

Alburgh School Board
Alburgh Community Education Center
December 03, 2018

Present: Board Chair Michael Savage, Board Vice Chair Trevor Creller, Board Members Stephanie Waters and Mallory Ovitt, Principal Beth Hemingway, GISU Superintendent Michael Clark, GISU Business Manager Rob Gess, Rick Brigham from Sullivan & Powers, ACEC Staff Members Andrea Lavallee, Tara Bessette, and Erik Bushey, Members of the Public Kelly Astleford, Eric Astleford, and Alburgh/NCSS students

Meeting called to order at 5:30 P.M. by Mike Savage

Adjustment of Agenda:

- Added update on grievance (Trevor Creller) and an update on legal representation (Mike Savage)

Public Input:

- Bussing: Kelly and Eric Astleford addressed the board with concerns about bussing. Mrs. Astleford shared a letter from Steve and Mona Reed, as well as a letter from the Reed's daughter, who were unable to attend the meeting. There have been inconsistencies with the route, timing, and safety, in addition to concerns with the driver's attitude and responsiveness to parent concerns. Tara Bessette and Andrea Lavallee shared related concerns in regards to bussing.

Superintendent's Report:

- Michael Clark shared his report, and expressed his excitement to join GISU as the full-time Superintendent.

Financial Report:

- Rob Gess shared budget to actuals and a timeline for his upcoming work. Rob Gess will share a balance sheet with the board at the next meeting.

Principal's Report:

- Beth Hemingway shared updates around building maintenance, hiring, curriculum and assessment, Promise Committee, and upcoming dates.

Board Discussion:

- Presentation of FY17 Audit by Sullivan & Powers- Rick Brigham walked the board through the board sharing highlights, findings, and suggestions.
- Budget- Received current draft of budget. The board will review this before the next meeting and bring ideas for changes.
- Transition to GISU email- reviewed progress and will revisit at the next meeting.
- Residency Verification Process- Michael Clark shared paperwork and a process for verifying residency for tuitioned students.
- NCSS Bussing- discussed how to address parent concerns around bussing
- Grievance- Trevor Creller updated the board on the process

- Legal Representation- Mike Savage updated the board that the school's attorney Chris Leopold is changing firms from Wright & Jones to McNeil, Leddy, & Sheahan.

Board Action:

- Trevor Creller moved to accept the minutes of November 19, 2018 (2nd Stephanie Waters) Unan.
- Trevor Creller moved to accept the FY17 Audit by Sullivan & Powers (2nd Stephanie Waters) Unan.
- Stephanie Waters moved to approve the audit engagement letter and authorize Mike Savage to sign (2nd Trevor Creller) Unan.
- Upon review by Trevor Creller, Stephanie Waters moved to authorize the payment of current valid invoices (2nd Mallory Ovitt) Unan.
- Stephanie Waters moved to change the second January meeting from Monday 1/21 to Tuesday 1/22 at 5:30 (2nd Trevor Creller) Unan.
- Trevor Creller moved to accept the new residency verification process (2nd Stephanie Waters) Unan.
- Trevor Creller moved to enter executive session at 7:02 P.M. for a contractual issue which would place a public body or person involved at a substantial disadvantage (2nd Stephanie Waters) Unan.
 - The board exited executive session at 7:11 P.M.
 - Stephanie Waters moved to direct the superintendent to have the bus company remove the current NCSS bus driver prior to December 10th (2nd Trevor Creller) Unan.
- Stephanie Waters moved to enter executive session at 7:27 P.M. for a contractual issue which would place a public body or person involved at a substantial disadvantage (2nd Trevor Creller) Unan.
 - The board exited executive session at 7:30 P.M.
 - No action was taken
- Trevor Creller moved to authorize Mike Savage to allow Wright & Jones to release Alburgh's files to Chris Leopold's new firm McNeil, Leddy, & Sheahan (2nd Stephanie Waters) Unan.
- Trevor Creller moved to adjourn at 7:39 P.M. (2nd Stephanie Waters) Unan.

Respectfully Submitted,

Stephanie Waters

Virginia Wright

Mallory Ovitt

Trevor Creller, Vice Chair

Michael Savage, Chair