

GRAND ISLE SUPERVISORY UNION

CURIOUS | CREATIVE | COURAGEOUS | CAPABLE

802-372-6921 • P.O. BOX 54, GRAND ISLE, VT 05458 • WWW.GISU.ORG

Staff Data Update Form

Please use this form to indicate changes to information on file.

Once complete, submit to Human Resources, Megan DeVinny, for processing.

Please check the box next to the information you have updated

Name _____
 Last First Middle

Address _____

City _____ State _____ Zip _____

Home Phone/ Cell Phone _____

Emergency Contact Update (optional)

(1) Primary Contact _____
Relationship _____
Phone Number _____
Email address _____

(2) Secondary Contact _____
Relationship _____
Phone Number _____
Email Address _____

For Central Office Use Only:

Payroll Accounts Payable Benefits Alma email address (IT)