waters

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Virginia Wright

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Mallory Ovitt

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Trevor Creller, Vice Chair

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Michael Savage, Chair